



**Oswegatchie Fire Station Building Committee
Meeting
August 15, 2023**

Meeting called to order at 6:34pm

Pledge of Allegiance

Members: Robert Tuneski, Ted Olynciw, Matthew Blankenship, Rocco Bracciale, Wayne, Gilpin, Richard Muckle, Michael Rocchetti, Elizabeth Sabilia

Guests: Director/Chief Michael Howley, Attorney Nick Kepple, Twig Holland, Thomas Dembek

Public Comment: Tom Dembek presented documentation of bids including scope of work for underground tank removal/replacement at the five Waterford fire stations. Also an Application for Public Sewer Permit for sewer installation at Oswegatchie Fire Department.

Opening Remarks: None

Motion by Rick Muckle to approve the minutes of August 1, 2023 meeting

Second – Beth Sabilia

Vote – 7 yay, 1 Abstain

Discussion ensued regarding a Phase I Study. The committee is standing by the previous approval of performing the study. A letter from the committee, signed by Chairman Tuneski, will need to be sent to the Purchasing Agent and Director of Finance. A copy of the meeting minutes shall accompany said letter.

Motion by Ted Olynciw to add “Correspondence” as an item to the agendas.

Second – Mike Rocchetti

Vote – Unanimous

Attorney Kepple updated the status of Oswegatchie Volunteers' Lease status. Atty. Kepple has drafted a Purchase/Sale Agreement and a draft of a Lease Agreement. Attorneys McNamara and Kepple are scheduled to meet on August 28, 2023 at 9am.

New Business: The committee read through and discussed the design attributes submitted by Ted Olynciw, (Attachment 1). The importance to have reasons for positive/negative decisions was discussed.

The discussion on securing public input has been tabled until the next meeting on September 5, 2023.

Motion to adjourn – Mike Rocchetti
Second – Rick Muckle
Meeting adjourned at 8:23pm

Respectfully submitted by:
Linda Finnegan, Recording Secretary

OSWEGATCHIE FIRE HOUSE
QUESTIONER

JULY 7, 2023
REVISED JULY 21, 2023

INCLUDES ALL DATA COLLECTED TO DATE BY THE COMMITTEE

| | A | B | C | D | E | F | G |
|----|---|-----|----|-------|------|------|---------|
| 1 | QUESTIONS | YES | NO | MAYBE | NEED | WANT | REMARKS |
| 2 | | | | | | | |
| 3 | 1 STORY | | | | | | |
| 4 | 2 STORY | | | | | | |
| 5 | FLAT ROOF | | | | | | |
| 6 | PITCHED ROOF | | | | | | |
| 7 | HEATING FUEL -OIL | | | | | | |
| 8 | HEATING FUEL -PROPANE | | | | | | |
| 9 | MASONRY & STEEL STRUCTURE | | | | | | |
| 10 | PRE-ENGINEERED STRUCTURE | | | | | | |
| 11 | GREEN HOUSE DESIGN | | | | | | |
| 12 | USING THE BUILDING AS AN EMERGENCY SHELTER | | | | | | |
| 13 | BOAT STORAGE - INSIDE THE FIRE HOUSE | | | | | | |
| 14 | BOAT STORAGE- OUTSIDE IN A SHED OR BARN | | | | | | |
| 15 | NUMBER OF THRU BAYS-3 | | | | | | |
| 16 | NUMBER OF THRU BAYS-4 | | | | | | |
| 17 | NUMBER OF THRU BAYS-5 | | | | | | |
| 18 | SOLAR PANELS | | | | | | |
| 19 | GEAR STORAGE ROOM | | | | | | |
| 20 | DECON SHOWER | | | | | | |
| 21 | GEAR WASHER -1 | | | | | | |
| 22 | GEAR WASHER -2 | | | | | | |
| 23 | HEATED APRON | | | | | | |
| 24 | FIRE SPRINKLER SYSTEM | | | | | | |
| 25 | HEATED CONCRETE FLOOR IN TRUCK BAYS | | | | | | |
| 26 | A/C FOR THE TRUCK BAYS | | | | | | |
| 27 | POSITIVE PRESSURE IN DAYROOM TO PREVENT CONTAMINATION FROM GEAR ROOM | | | | | | |
| 28 | | | | | | | |
| 29 | BURIED FUEL TANK FOR VEHICLES | | | | | | |
| 30 | PRIVATE BUNK ROOMS | | | | | | |
| 31 | COMMON BUNK ROOM | | | | | | |
| 32 | SOUNDPROOF BUNK ROOMS | | | | | | |
| 33 | LOCKER ROOMS FOR WOMEN & MEN WITH BATHROOM | | | | | | |

