

FIFTEEN ROPE FERRY ROAD  
WATERFORD, CT 06385-2886



PHONE: 860-442-0553  
www.waterfordct.org

RECEIVED FOR RECORD 11/16, 2023  
M. ATTEST David J. Conner 11:37 AM  
TOWN CLERK

**MINUTES**  
**BOARD OF SELECTMEN REGULAR MEETING**  
**November 14, 2023**  
**5:00 PM**  
**Waterford Town Hall (Appleby Room)**

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 pm
2. **Pledge of Allegiance**
3. **Public Comment:** None

4. **Bid Award: Bid #23-135 Public Library Fuel Tank Replacement:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award the bid to Service Station Equipment, in the amount of \$128,500. Funds will be available from line #31123-55905 UST Replacement (Library).

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

5. **Emergency Management Department Bid Waiver - Software Integration:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, to award APCO IntelliComm, in the amount of \$40,000, for EMD software that will integrate with the Nexgen CAD/RMS software for the Town for emergency calls. Funds from line #32224-55908 (APCO IntelliCom Guide card System).

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

6. **Emergency Management Services:** To consider and act on the following request for a FY24 In-Series Transfer from the Director of Emergency Management, Steven Sinagra, in the amount of \$15,000 for Overtime and Training.

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

7. **Bid Reject-Bid #23-131 Basketball Court Repairs –** To consider and act

upon a recommendation from the Purchasing Agent, Shea Davy, on behalf of Ryan McNamara, Recreation and Parks Director, to reject bid received as it exceeds the budgeted amount.

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**MOTION** by Muckle, seconded by Brule to add amendment “Ryan McNamara, Recreation and Parks Director”, VOTING IN FAVOR: 2-0, MOTION PASSED

**MOTION** by Muckle, seconded by Brule to accept amended motions, VOTING IN FAVOR: 2-0, MOTION PASSED

- 8. Cooperative Purchasing - Installation of Guardrails for Bloomingdale Road, Old Mill Road and Gallows Lane** – To consider and act upon awarding the Guardrails contract to Atlas Companies, from the Director of Public Works, Gary Schneider, for \$53,836.25 in accordance with DAS contract #18PSX0147. Funds available from line item #10130-55010 (Town Aid Road Improved).

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

- 9. Additional Appropriation-Elevator Reconditioning** – To consider and act on a request for a FY24 additional appropriation from the Director of Public Works, Gary Schneider, in the amount of \$28,550 to line #20511-57874 (Elevator Reconditioning) and forward on to the Board of Finance if approved.

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**MOTION** by Muckle, seconded by Brule to add amendment “to line” after the amount instead of “from designated”, VOTING IN FAVOR: 2-0, MOTION PASSED

**MOTION** by Muckle, seconded by Brule to accept amended motions, VOTING IN FAVOR: 2-0, MOTION PASSED

- 10. Additional Appropriation-Mobile and Portable Radio Replacement** – To consider and act on a request for a FY24 additional appropriation from the Director of Fire Services, Michael Howley; Chief of Police, Marc Balestracci and Emergency Management Director, Steven Sinagra, in the amount of \$500,436 from designated line #20522-57794 (Mobile and Portable Radio Replacement) and forward on to the Board of Finance if approved.

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**11. First Selectman:** To consider and act on a recommendation from the First Selectman, Robert Brule, to approve the Board of Selectmen 2024 Regular Meeting schedule and the 2024 Budget Schedule.

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**12. Appointments & Resignations:**

**12a.** Karlin Bergeson formal resignation letter from the Harbor Management Commission

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**MOTION** by Muckle, seconded by Brule to add amendments, two “appointments” under “New Business”, VOTING IN FAVOR: 2-0, MOTION PASSED

**MOTION** by Muckle, seconded by Brule to accept amended motions, VOTING IN FAVOR: 2-0, MOTION PASSED

**12b.** To consider and act on the appointment of Keith Kriet (D) to the Conservation Commission to fill the term of 6/1/21-5/31/26 as a full member.

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**12c.** To consider and act on the appointment of Matthew Shea (U) to the Conservation Commission to fill the term of 6/1/21-5/31/26 as an alternate.

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**13. New Business:** Appointments for Keith Kriet (D) and Matthew Shea (U), see above details referenced.

**14. Old Business:** None

**15. Correspondence:**

**15a.** FY24 1st Qtr Capital Report

**15b.** Geralyn McPhail – Data Center Petitions

**16. Consent Agenda**

**16a.** Tax Refund

**16b.** Board of Selectmen Regular Meeting Minutes October 24, 2023

**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**16c. Board of Selectmen Special Meeting Minutes October 30, 2023**  
**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED

**17. Adjournment: 5:15 pm**  
**MOTION** by Muckle, seconded by Brule, VOTING IN FAVOR: 2-0, MOTION PASSED