FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

PHONE: 860-442-0553
www.waterfordct.org



# AGENDA
## BOARD OF SELECTMEN REGULAR MEETING
**Tuesday, January 20, 2026**
**5:00 PM**
**Waterford Town Hall (Auditorium)**

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:**
2. **Pledge of Allegiance**
3. **Public Comment:**

4. **Police Department:** To consider and act on the following request for a FY26 Out-of-Series Transfer from Marc Balestracci, Chief of Police, in the amount of $20,000 to cover fuel costs until the end of the fiscal year, replacement of items that reached the end of their lifecycle and cost increases on ammunition and ballistic protection and forward on to the Board of Finance if approved.

5. **Police Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Marc Balestracci, Chief of Police, for surplus disposal of Asset #101886, a 2020 Chevrolet Tahoe, VIN # GNSKDEC3LR376340, Car 1, Mileage 129,930, Engine Hours 15,610; Asset #101505, a 2017 Chevrolet Silverado, VIN #3GCUKNEC4HG276068, Car 15, Mileage 82,673, Engine Hours 6,855, as these vehicles have been temporarily reassigned to Public Works and Asset #101275, a 2014 Chevrolet Caprice, VIN #6G3NS5R34EL958190, Car 29, Mileage 126,610, Engine Hours 5,037, will be sold via GovDeals Auction.

6. **Board of Selectmen** - To consider and act on the Board of Selectmen tentative FY27 budget request in the amount of $207,470.

7. **Appointments & Resignations:**

**7a.** To consider and act on the appointment of Gina Rubin, (U) to the Economic Development Commission, to fill the term of 9/1/26-8/31/30 as a member, filling a vacant spot.

**7b.** To consider and act on the appointment of Anne Darling (R) to the Waterford Shellfish Commission, to fill the term of 1/6/26-1/5/30 as a member, taking over for Ryan Healy.

**7c.** To consider and act on the appointment of Anne Darling (R) to the Flood and Erosion Control Board, to fill the term of 3/1/25-2/28/30 as a member, filling a vacant spot.

8. **New Business:**
9. **Old Business:**

10. **Correspondence:**

    **10a.** Safe Futures – Thank you letter

11. **Consent Agenda**

    **11a.** Tax Refund

    **11b.** Board of Selectmen Regular Meeting Minutes January 6, 2026

12. **Adjournment:**

#4

# TOWN OF WATERFORD
# TRANSFER REQUEST FORM
Out of Series Transfer Request

Police
DEPARTMENT

| Line No. | Org. Code | Object Code | Object Description | APPROVED Budget Amount | CURRENT Available Budget | ACCOUNT INCREASE | ACCOUNT DECREASE | REVISED Available Budget |
|---|---|---|---|---|---|---|---|---|
| 1 | 10129 | 51210 | Clerical/Technical | 289,899.00 | 173,308.00 | | (20,000.00) | 153,308.00 |
| 2 | 10129 | 53090 | Fuel & Lubricants | 93,831.00 | 49,460.00 | 10,000.00 | | 59,460.00 |
| 3 | 10129 | 53180 | Police Equipment & Supplies | 37,690.00 | 10,689.00 | 10,000.00 | | 20,689.00 |
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| | | | | | | | | |
| | | | | | TOTAL | 20,000.00 | (20,000.00) | |

**Explanation**

51210 Clerical-Available due to retirement and prolonged vacancy to hire a replacement at a lower salary step.

53090 Fuel & Lubricants-To cover fuel costs till the end of the fiscal year. Budgeted at $2.1918 per gallon while actual cost is $2.3916 per gallon.

53180 Police Equipment & Supplies-To cover replacement of items that reached end of life, as well as cost increases on ammunition and ballistic protection.

Department Head
on Behalf of Chief Balestracci

Date 12/22/2025

Director of Finance

Date

First Selectman

Date

Commission/Board Approval

Date

*revised 9/9/20*

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| | ORIGINAL APPROP | TRANS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| 101 GENERAL FUND | | | | | | | |
| 10129 POLICE DEPARTMENT | | | | | | | |
| 51110 ADMINISTRATION | | | | | | | |
| 10129 51110 ADMINISTRATION | 546,417.00 | 0.00 | 546,417.00 | 260,465.81 | 0.00 | 285,951.19 | 47.7% |
| 51210 CLERICAL AND TECHNICAL | | | | | | | |
| 10129 51210 CLERICAL AND TECHNICAL | 289,899.00 | 0.00 | 289,899.00 | 116,590.86 | 0.00 | 173,308.14 | 40.2% |
| 51220 CUSTODIAL | | | | | | | |
| 10129 51220 CUSTODIAL | 54,788.00 | 0.00 | 54,788.00 | 24,475.03 | 0.00 | 30,312.97 | 44.7% |
| 51420 PATROL | | | | | | | |
| 10129 51420 PATROL | 4,010,121.00 | 7,113.00 | 4,017,234.00 | 1,739,269.85 | 0.00 | 2,277,964.15 | 43.3% |
| 51421 MARINE PATROL | | | | | | | |
| 10129 51421 MARINE PATROL | 27,429.00 | 0.00 | 27,429.00 | 14,725.28 | 0.00 | 12,703.72 | 53.7% |
| 51430 DETECTIVE | | | | | | | |
| 10129 51430 DETECTIVE | 567,205.00 | 0.00 | 567,205.00 | 269,905.62 | 0.00 | 297,299.38 | 47.6% |
| 51435 COMMUNITY SERVICE OFFICER | | | | | | | |
| 10129 51435 COMMUNITY SERVICE OFFICER | 116,034.00 | 0.00 | 116,034.00 | 52,065.35 | 0.00 | 63,968.65 | 44.9% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| | ORIGINAL APPROP | TRANS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| **51450 EXTRA DUTY** | | | | | | | |
| 10129 51450 EXTRA DUTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |
| **51810 OVERTIME** | | | | | | | |
| 10129 51810 OVERTIME | 150,075.00 | 0.00 | 150,075.00 | 77,372.69 | 0.00 | 72,702.31 | 51.6% |
| **51820 REPLACEMENT OVERTIME** | | | | | | | |
| 10129 51820 REPLACEMENT OVERTIME | 287,924.00 | 0.00 | 287,924.00 | 146,487.52 | 0.00 | 141,436.48 | 50.9% |
| **51830 TRAINING & EDUCATION** | | | | | | | |
| 10129 51830 TRAINING & EDUCATION | 111,882.00 | 0.00 | 111,882.00 | 52,811.42 | 0.00 | 59,070.58 | 47.2% |
| **51910 FRINGE BENEFITS** | | | | | | | |
| 10129 51910 FRINGE BENEFITS | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 | -300.00 | 100.0% |
| **51920 F.I.C.A.** | | | | | | | |
| 10129 51920 F.I.C.A. | 477,586.00 | 0.00 | 477,586.00 | 215,189.60 | 0.00 | 262,396.40 | 45.1% |
| **52010 ADVERTISING** | | | | | | | |
| 10129 52010 ADVERTISING | 300.00 | 0.00 | 300.00 | 0.00 | 0.00 | 300.00 | .0% |
| **52020 POSTAGE** | | | | | | | |
| 10129 52020 POSTAGE | 1,500.00 | 0.00 | 1,500.00 | 264.42 | 0.00 | 1,235.58 | 17.6% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| | ORIGINAL APPROP | TRANS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| **52030 PROFESSIONAL FEES** | | | | | | | |
| 10129 52030 PROFESSIONAL FEES | 17,871.00 | 0.00 | 17,871.00 | 6,909.15 | 0.00 | 10,961.85 | 38.7% |
| **52040 SERVICE CONT AND REPAIRS** | | | | | | | |
| 10129 52040 SERVICE CONT. AND REPAIRS | 25,694.00 | 0.00 | 25,694.00 | 7,754.13 | 2,757.12 | 15,182.75 | 40.9% |
| **52050 DUES CONFER** | | | | | | | |
| 10129 52050 DUES,CONFERENCES & EDUCATION | 5,425.00 | 0.00 | 5,425.00 | 4,265.00 | 0.00 | 1,160.00 | 78.6% |
| **52060 PRINTING** | | | | | | | |
| 10129 52060 PRINTING | 800.00 | 0.00 | 800.00 | 31.85 | 0.00 | 768.15 | 4.0% |
| **52080 TELEPHONE** | | | | | | | |
| 10129 52080 TELEPHONE | 33,265.00 | 0.00 | 33,265.00 | 17,244.10 | 10,736.36 | 5,284.54 | 84.1% |
| **52090 HEATING FUEL** | | | | | | | |
| 10129 52090 HEATING FUEL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |
| **52100 ELECTRICITY** | | | | | | | |
| 10129 52100 ELECTRICITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |
| **52115 WATER & SEWER CHARGES** | | | | | | | |
| 10129 52115 WATER & SEWER CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |

