Town of Waterford
IT Committee Regular Meeting
October 18, 2017
Waterford Town Hall – Louise Appleby Room


Members present:    B. Mahoney, Chair, S. Bellos, B. Flaherty, C. Gigliotti, A. Piersall, J. Reid, R. Rubinstein, A. Wilensky, D. Campo (arrived @ 2:10)


Item #1 – Call to Order
Chair Mahoney established a quorum and called the meeting to order at 2:00 p.m.


Item #2 – Approval of minutes of regular meeting of September 20, 2017
        Motion to approve minutes
        Moved:             A. Wilensky
        Seconded:          A. Piersall
        Motion passed:     7 – 1 (abstain)
                           Mahoney, Gigliotti, McNamara, Piersall, Reid, Rubinstein, Wilensky
                           Abstain:  Bellos
Item # 3 – Status report of IT director
        In the absence of the IT director, Chair Mahoney reviewed the report.
        Motion to accept status report.
        Moved:             B. Flaherty
        Seconded:          J. Reid
        Motion passed:     Unanimous


Item #4 – Old Business
    a.  *Municity* update – A. Piersall reported on status of implementation.
    b.  EDMS (Electronic Document Management System) – A. Piersall reported on status.
        Human Resources and Planning & Zoning will be the Waterford departments to first use system.
    c.  *Veeam* quote – at its 9/20/17 meeting the IT committee approved the estimated quote of up to $3,000 for the purchase of new backup software for the town-wide backup system. The hard quote came in at $4,300.
        Motion to approve $4,300 for the purchase of *Veeam.*
        Moved:             A. Wilensky
        Seconded:          D. Campo
        Motion passed:     Unanimous

Item #5 – New Business

    a.  BOE IT Services 2018 – 2019

        Motion to approve $148,593 for BOE IT services to town departments.

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| Moved: | J. Reid |
| Seconded: | D. Campo |
| Motion passed: | Unanimous |

    b.  2019-2013 IT CIP

        Discussion of projects, priorities and timetable.

        Motion to approve projects totaling $138,975 for capital projects for FY'19.

        Also, to approve other recommended projects and timetable for FY'20 – FY'23 (final costs not available at this time).

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| Moved: | B. Flaherty |
| Seconded: | J. Reid |
| Motion passed: | Unanimous |

    c.  GIS/On-call services – A. Piersall gave update.

    d.  Surplus PD laptop

        Motion to approve the surplus of Waterford Police Dept. Compaq 6730b laptop and forward to Board of Selectmen for disposition.

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| Moved: | J. Reid |
| Seconded: | B. Flaherty |
| Motion passed: | Unanimous |

Item # 6 – Correspondence

    None

Item #7 – Adjournment

    Motion to adjourn.

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| Moved: | A. Wilensky |
| Seconded: | A. Piersall |
| Motion passed: | Unanimous |

    Meeting adjourned at 3:01 p.m.

Respectfully submitted,

Roslyn Rubinstein