

Special Meeting Minutes  
Waterford Senior Citizens Commission Planned Giving Sub-Committee  
Tuesday, April 25, 2023

RECEIVED FOR RECORD  
WATERFORD, CT

Members Present: Carol Sanders, Joyce Vlaun, Anita Collins, Anne Darling, Dan Rissi, Rick Beaney,  
Kathleen McNamara and Dina Lopes

2023 APR 27 A 8:56

Also Present: Dani Gorman, Human Services Administrator, Richard Muckle, Selectman  
*RECEIVED  
Dina Lopes  
TOWN CLERK*

I. Call to order: Carol Sanders called the meeting to order at 4:51 p.m.

II. Establish a quorum: A quorum was established.

III. Public Comment: None

IV. Approval of the minutes of the January 24, 2023 Special Meeting

MOTION: Motion made by Joyce Vlaun, seconded by Dina Lopes to approve the minutes as presented.

VOTE: 7-0-1 (Rick Beaney abstained)

V. Correspondence – None

VI. Review of Guidelines for Endowment Fund Disbursements – Discussion

VII. Review of intake form and budget sheet for Endowment Fund – Discussion

MOTION: Motion made by Dan Rissi, seconded by Anne Darling to approve the guidelines and budget sheet as presented, and to adjust the intake form to include the last four digits of Social Security number and primary language questions to the intake form.

VOTE: 8-0-0

VIII. Other Business: The approved Endowment Fund guidelines, budget form and intake form to be presented to the Senior Citizens Commission at their next meeting on May 23, 2023 for approval.

IX. Adjournment: A motion was made by Anne Darling, seconded by Anita Collins to Adjourn the meeting at 5:23 p.m. - Motion passed.

Respectfully submitted,

*Donna F. Payne*

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Recording Secretary