# Town of Waterford, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| | ORIGINAL APPROP | TRANS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| **52300 TRAINING & EDUCATION** | | | | | | | |
| 10129 52300 TRAINING,EDUCATION & EMER | 85,500.00 | 0.00 | 85,500.00 | 31,293.31 | 3,800.00 | 50,406.69 | 41.0% |
| **52305 OSHA COMPLIANCE** | | | | | | | |
| 10129 52305 OSHA COMPLIANCE | 2,000.00 | 0.00 | 2,000.00 | 284.58 | 0.00 | 1,715.42 | 14.2% |
| **52370 CLOTHING OR UNIFORM ALLOW** | | | | | | | |
| 10129 52370 CLOTHING OR UNIFORM ALLOW | 85,958.00 | 0.00 | 85,958.00 | 78,528.03 | 0.00 | 7,429.97 | 91.4% |
| **52440 DATA PROCESSING SERVICES** | | | | | | | |
| 10129 52440 DATA PROCESSING SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |
| **52520 CRIMINAL JUSTICE PLANNER** | | | | | | | |
| 10129 52520 CRIMINAL JUSTICE PLANNER | 17,557.00 | 0.00 | 17,557.00 | 17,471.35 | 0.00 | 85.65 | 99.5% |
| **53010 OFFICE SUPPLIES** | | | | | | | |
| 10129 53010 OFFICE SUPPLIES | 1,000.00 | 0.00 | 1,000.00 | 233.52 | 0.00 | 766.48 | 23.4% |
| **53020 OTHER SUPPLIES** | | | | | | | |
| 10129 53020 OTHER SUPPLIES | 7,000.00 | 0.00 | 7,000.00 | 2,380.11 | 0.00 | 4,619.89 | 34.0% |
| **53070 AUTO REPAIRS** | | | | | | | |
| 10129 53070 AUTO REPAIRS | 20,000.00 | 0.00 | 20,000.00 | 7,104.41 | 0.00 | 12,895.59 | 35.5% |

# YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| | ORIGINAL APPROP | TRANS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| **53080 AUTOMOTIVE MAINTENANCE** | | | | | | | |
| 10129 53080 AUTOMOTIVE MAINTENANCE | 19,000.00 | 0.00 | 19,000.00 | 8,886.79 | 0.00 | 10,113.21 | 46.8% |
| **53090 FUELS AND LUBRICANTS** | | | | | | | |
| 10129 53090 FUELS AND LUBRICANTS | 93,831.00 | 0.00 | 93,831.00 | 41,994.09 | 2,376.75 | 49,460.16 | 47.3% |
| **53100 TIRES** | | | | | | | |
| 10129 53100 TIRES | 14,896.00 | 0.00 | 14,896.00 | 4,531.19 | 10,364.81 | 0.00 | 100.0% |
| **53150 BUILDING MAINTENANCE** | | | | | | | |
| 10129 53150 BUILDING MAINTENANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |
| **53180 POLICE SUPPLIES** | | | | | | | |
| 10129 53180 POLICE EQUIP. & SUPP. | 37,690.00 | 0.00 | 37,690.00 | 20,309.08 | 6,691.00 | 10,689.92 | 71.6% |
| **53210 SELECTIVE ENFORCEMENT** | | | | | | | |
| 10129 53210 SELECTIVE ENFORCEMENT | 250.00 | 0.00 | 250.00 | 0.00 | 0.00 | 250.00 | .0% |
| **53220 MARINE PATROL** | | | | | | | |
| 10129 53220 MARINE PATROL | 2,700.00 | 0.00 | 2,700.00 | 2,115.92 | 0.00 | 584.08 | 78.4% |
| **53260 DOG WARDEN SUPPLIES** | | | | | | | |
| 10129 53260 DOG WARDEN SUPPLIES | 100,000.00 | 0.00 | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100.0% |

# YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| | ORIGINAL APPROP | TRANS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| **53320 CHALLENGE** | | | | | | | |
| 10129 53320 CHALLENGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |
| **54020 EQUIPMENT** | | | | | | | |
| 10129 54020 EQUIPMENT | 3,500.00 | 0.00 | 3,500.00 | 3,498.75 | 0.00 | 1.25 | 100.0% |
| **54040 NEW AUTOS** | | | | | | | |
| 10129 54040 VEHICLES EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | .0% |
| TOTAL POLICE DEPARTMENT | 7,215,097.00 | 7,113.00 | 7,222,210.00 | 3,324,758.81 | 36,726.04 | 3,860,725.15 | 46.5% |
| TOTAL GENERAL FUND | 7,215,097.00 | 7,113.00 | 7,222,210.00 | 3,324,758.81 | 36,726.04 | 3,860,725.15 | 46.5% |
| TOTAL EXPENSES | 7,215,097.00 | 7,113.00 | 7,222,210.00 | 3,324,758.81 | 36,726.04 | 3,860,725.15 | |
| GRAND TOTAL | 7,215,097.00 | 7,113.00 | 7,222,210.00 | 3,324,758.81 | 36,726.04 | 3,860,725.15 | 46.5% |

** END OF REPORT - Generated by Kimberly Allen **

#5

**FINANCE DEPARTMENT**

# Memo

**To:** The Board of Selectmen

**From:** Shea Davy

**Date:** January 8, 2026

**Re:** **Surplus Assets**

---

Dear Mr. Brule:

In accordance with the town Property Ordinance, Chapter 2.112.020, it is requested that the Board of Selectman please consider an act to surplus, on Behalf of the Waterford Police Department, for the following vehicles as these vehicles have been replaced and are no longer of need to this department .