| | A | B | C | D | E | F | G |
|----|--|-----|----|-------|------|------|---------|
| | SHOWERS & LOCKERS | YES | NO | MAYBE | NEED | WANT | REMARKS |
| 34 | JANITOR CLOSET | | | | | | |
| 35 | FILE STORAGE ROOM | | | | | | |
| 36 | FILE STORAGE ROOM | | | | | | |
| 37 | | | | | | | |
| 38 | PHASE 1 ENVIRONMENTAL STUDY | | | | | | |
| 39 | PRE-DEMOLITION INSPECTION REPORT OF EXISTING | | | | | | |
| 40 | SOIL BORINGS | | | | | | |
| 41 | ENTRY DOOR FOR THE PUBLIC- ACCESS TO HALL | | | | | | |
| 42 | SEPARATE MECHANICAL ROOM | | | | | | |
| 43 | SEPARATE SPRINKLER ROOM | | | | | | |
| 44 | COMBINE MECHANICAL AND SPRINKLER ROOM INTO ONE | | | | | | |
| 45 | OUTDOOR EQUIPMENT STORAGE- INSIDE | | | | | | |
| 46 | OUTDOOR EQUIPMENT STORAGE- OUTSIDE IN SHED | | | | | | |
| 47 | DISPATCHER | | | | | | |
| 48 | DRYING TOWER FOR HOSES | | | | | | |
| 49 | OPERABLE PARTITION IN TRAINING ROOM | | | | | | |
| 50 | FLOOR DRAIN IN TRUCK BAY- NEED OIL SEPERATOR | | | | | | |
| 51 | WATERPROOF WALLS IN TRUCK BAY FOR WASHING EQP. | | | | | | |
| 52 | CONSIDER MASONRY WALLS | | | | | | |
| 53 | WINDOWS - ALUMINUM | | | | | | |
| 54 | ENTRY DOORS- STOREFRONT | | | | | | |
| 55 | KEY PAD ENTRY - ALL EXTERIOR DOORS | | | | | | |
| 56 | FOB ENTRY PAD | | | | | | |
| 57 | VESTIBULE AT MAIN ENTRY | | | | | | |
| 58 | EQUIPMENT IN TRUCK BAY- EXHAUST, COMPRESSOR | | | | | | |
| 59 | WASHING EQUIP. | | | | | | |
| 60 | INTERIOR DOORS - HOLLOW METAL DOORS & FRAMES | | | | | | |
| 61 | EMERGENCY LOCKDOWN | | | | | | |
| 62 | MORE NATURAL LIGHTING | | | | | | |
| 63 | SKYLIGHTS IN BAYS | | | | | | |
| 64 | HYDROGEN OR ELECTRIC POWERED VEHICLES | | | | | | |
| 65 | CHIEF'S OFFICE | | | | | | |
| 66 | ITEMS TO CONSIDER/ INFORMATION/COMMENTS | | | | | | |

| | A | B | C | D | E | F | G |
|----|--|---|---|---|---|---|----------------------------------|
| 67 | 1. If we are going to have a gathering room and use it for an emergency shelter or event gathering place we | | | | | | have to determine the max |
| 68 | number of persons we would allow at any one time. | | | | | | |
| 69 | 2. Would it make sense to enlarge the training room to accommodate item 1 above on the 1st floor | | | | | | |
| 70 | 3 The parking spaces required is based not on the use of the e building or the square footage of the | | | | | | building but only on the seating |
| 71 | capacity which is 1 parking spot per 3 seats. | | | | | | |
| 72 | 3. It is much more economical to build a 2 story building than a one story building | | | | | | |
| 73 | 4. Aesthetics has to be considered. What does the surrounding building look like. Would a flat roof | | | | | | building be more pleasing than |
| 74 | a pitched roof building. | | | | | | |
| 75 | 5. A Phase I environmental survey is necessary if the Town is going to own the property. | | | | | | |
| 76 | 6. Will need to submit our site plan as soon as we have determined the footprint of the building. Need Conservation and Planning & | | | | | | |
| 77 | Zoning approval which could take 2-3 months. | Meeting with the Town Planner is required before submitting to P & Z. | | | | | |
| 78 | 7. Soil borings are required in order to design the foundation | | | | | | |
| 79 | 8. Has the old septic tank been filled in? | | | | | | |
| 80 | 9 If we are thinking about a real large hall we could provide this on the 2nd floor but would need an elevator. | | | | | | |
| 81 | 10. The present proposed site plan show 74 parking spaces which allows seating for 222. | | | | | | |
| 82 | 14. WE NEED 2 WATER LINES, ONE FOR DOMESTIC & ONE FOR THE FIRE SPRINKLER SYSTEM | | | | | | |
| 83 | 12. WE OBVIOUSLY NEED THE FOLLOWING ROOMS BUT THE QUESTION IN THE SIZE OF EACH ROOM | | | | | | |
| 84 | KITCHEN | | | | | | |
| 85 | DAY ROOM- SEAT 8 AT A TABLE & 9 IN FRONT OF TV | | | | | | |
| 86 | DECON ROOM | | | | | | |
| 87 | CHIEF'S ROOM- TABLE & SEATING FOR 8 PLUS DESK A | | | | | | |
| 88 | 4 TALL FILING CABINETS | | | | | | |
| 89 | FILE STORAGE | | | | | | |
| 90 | TRAINING ROOM - SEATING FOR 40-50 | | | | | | |
| 91 | GEAR ROOM - MIN. OF 25 LOCKERS | | | | | | |
| 92 | LAUNDRY ROOM- 2 EACH | | | | | | |
| 93 | ADDITIONAL STORAGE SPACE | | | | | | |
| 94 | STORAGE FOR PAPER GOODS, CLEANING SUPPLIES | | | | | | |
| 95 | HOSE & SCUBA STORAGE | | | | | | |
| 96 | 13. BAY DOOR - WIDTH & HEIGHT- 14' X 14' ? | | | | | | |
| 97 | 14. GENERATOR- LOCATED OUTSIDE | | | | | | |
| 98 | 15. GENERATOR - LOCATED OUTSIDE | | | | | | |
| 99 | 15. NUMBER OF HVAC ZONES | | | | | | |

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|-----|---|---|---|---|---|---|---|
| 100 | 16. HOW MANY BATHROOMS - PRESENT PLAN SHOWS 5 | | | | | | |