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ATTEST: *David H. Campese*
TOWN CLERK

MINUTES

BOARD OF SELECTMEN REGULAR MEETING

September 12, 2023

5:00 PM

Waterford Town Hall (Appleby Room)

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:01 PM
2. **Pledge of Allegiance**
3. **Public Comment:** Bryan Sayles – Fleet vehicles, Data Center, change time of BOS meeting to 6pm; Kathy Pavlick – Data Center; Laurette Saller – Turtles & Data Center; Heather Fillion – Data Center; David Engel – Data Center; John Vallere – Data Center & Turtles; Maleany Holt – Data Center; Ruth – Data Center
4. **Additional Appropriation-2022 Revaluation** – To consider and act on a request for a FY23 additional appropriation from the Assessor, Paige Walton, in the amount of \$6,548 from designated line #20501-57639 (Revaluation) and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0
5. **Additional Appropriation-Old Norwich Road Wastewater Pump Station** – To consider and act on a request for an additional appropriation from the Utility Director, Jim Bartelli, in the amount of \$755,369 from designated line #20531-57816 (CNR) and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0
6. **Additional Appropriation-Fargo Road Water Tank Antennas** – To consider and act on a request for an additional appropriation from the Emergency Management Director, Steven Sinagra, in the amount of \$48,998 for a new Emergency Management Capital Project, and forward on to the Board of Finance if approved.
MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0
7. **Additional Appropriation-Security Capital Project** – To consider and act

on a request for an appropriation from the IT Manager, Jeffrey Robillard, in the amount of \$1,982,900 (New Capital Project) for town safety equipment and forward on to the Board of Finance if approved.

MOTION by Muckle, to go into Executive Session to discuss security matters with Superintendent Tom Giard; Emergency Management Director, Steve Sinagra; Police Chief, Marc Balestracci; IT Manager, Jeff Robillard; Director of IT, Mark Geer; Director of Finance, Joe Mancini; Board of Finance, Glenn Patterson; RTM member, Nick Gauthier and RTM Moderator, Paul Goldstein, seconded by Attanasio, VOTING IN FAVOR: 3-0 Executive Session began at 5:39pm.

MOTION by Muckle, to come out of Executive Session, seconded by Attanasio, VOTING IN FAVOR: 3-0 Executive Session ended at 6:16pm.

MOTION by Muckle, seconded by Attanasio, to approve proposed appropriation and forward to the BOF. VOTING IN FAVOR: 3-0

- 8. Recreation and Park Department:** To consider and act on the following request for a FY23 In-Series Transfer from the Director of Recreation and Parks, Ryan McNamara, in the amount of \$1,999 to cover year end audit adjustments.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

- 9. Fire Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Director of Fire Services, Michael Howley, in the amount of \$30,000 due to a new line # 53080 being created after FY24 budget was submitted.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

- 10. Fire Services:** To consider and act on the following request for a FY23 In-Series Transfer from the Director of Fire Services, Michael Howley, in the amount of \$3,299 to cover year-end audit adjustments.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

- 11. Fire Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Director of Fire Services, Michael Howley, in the amount of \$9,175. The first year of FirstNet was covered by ARPA funds. The second year was to move to IT; however, after budget preparations, it was determined this was not an IT function as it is data.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

- 12. Fire Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Director of Fire Services, Michael Howley, in the

amount of \$2,625 NFPA & IFC Codesets necessary for Fire Marshal inspections.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

13. Fire Services-Surplus Assets: To consider and act on a recommendation from Shea Moses, Purchasing Agent, on behalf of the Director of Fire Services, Michael Howley, for surplus disposal of the following radios as they can't be upgraded to the new system:

- Asset #000700 – Serial #9238719
- Asset #101143-Tyco-Serial #9239337-Cohanzie
- Asset #101146-Tyco-Serial #9239340-Cohanzie
- Asset #101147-Tyco-Serial #9239461-Cohanzie
- Asset #101169-Tyco-Serial #9238443-Quaker Hill
- Asset #101174-Tyco-Serial #9239085-Oswegatchie