- Asset#101886, 2020 Chevrolet Tahoe, VIN #GNSKDEC3LR376340, Car 1, Mileage 129,930, Engine Hours 15,610, temporarily reassigned to Public Works
- Asset#101505, 2017 Chevrolet Silverado, VIN#3GCUKNEC4HG276068, Car 15, Mileage 82,673, Engine Hours 6,855, reassigned to Public Works
- Asset#101275, 2014 Chevrolet Caprice, VIN# 6G3NS5R34EL958190, Car 29, Mileage 126,610, Engine Hours 5,037, will be sold via GovDeals auction.

Thank you for your consideration

Shea Davy

Shea Davy
Purchasing Agent,
Town of Waterford

WATERFORD POLICE DEPARTMENT
41 AVERY LANE
WATERFORD, CT 06385-2819

Marc Balestracci
Police Chief

(860) 442-9451 TEL
mbalestracci@waterfordct.org

January 7, 2026

To: Kim Allen
Director of Finance

From: Chief Marc Balestracci
Police Department

Re: Request to Surplus Vehicles- Car 1, Car 15, Car 29

I respectfully request to have the following police vehicles placed on the surplus list:

| Car # | Year | Make | Model | VIN | Mileage |
|---|---|---|---|---|---|
| 1 | 2020 | Chevrolet | Tahoe | 1GNSKDEC3LR376340 | 129,930 |
| 15 | 2017 | Chevrolet | Silverado | 3GCUKNEC4HG276068 | 82,673 |
| 29 | 2014 | Chevrolet | Caprice | 6G3NS5R34EL958190 | 126,610 |

These vehicles were recently replaced in accordance with the town's Fleet Plan. All usable police equipment has been removed from them and they are currently being stored at the Town Garage.

Respectfully,

Lieutenant David Ferland
*On Behalf of Chief Balestracci*

# TOWN OF WATERFORD
# FY2027 BUDGET REQUEST
# BOARD OF SELECTMEN (10101)

#6

## BOARD OF SELECTMEN

Robert Brule, First Selectman
Richard Muckle, Selectman
Gregory Attanasio, Selectman
Shannon Withey, Executive Assistant

TO: Board of Selectmen, Board of Finance and RTM

FROM: Rob Brule, First Selectman

DATE: December 1, 2025

I have attached the budget request for the Board of Selectmen for the Fiscal Year 2026/2027 for your review and approval. I have worked directly with the Director of Finance to ensure the Board of Selectmen personnel, operating and professional services lines have been reviewed and back-up information available for review.

As with my other Directors and Department Heads, my intention is to be as accurate and transparent as possible. If you have any questions, require any additional information or wish to review this budget in part or in its' entirety, please feel free to contact me before the first Board of Selectmen meeting in February 2026.

## BUDGET FUNCTION

The First Selectman acting for the Board of Selectmen shall be the general town administration officer and shall be responsible for the operation and maintenance of the hall of records, town garage, other property at the town civic center and other property under the administration of the board of selectmen. The supervision of all Department Heads in the Town shall be the responsibility of the First Selectman. He shall be responsible for assignment of office space and scheduling of meetings at the hall of records. Office hours at the hall of records shall be established by the First Selectman (Code of Ordinances, Waterford, Connecticut 2.08.010).

The Town of Waterford strives to promote and improve quality of life, enhancing a sense of community, and preserving the integrity of our small-town identity and culture. We are committed to fostering respect, integrity, and honesty. Town government will support initiatives that create a welcoming and affordable environment for residents, businesses and visitors alike. We strive to provide excellence through a responsible and accessible First Selectman and Board of Selectmen.

## LOOKING AHEAD

The Board of Selectmen operating budget filled a Part-Time Executive Assistant position to cover vacation, sick and personal time requests by the Executive Assistant and assist the First Selectman with the Long-Range Fiscal Management Committee and to review current and future Capital Plans and the impact to the taxpayer.

The First Selectman is requesting a Fire Services consultant to assess organizational structure, training, safety, and service delivery, serve as a facilitator to gather input and foster collaboration, offer coaching to current and potential leaders and presenting data-informed recommendations progress as the Waterford Fire Department continues to grow and shift from a volunteer service to a paid department. Working with the Director of Fire Services.

Finally, the First Selectman will continue to use "Waterford Cares – Community Events" special revenue fund donations to offset special community events in town to reduce operating budgets within Senior Services, Youth & Family Services Bureau and Recreation & Parks where possible.

# BUDGET SUMMARY

The First Selectman is responsible for presenting the annual budget to the Board of Selectmen because it ensures transparency and accountability in the town's financial management. This FY27 budget focuses on personnel costs, services, materials & supplies and furniture, to ensure that the Board of Selectmen's operations run smoothly and efficiently.

By presenting this detailed budget, the First Selectman provides a clear plan for how funds will be allocated within this budget, which helps in making informed decisions that benefit the community. It also allows for proper planning and prioritization of resources, ensuring that personnel, services, materials and supplies and furniture costs are funded appropriately.

The First Selectman continues to work with businesses, volunteers, Waterford Rotary, Waterford Community Food Bank, Waterford Veterans Coffeehouse, Senior Services and Waterford Youth & Family Service Bureau through the "Waterford Cares" initiative. This special revenue fund will continue to sponsor Community Events in Waterford with donations, including the Waterford Day Parade and Holiday Tree Lightings at Jordan Green and Quaker Hill Green.

**This FY27 BOS operating budget request of $207,470 is an increase of $1,068 or (0.52%).**

The 51000 series (Personnel Costs) remains the largest portion of the budget. This FY27 budget proposal reflects an increase of $3,288 from FY26, and reflects Fringe/FICA and the December 2024 RTM approved increases for Non Union Management Personnel (2.5%) and elected officials (1.25%).

The 52000 series (Services) saw a decrease in Service Contract & Repairs of $250, a decrease in Dues, Conferences and Education of $775 and a decrease in Reimbursable Expense of $100, while Advertising, Postage and Telephone all remained flat.

The reduction in the 53000 series (Materials & Supplies) saw decreases in Other Supplies (53020) of $100 and Fuels and Lubricants (53090) of $100.

The reduction in the 54000 series (Furniture) saw a large decrease in requested funding in Furniture (54010) due to First Selectman conference room chairs being purchased in FY26.

