



**PUBLIC PROTECTION & SAFETY STANDING COMMITTEE OF THE RTM  
SPECIAL MEETING MINUTES  
Wednesday, August 15, 2023  
5:30 P.M. Waterford Town Hall  
Louise Appleby Room**

Meeting Called to order at 5:30 PM by Chairperson Timothy Condon

Roll Call

Present: Timothy Condon, Thomas Dembek, Susan Driscoll, Timothy Fioravanti

Absent: Steve Garvin

Others Present: Director of Waterford Fire Department Mike Howley, Town Attorney Nick Kepple

Public Comment

None

Agenda Item 4- To Consider and act upon the minutes of the March 20, 2023 meeting and public hearing.

MOTION made by Dembek, Second by Driscoll to accept the minutes.

Motion passed: 4-0-1 (Garvin abstained)

Agenda Item 5- Consideration of and possible action on items referred to committee:

Fire Marshal Permits Fee Schedule Ordinance, RTC 10/03/22

Director Howley presented to the committee the fee schedule for fire marshal services.

Committee members inquired about the amount of work the department has, the Director informed the committee that the office is understaffed. Chairperson Condon explained that he hopes that with the passage of this ordinance the Town uses the funds to increase staffing in the marshals office. Members wish to continue with the process and asked Attorney Kepple to put the Directors proposal into an ordinance format. Attorney Kepple will have something for the committee the second week of September.

Motion to adjourn by Garvin, seconded by Driscoll at 6:35 PM

Motion passed: Unanimous

Respectfully submitted  
Timothy Condon, Chair

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