

FIFTEEN ROPE FERRY ROAD  
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Town of Waterford  
IT Committee Meeting  
February 16, 2022

Members Present: K. Allen, Chairman, J. Robillard, B. Flaherty, C. Johnson, N. Soto, J. Trelli

Not Present: J. Gaughan, P. Walton, D. Radin, G. Schneider, M. Bono, M. Howley, R. York, C. Dupointe, A. Piersall, C. Powers, R. Fedor, A. Wilensky

Item #1 – Call to Order

Chairman Allen established a quorum and called the meeting to order at 2:30pm.

Item #2 – IT Manager's Report

J. Robillard updated the committee on the IT activity. Since January we have installed Freshservice to help up track and resolve issues and requests more efficiently. We have processed 45 incident tickets; this is a good estimate of the call volume we receive on a daily basis. We are working on two-factor authorization for web, VPN and remote server application. We are in discussion with the Utility Commission regarding the pump stations and 1000 Hartford Turnpike and Verizon. Verizon will be sending equipment so we can test for network changes over the next month or two.

Item #3 – Old Business

- a. **Equipment Replacement Status** – All desktops have been replaced and two firewalls have been installed. All old equipment has been replaced.

Item #4 – Motion to approve forwarding a request to the RTM to dissolve the IT Committee as the town now has its own IT Department.

**Moved:** Joe Trelli

**Seconded** David Campo

**Motion Passed:** Unanimous

Item #5 – Surplus Items: There are no items to surplus.

Item #6 Correspondence – There is no correspondence at this time.

Item #7 - Adjournment

Motion of adjourn

**Moved:** David Campo

**Seconded** Brian Flaherty

**Motion Passed:** Unanimous

Meeting adjourned at 2:43 pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Maryellen McConnell". The signature is fluid and cursive, with a horizontal line underneath the name.

Maryellen McConnell, Recording Secretary