**To summarize, the 51000 series increased $3,288, whereas the 52000 series decreased $1,034, the 53000 series decreased $200.00 and the 54000 series decreased $1500 for an overall BOS operating budget of $207,470 or (0.52%) increase.**

## Key items in the FY27 budget request are explained below:

**Professional Fees (52030):** FY27 request includes funds for:

This request is for a consultant to assist the First Selectman in supporting the Director of Fire Services. The consultant will focus on fire responder and community safety, supporting the volunteer system, acknowledging current pressures and constraints not just locally to Waterford but statewide on the public safety disciplines, all while prioritizing transparency, honesty, and impartiality. The consultant will foster collaboration and a shared vision for the future of Fire Services in deliverable model as it relates to staffing, training, incident command and response times. Requested Amount $2000.

**Dues, Conferences & Education (52050):** FY27 request includes funds for:

Attend the 2026 CCM Annual Conference (December 2026). The cost is $200.00 for each individual. Requested Amount $400.

Purchase an annual Town of Waterford membership to the Chamber of Commerce Eastern Connecticut. Requested Amount $300.

Complete the CCM Certified Connecticut Municipal Official (CCMO) annual courses necessary to maintain the certification. Requested Amount $50.00.

Support General Dynamic Electric Boat as it relates to attending or hosting necessary meetings with GDEB executives and/or attending Workforce and Educational Conferences that would benefit GDEB and the Town of Waterford. Requested Amount $750.

# PERSONNEL COSTS:

- **51010 – ELECTED OFFICIALS/FIRST SELECTMAN** **$116,023**

  The wages reflect the December 2024 RTM 's approval of salary increases for elected officials.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $108,023.65 | FY22 | $109,305.24 | FY23 | $110,535.06 | FY24 | $113,350.25 | FY25 | $113,176 |

- **51020– ELECTED OFFICIALS/SELECTMEN** **$3,939**

  The wages reflect the December 2024 RTM 's approval of salary increases for elected officials.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $3,666.98 | FY22 | $3,710.88 | FY23 | $3,909.00 | FY24 | $3,794.86 | FY25 | $3,843 |

- **51110 – ADMINISTRATION** **$64,501**

  The wages indicated in this budget reflect the RTM approving (2.5%) for Non-Union Management Positions (NUMP) wage increase in December 2025, per ordinance. This line includes a FT Executive Assistant at $60,794 and a Part-Time Executive Assistant who covers vacation, sick time and other time off at $3,707. (See Personnel Sheet).

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $64,327.94 | FY22 | $72,942.19 | FY23 | $71,394.83 | FY24 | $60,374.19 | FY25 | $67,070 |

- **51210 – CLERICAL AND TECHNICAL** **$0**

  No funds requested for FY27.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $63.30 | FY22 | $0.00 | FY23 | $0.00 | FY24 | $0.00 | FY25 | $0.00 |

- **51920 – FRINGE/FICA** **$14,111**

  FICA increases follow salary increases.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $13,386.19 | FY22 | $14,211.44 | FY23 | $14,012.64 | FY24 | $12,848.00 | FY25 | $14,083 |

| | |
|---|---|
| **Personnel Subtotal:** | **$198,574** |

# SERVICES:

- **52010 – ADVERTISING** **$100**

FY27 request remains flat. This request will cover the costs of legal notices as required by State Statutes and other public notices published by the Board of Selectmen.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $0.00 | FY22 | $95.00 | FY23 | $23.00 | FY24 | $0.00 | FY25 | $100 |

- **52020 – POSTAGE** **$125**

FY27 request remains flat. This is for thank you and holiday notes. Postage is used for normal communications with residents, elected officials, employees and businesses.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $54.57 | FY22 | $46.68 | FY23 | $64.23 | FY24 | $123.42 | FY25 | $100 |

- **52030 – PROFESSIONAL FEES** **$2000**

FY27 request is an increase in $500 and will ensure continued work with Diversified Public Safety Solutions, LLC (DPSS) consulting services to support the First Selectman and Director of Fire Services through a comprehensive public safety assessment, advisement, and coaching process. These services will collect critical information, advise the First Selectman on the structure and strategic direction of the Waterford Fire Department (WFD) and provide tailored coaching and guidance as needed, including Emergency Management and Dispatching trends. (See DPSS Agreement Attached).

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $2,112.97 | FY22 | $24,228.60 | FY23 | $208.58 | FY24 | $100.00 | FY25 | $3,000 |

- **52040 – SERVICE CONTRACTS & REPAIRS** **$1250**

FY27 request is a decrease of $250. This is due to past and foreseeable decreases in the number of black & white copies ($0.0087) and color copies ($0.066). The RICOH USA INC annual lease remains nearly the same as last year, $76.78 per month and $921.36 annually for the First Selectmen's Office.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $990.27 | FY22 | $1,287.89 | FY23 | $1,223.42 | FY24 | $1,304.75 | FY25 | $1,200 |

- **52050 – DUES, CONFERENCES & EDUCATION** **$1500**

The FY27 request is a $775 decrease from FY26. This budget request includes the First Selectman's participation at future General Dynamics Electric Boat conferences, workshops, meetings, educational opportunities and community events for Crystal Mall site economic development needs. All the while, ensuring the Town of Waterford's relationship with GDEB, Chamber of Commerce of Eastern Connecticut, seCTer and the State of Connecticut, all remain positive.

1) Attend the 2026 CCM Annual Conference (December 2026). More than 1,150 attendees, including local government leaders from across the state and companies providing the best in products and services to towns and cities, gather together for two days of informative workshops, interactive discussions, and networking opportunities. The FY27 budget includes the BOF Chairman or RTM Moderator. The cost is $200.00 for each individual. Requested Amount $400.

2) Purchase an annual Town of Waterford membership to the Chamber of Commerce Eastern Connecticut. By attending Chamber events, participating in marketing promotions, and member committees, the First Selectman will expand his network, gain referrals, and build valuable connections with clients, customers, and partners. This increased visibility and engagement will help the Town of Waterford grow and elevate our commercial profile within the regional business community, in and around the new General Dynamics Electric Boat Campus. Requested Amount $300.

4) Support General Dynamic Electric Boat as it relates to attending and/or hosting necessary meetings with GDEB executives and/or attending Workforce and Educational Conferences that would benefit GDEB and the Town. Requested Amount $750.