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

14. Fire Services-Surplus Assets: To consider and act on a recommendation from Shea Moses, Purchasing Agent, on behalf of the Director of Fire Services, Michael Howley, for surplus disposal of Circul Air Corp Electric Hose Dryer, Model # D634, by auction.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

15. Library-Surplus Assets: To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of the Library Director, Christine Johnson, for surplus disposal of the following items as they've outlived their usefulness:

- Asset #9204030165 – Compact Disc Display
- Asset #9204030209 – Depressible Book Bin

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

16. Insurance: To consider and act on the following request for a FY23 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$23,600 to cover year-end audit adjustments.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

17. Finance Department: To consider and act on the following request for a FY23 In-Series Transfer from the Director of Finance, Kim Allen, in the amount of \$8 to cover year-end audit adjustments.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

18. Cooperative Purchasing-Dump Truck – To consider and act upon awarding

the 2025 HV507 SFA Dump Truck contract to International Allegiance Trucks for \$263,962. Funds available from line item #24207-54070, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

MOTION by Muckle, seconded by Attanasio to amend #18, 19, 20, 21 to strike “and forward on to the Board of Finance if approved”, VOTING IN FAVOR: 3-0

MOTION by Muckle, seconded by Attanasio to accept amended motion, VOTING IN FAVOR: 3-0

19. Cooperative Purchasing-Sanitation Truck – To consider and act upon awarding the 2024 Peterbuilt Model 520 Chasis and body for a Sanitary Truck contract to Peterbuilt for \$388,683. Funds available from line item #24207-54070, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

20. Cooperative Purchase-Line Striping – To consider and act upon awarding the Line Striping for Shore Road, Niantic River, Oswegatchie and Fog Plain Roads contract to Safety Marking, LLC (SMC) for \$58,905.56. Funds available from line item #20530-57880, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

21. Cooperative Purchasing-Telephone System Upgrade – To consider and act upon awarding the Cisco phone system/replacement upgrade solution contract to Total Communications Inc. for \$581,700 in accordance with DAS contract 18PSX0202. Funds available from line item #20547-57880, and forward on to the Board of Finance if approved.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

MOTION by Muckle, seconded by Attanasio to amend “#20547-57880” to say “20547-57860”, VOTING IN FAVOR: 3-0

MOTION by Muckle, seconded by Attanasio to accept amended motion, VOTING IN FAVOR: 3-0

22. Hamel Court - To Consider and Act on accepting the auction bid obtained by the Town Purchaser and Town Attorney on July 29th, 2023, and move to a final sale and closing of the property, and authorize the First Selectman to sign a quitclaim deed to the successful bidder/buyer, Pure One Services.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

MOTION by Muckle, seconded by Attanasio to amend "Hamel Court" to say "One Hamel Court", VOTING IN FAVOR: 3-0

MOTION by Muckle, seconded by Attanasio to accept amended motion, VOTING IN FAVOR: 3-0

23. Appointments & Resignations:

23a. To consider and act on the appointment of Clara Mahoney to the Youth and Family Services Advisory Board to fill the term of 6/1/23-5/31/24.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

23b. To consider and act on the appointment of Brady Sutman to the Youth and Family Services Advisory Board to fill the term of 6/1/23-5/31/24.

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

24. New Business: NONE

25. Old Business: NONE

26. Correspondence:

26a. Laurette Saller – Data Center Petition

26b. Jim McHugh – Duck Pond sign

26c. Kenneth Baldwin – Data Center Email

26d. Michelle Calkins – Data Center Petition

26e. Richard Martin – Data Center Email

26f. Jennifer Lowney – Data Center Email

26g. James & Heather Fillion – Data Center Email

26h. Anonymous – Data Center Petition

26i. Elaine Lisitano – Data Center Petition

26j. Dakota LaFountain – Data Center Email

26k. Ruth Anne Collins – Data Center Email

26l. Pamela Lamont – Data Center Email

26m. Jane McCurdy – Data Center Email

26n. Joy Merrill – Data Center Email

26o. Richard Martin – Data Center Email

27. Consent Agenda

27a. Tax Refund - To approve and act on repayment of tax refund in the amount of \$19,862.20

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

27b. Board of Selectmen Special Meeting Minutes August 8, 2023

MOTION by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0

28. Adjournment: 6:49 PM