5) Complete the CCM Certified Connecticut Municipal Official (CCMO) annual seminars/courses necessary to maintain the certification. Requested Amount $50.00.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **FY21** | **$0.00** | **FY22** | **$5.00** | **FY23** | **$179.00** | **FY24** | **$249.00** | **FY25** | **$329** |

- **52070 – REIMBURSEABLE EXPENSE** **($100)**

The FY27 request is a reduction of $100. This request to cover unexpected out-of-pocket expenses for various activities.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $253.94 | FY22 | $0.00 | FY23 | $104.220 | FY24 | $0.00 | FY25 | $200 |

- **52080 – TELEPHONE** **$521**

The FY27 request remains flat. This is for the Executive Assistant's cellular phone. Request is based on a slight increase to $43.40 a month, or $521 annually. As the town's Chief Emergency Officer, the First Selectman's cellular phone is budgeted under the Emergency Management budget.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $0.00 | FY22 | $0.00 | FY23 | $504.32 | FY24 | $804.34 | FY25 | $504 |

**Services Subtotal: $5,596**

# MATERIALS & SUPPLIES

- **53020 – OTHER SUPPLIES** **$1900**

The FY27 request is a reduction of $100. This request all office and cleaning supplies for the office and restroom in the office. This request will provide funds for various town meetings, events and programs hosted by the First Selectman (local, state and federal commissioners and dignitaries). This will primarily cover expenses for funeral floral arrangements, elected official, volunteer and town employee proclamations and frames and supporting retirement events. In addition, the office will continue to provide complimentary snacks, coffee and bottled water in the First Selectman's Office.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $150.00 | FY22 | $157.13 | FY23 | $1,273.11 | FY24 | $2,002.83 | FY25 | $1,800 |

- **53090 – FUELS AND LUBRICANTS** **$1400**

The FY27 request is a reduction of $100. It is based on the new town-negotiated gasoline prices for FY27. The First Selectman's vehicle continues to be a former 6-cyliner WPD admin vehicle with necessary 4WD. Fuel per gallon cost is $2.0545 and reflects 680 gallons budgeted for FY27.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| FY21 | $968.00 | FY22 | $712.99 | FY23 | $1,801.60 | FY24 | $1,692.45 | FY25 | $1,000 |

**Materials & Supplies Subtotal: $3,300**

# FURNITURE

- **54010 – FURNITURE** **$0**

The FY27 request is a decrease of $1500. There are currently no furniture needs for the First Selectman's Office.

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **FY21** | **$0.00** | **FY22** | **$0.00** | **FY23** | **$0.00** | **FY24** | **$0.00** | **FY25** | **$0.00** |

**Furniture Subtotal: $0**

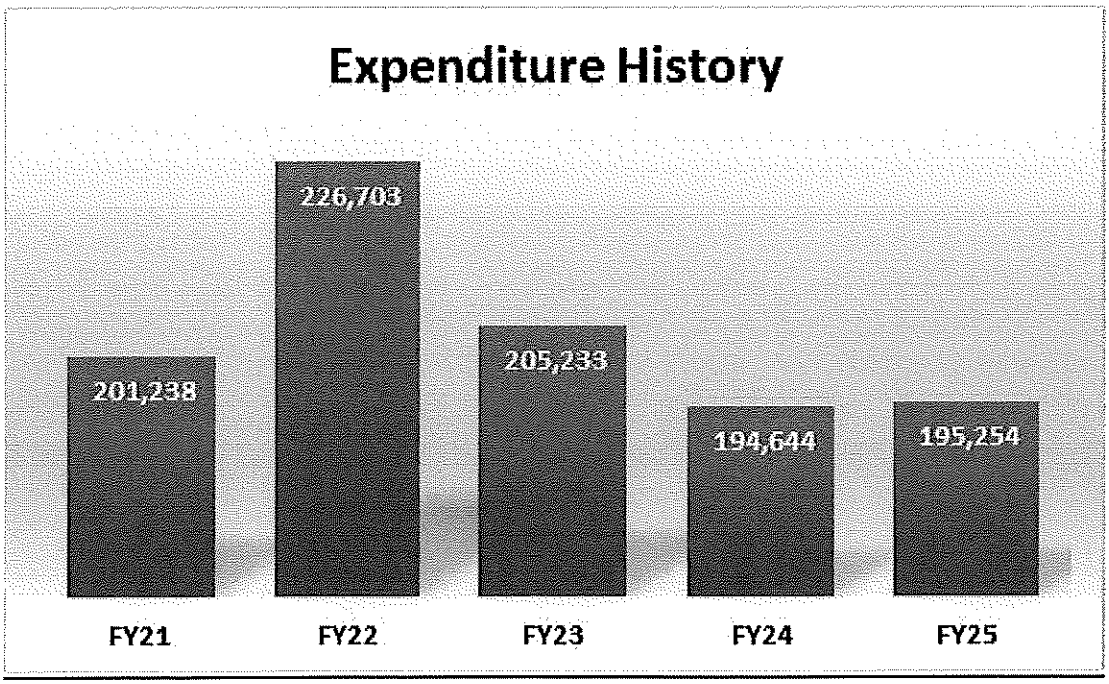
**Department Total: $207,470**

# TOWN OF WATERFORD
# FY2027 BUDGET REQUEST
# BOARD OF SELECTMEN (10101)

## PERSONNEL SHEET

| DATE OF HIRE | EMPLOYEE | HOURS WORKED/ WEEK | HOURLY RATE FY27 | SALARY FY26 | SALARY FY27 | LONGEVITY FY27 | TOTAL EMPLOYEE SALARY | PAYROLL TAXES (F.IC.A) |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |
| 51010 - ELECTED OFFICIAL | | | | | | | | |
| 4/7/2015 | CHIEF EXECUTIVE | FT | N/A | 114,590.56 | 116,022.94 | N/A | 116,022.94 | 8,875.76 |
| | TOTALS | | | 114,590.56 | 116,022.94 | 0.00 | 116,022.94 | 8,875.76 |
| | | | | | | | | |
| 51020 - ELECTED OFFICIAL | | | | | | | | |
| 04/10/23 | OTHER SELECTMEN | PT | N/A | 1,945.22 | 1,969.53 | N/A | 1,969.53 | 150.67 |
| 02/10/23 | OTHER SELECTMEN | PT | N/A | 1,945.22 | 1,969.53 | N/A | 1,969.53 | 150.67 |
| | TOTALS | | | 3,890.43 | 3,939.06 | 0.00 | 3,939.06 | 301.34 |
| | | | | | | | | |
| 51110 - ADMINISTRATIVE | | | | | | | | |
| 02/27/23 | EXECUTIVE ASSISTANT | FT | N/A | 59,311.90 | 60,794.70 | N/A | 60,794.70 | 4,650.79 |
| 04/13/23 | EXECUTIVE ASSISTANT | PT (1.5 HRS) | $ 28.4028 | 2,169.69 | 2,223.94 | N/A | 2,223.94 | 170.13 |
| 09/29/25 | EXECUTIVE ASSISTANT | PT (1 HR) | $ 28.4028 | 1,446.46 | 1,482.62 | N/A | 1,482.62 | 113.42 |
| | TOTALS | | | 62,928.06 | 64,501.26 | 0.00 | 64,501.26 | 4,934.35 |
| | | | | | | | | |
| 51210 - CLERICAL/TECHNICAL | | | | | | | | |
| | EXEC ASSISTANT | AS NEEDED | N/A | 0.00 | 0.00 | N/A | 0.00 | 0.00 |
| | TOTALS | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | |
| 51810 - OVERTIME | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 51910 - FRINGE/F.I.C.A. | | | | | | | 0.00 | 0.00 |
| TOTALS | | FY26 FICA | 13,877.79 | 181,409.05 | 184,463.26 | 0.00 | 184,463.26 | 14,111.44 |
| BUDGET TOTAL W/F.I.C.A | | | | 195,286.84 | | | 198,574.70 | |

## EXPENDIUTRE HISTORY



# BOARD OF SELECTMEN

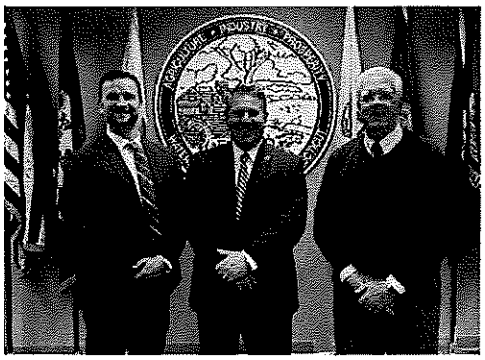
## 2025 ANNUAL REPORT

ROBERT J. BRULE, FIRST SELECTMAN

RICH MUCKLE, SELECTMAN

GREG ATTANASIO, SELECTMAN

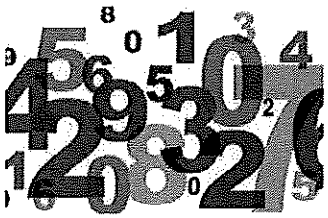
SHANNON WITHEY, EXECUTIVE ADMINISTRATIVE ASSISTANT



FIRST SELECTMAN BRULE WITH SELECTMAN MUCKLE AND SELECTMAN ATTANASIO

Completing my 6th year as First Selectman and it remains both an honor and a privilege to continue serving the Town of Waterford! At the heart of public service is a commitment to trust, open communication, transparency, and fostering a strong sense of belonging within our community. Every decision I make begins and ends with what is best for the people of Waterford. I am deeply proud of our town and the dedicated employees, volunteers, and elected officials who work tirelessly every day to make Waterford a great place to live, work, and serve. My passion for this role continues to inspire me to share a thoughtful reflection on the year's progress through this Annual Summary. It is a privilege to work alongside Selectman Rich Muckle and Selectman Greg Attanasio as I present the 2025 Board of Selectmen Annual Report.

In 2025, as the First Selectman, I presented the Board of Selectmen (BOS) a FY26 Total Town Budget (Operating, Capital and Debt Services) with an increase of just (.75%) or $373,394. The increase of the 34 town department budgets or "Total General Government Operations" was $895,213 (2.28%). While ensuring town-side operating, capital and debt service funding increased just (.75%), it enabled my office, and the town, to continue to work with the Board of Education to "offset" their FY26 increase in operating costs of $2,217,127 (3.85%) or a total BOE operating budget of $59,828,308, not including capital, fleet, insurance, school debt and retirement costs. Previous annual general operating budget showed modest increases presented by the First Selectman of 1.32% in FY22, 1.25% in FY23, 1.65% in FY24, 2.07% in FY25, and 2.28% in FY26, were submitted and approved. This



THE MILL RATE REMAINED STABLE AT 23.36 IN 2025

reflects an average Town annual budget increase of (1.7%) for all 34-town departments over the past five years.

## Community Engagement

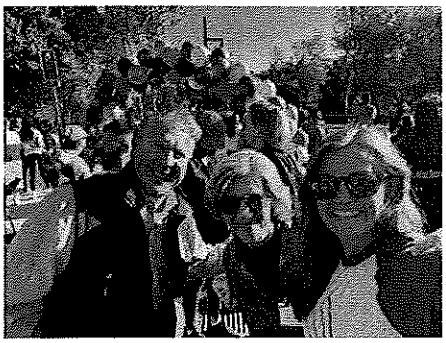
PROUD TO ATTEND THE 2025 SANGAM ASIAN HERITAGE EVENT

In 2025, the First Selectman participated in the Sangam Asian Heritage Event at the Waterford Library — a wonderful celebration of culture and community. In Indian culture, Sangam is a Sanskrit-origin word that means "confluence" or "coming together." Attending this event provided an important opportunity to connect with more than 100 Waterford and regional residents, learn more about Sangam's mission, and support the rich diversity that strengthens our community. Special thanks to the Waterford Public Library for hosting. Events like this remind us that understanding and celebrating different cultures brings us closer together and makes Waterford a more welcoming and inclusive place for all!

The First Selectman's Office remains committed to community engagement and a "neighbors helping neighbors" approach. The "Waterford Cares" initiative, which started six years ago with my running mate and Selectwoman, the late Jody Nazarchyk, includes:

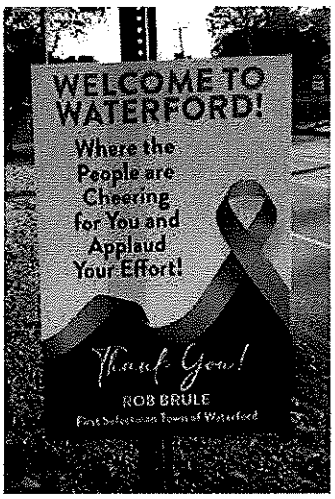
- Hosting First Selectman Food Drives for the Waterford Community Food Bank
- Providing holiday meals to veterans, seniors and families in need
- Sponsoring the holiday tree lightings at Jordan Green and Quaker Hill Green
- Starting and sponsoring the Waterford Day Parade
- Sponsoring the Halloween Trunk or Treat and Socks for Seniors events
- Distributing Town Proclamations and Town Coins to honor scouts, milestones and residents
- Hosting the Memorial Day and Veterans Day ceremonies
- Participating in Wreaths-Across-America every December
- Supporting survivors of domestic violence and Safe Futures
- Supporting the Terri Brodeur Breast Cancer Foundation

- Starting and supporting the Waterford Veterans Coffeehouse - the largest attended Veterans Coffeehouse in eastern Connecticut.



PROUD TO SUPPORT SAFE FUTURES ANNUAL WALK IN WATERFORD!

The Town of Waterford and the First Selectman's Office continues to support a number of community agencies and initiatives in addition to Veteran events in town and the region. The Town of Waterford continues to host the Safe Futures Annual Walk and looks forward to the groundbreaking of their new Family Justice Center in 2026 in Waterford! The First Selectman was proud to attend the 2025 Holland Club Induction Ceremony at the U.S. Navy Base in Groton. It was a great opportunity to support Waterford residents and veterans across our nation on their selection into this select club. The 5th Annual Waterford Day Parade included over 100 entries, the largest number of participants in 5 years. "Unity in our Community" and recognizing veterans, residents and employees, remains the theme every year for our town's parade. Tom Thurlow, a long-time Board of Education employee, received the 2025 First Selectman's Public Service Award and Barbara Burdick was selected as the 2025 Waterford Day Grand Marshal. Both of these recipients reflect the passion for the Town of Waterford and the connection they have with our residents. Congratulations Barbara and Tom!




PROUD TO SUPPORT TBBCF!

The First Selectman and Emergency Management Director, Steve Sinagra, continue to attend the annual Connecticut Emergency Management Symposium at Camp Nett in Niantic. This past symposium allowed me the opportunity to speak directly with DESPP Commissioner, Ronald Higgins, about the Town's $6.9M State Bonding Request Application to replace our aging radio system and join the state radio system, ensuring first responder communications and mutual aid in the event of an emergency. Unfortunately, in 2025, the Town of Waterford was awarded just $1.5M in state bonding. With the possibility of $1M in additional funding from the Nuclear Safety Grant in 2026, it still leaves the remaining balance for the town to finance. This "process" took over two

years from start to finish and with the contract signed, the town will implement this critical upgrade to the State Radio System and NexGen CAD Program for first responders and mutual aid partners.

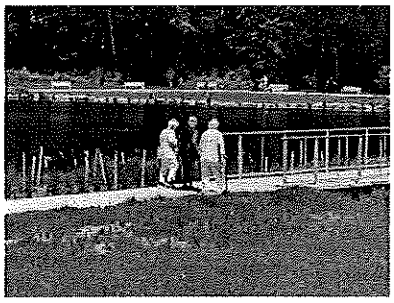
In addition, the First Selectman was proud to work alongside the CT Department of Energy & Environmental Protection (DEEP) Boating Division to split the cost (60% state 40% town) of rehabilitating the large state-owned Mago Point Boat Launch Public Parking lot as a state/town $1M capital project. Waterford residents will now have accessible after-hour parking and additional parking for Waterford businesses during peak summer months and will eventually "connect" to the $2M Niantic River Road Sidewalk Project, slated for 2026 by a recently approved Southeastern Connecticut Conference of Government's LOCIP grant.

## Capital Projects

IN 2025, NEW CAMERAS, BALLARDS AND FENCING INSTALLED AT ALL THREE ELEMENTARY SCHOOLS AND NEW ARMED OFFICERS HIRED

In 2025, after completing or closing 24 approved and funded capital projects, ARPA projects and Lotcip/Locip projects, the Town of Waterford saw $4,012,462 invested in completed capital investments. The First Selectman's office continues to support the funding for the Town's Fleet Plan at $1M annually as well as the town's retirement fund at $7.2M. The highlight capital project was the $2M school & community building security improvements, the largest capital project for school and community safety the Town has completed. The most complex part of this project, the video security cameras inside and around our schools, started in late 2024, and completed in 2025 despite significant supply chain delays.

The First Selectman would like to thank IT Manager, Jeff Robillard, for his leadership and professionalism completing this complex security upgrade. The First Selectman's annual Capital Plan continues to feature a "Snap Shot" which remains a responsible and transparent tool for identifying use of the General Fund Balance for capital projects. The "Snap Shot" has helped ensure Town and BOE operating budgets impact on the



SENIORS ENJOYING THE ACCESSIBLE WALKWAY AROUND THE POND

THE FUNDING FOR THE NEW OSWEGATCHIE FIRE STATION WAS APPROVED IN 2025

tax rate remains as stable as possible for the taxpayer. The 5-year "Snap Shot" Capital Plan, continues to identify projects that fall into the following four categories: road paving, building maintenance, park improvements and Board of Education requests, like the new Turf Field and Tennis Courts. The newly renovated Arnold E. Holm Jr. Memorial Park officially saw additional benches installed for residents who needed shorter walking distance between benches. The past year also saw the Gardiner Foundation donate $40,000 towards a much needed shade structure at the park's playground, with the install scheduled for the spring of 2026. Road paving and town safety projects remained a priority. Road paving projects continue to include the Utility Commission replacing 30-year old plastic water connectors with copper piping, prior to road paving, eliminating the possibility of leaks forming under the newly paved roads. Finally, in a supportive bipartisan vote in town of 32-3 (Board of Selectmen 3-0, Board of Finance 6-0 and RTM 23-3) the building of a new town-owned firehouse was approved. The building and land was purchased by the town for $1 and will be the future home of the first town-owned fire station in Waterford. Construction is expected to start in early 2026.

Other Notable Capital Projects Completed in 2025:

- Town paved Old Norwich Road, Jefferson Avenue, Phillips Street, North Phillips Street, Albacore Drive, Marlin Drive, Woodlawn Court, Quarry Road, Leary Drive and Goshen Road
- Replaced Emergency Management Antennas on the new Fargo Water Tank
- Transitioned 911 CAD system to Nexgen for future State Radio System upgrade
- Completed Security Upgrades to Town and School buildings
- Upgraded GIS system within town operating systems
- Improved the Waterford Police Department Cell Block and Kitchen areas
- Removed the Southwest School Undergound Tanks
- Replaced the Cohanzie Fire Station Emergency Generator
- Replaced and updated all Town and Waterford School's phone system hardware & software
- Upgraded the Quaker Hill Fire Station Fire Alarm

- Replaced the Town of Waterford's Content Filter for Website Protection
- Funded the Alewife Cove Conservancy federal grant request for dredging
- Replaced the Waterford Police Department Firearm Laser Sites
- Town replaced sidewalks on Norman Street, William Street, Summer Street and David Street

IN THE SUMMER OF 2025, THE LEARY PARK 6-COURT PICKLEBALL COMPLEX, 2 TENNIS COURTS AND A NEW BASKETBALL COURT CONSTRUCTION WAS STARTED WITH NEW FENCING AND POST-TENSION CONCRETE TO LAST 25 YEARS.

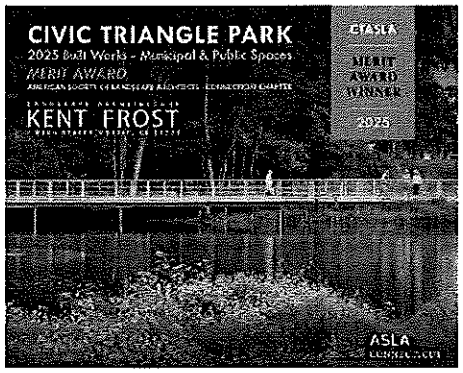
THANK YOU TO THE BOARD OF SELECTMEN, BOARD OF FINANCE AND THE REPRESENTATIVE TOWN MEETING FOR ALL SUPPORTING THIS INCREDIBLY IMPORTANT PROJECT FOR RESIDENTS WHO LIVE IN THE NORTHERN PART OF TOWN!

**Fleet Management Plan**

In 2025, the Town received seven large pieces of apparatus for Public Works, including a Sweeper for $249,792, a Front Load Refuse Truck for $401,472, a new Chassis for the Tree Truck for $187,014, three DPW Dump Trucks for $389,344 and a Side Load Refuse Truck for $212,099. The Public Works Department and the Police Department fleet plans remain a priority, while future Fleet Plans will highlight fleet needs for the Waterford Fire Department. Although supply chain issues have occurred, the Town of Waterford remains in good position to purchase the fleet necessary to keep our town safe and operating efficiently. The Town continues to remove vehicles and equipment from the fleet in an effort to reduce the size of the fleet. The new Municipal Complex's 70,000 square foot garage continues to keep our trucks and other fleet equipment inside and protected from the elements. The DPW's incredibly important Tree Bucket Truck has been in the shop most of 2025 for extensive refurbishment. This critical piece of apparatus will ensure needed tree work will once again be in full operation come 2026! The First Selectman will continue to focus on Fleet

WATERFORD PUBLIC WORKS DEPARTMENT ENSURES OUR CAPITAL ASSETS ARE PROTECTED

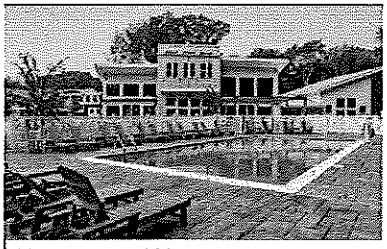
Management, focusing on how many vehicles the Town has in its fleet, maintenance of vehicles to extend life and budgeting for large vehicle replacement. In 2025, the Waterford Fire Department included its vehicles within the Fleetio Fleet Management system to ensure all town-owned vehicles, both small and large, are within the new fleet software program.



CTASLA MERIT AWARD WINNING ADA ACCESSIBLE TOWN PARK!

In 2025, the Town of Waterford achieved SustainableCT Bronze Certification for the third time since 2019, earning 480 points in 2025. Located along Connecticut's southeastern shoreline and home to roughly 19,500 residents, Waterford continues to balance its rich agricultural and granite-industry heritage with forward-looking investments that protect natural resources and strengthen community well-being. This recognition reflects achievements for Waterford and across SustainableCT's priority areas, including Inclusive and Equitable Communities; Thriving Local Economies; Well-Stewarded Land and Natural Resources; Vibrant and Creative Culture; Dynamic and Resilient Planning; Clean and Diverse Transportation Systems; Renewable and Efficient Energy; Inclusive Communication; Strategic Materials Management; Health and Wellness Opportunities; and Healthy and Diverse Housing and Homelessness Prevention Innovation. From expanding comprehensive recycling programs to improving accessible public spaces like the award-winning Arnold E. Holm Jr. Memorial Park, Waterford continues to demonstrate leadership in sustainability and community investment. I am incredibly proud of the dedicated team at Town Hall, especially Environmental Planner Maureen Fitzgerald, for their commitment to ensuring Waterford remains a great place to live, work, and raise a family.

Sustainable CT
Local Actions. Statewide Impact.®


WATERFORD WOODS WITH 400 UNITS OF WORKFORCE HOUSING

In 2025, Waterford Woods Luxury Apartment Complex Phase Three was completed. The final 100 units for Phase Four is expected to be completed Spring 2026 and provide 425 units of 1 & 2 bedroom apartments of workforce and affordable housing. The impressive complex stretches over 35-acres and includes a clubhouse, indoor pool, pickleball court, walking trail, vegetable and herb gardens and

additional storage units on the property. This $120M project has brought much needed workforce family housing to the region. The Town of Waterford Planning & Zoning Commission is in the final stages of completing the town's Plan of Conservation and Development. "Plan Waterford" is our Town's guide for the future. It shows where we have been and lays out the vision for where we are going.

Finally, thank you to the Economic Development Commission Chairman, Mike Buscetto, and the Interim Planning Department Director, Mark Wujtewicz, who worked closely with my office on development options for the Crystal Mall property, providing flexibility for the three owners of the mall property and a much needed tax revenue for Waterford residents. The town continues to look for new economic development that will have long-term effects and will enhance our Net Taxable Grand List, including the Airport Property and areas in town that could create a Waterford "Main Street."

NEVINS COTTAGE EXTERIOR RENOVATION COMPLETED IN 2025 – INTERIOR PLANNED FOR 2026!

The Town continues to find creative and effective ways to reduce costs to taxpayers by supporting the Friends of Nevins Cottage, Inc. established in 2024. The picturesque vernacular house dates to c. 1890 and was a tenant house located on the Shaw-Perkins-Nevins farm that occupied acreage on both sides of Rope Ferry Road. The property descended through the family of successful New London merchant Nathaniel Shaw II (1735-1782). It passed to Thomas Shaw Perkins, brother of Nathaniel Shaw Perkins, and then to his daughter Cornelia L. Perkins Nevins who married David H. Nevins of Norwich. The title of the farm was settled to a daughter of the Nevins', Anna Nevins, who lived until 1958. She began selling off the portions of the farm on the north side of Rope Ferry Road in the early 1950s. Nevins Cottage was purchased from Anna Nevins' estate by the town in 1961.

The Friends group successfully completed the exterior renovation in 2025. Spring of 2026 will see the Friends group focus on the interior renovation with demo being donated by Waterford small business, Bayside Construction. Interior painting, electrical work and heating needs will restore and maintain this historic building through in-kind and private sector donations. Reducing the cost of historic preservation to the town by over $250,000.

In 2025, the Town of Waterford saw the approval and start of the new Leary Park Pickleball Complex, Tennis Courts and Basketball Court, Town Hall Auditorium Renovation and ADA Accessible Restroom Project, the Mago Point Parking Lot, the Town Hall Basketball Courts and the new Waterford High School Turf Field and Tennis Courts. Outdoor parks, infrastructure and road paving with the General Fund Balance, CIP and CNR requests continue to be completed. All the while, public safety, town staffing levels and fleet management remain priorities for review. Waterford continues to host some of the largest retail shopping stores and plazas in and around Waterford Commons. Waterford is home to Dominion Energy's Millstone Power Station, the beautiful Great Neck Country Club, national chain restaurants and box stores and now a transformative mall property welcoming General Dynamics-Electric Boat Waterford Corporate Campus. These provide many benefits to our town as well as current and future tax revenue.

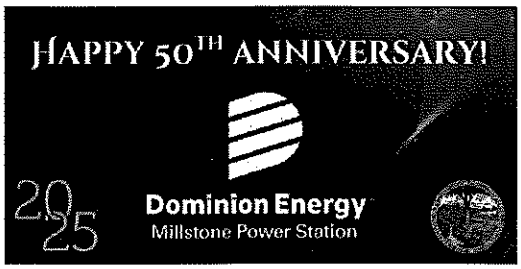
THE TOWN HALL AUDITORIUM NOW STREAMS TOWN MEETINGS LIVE VIA YOUTUBE & HOSTS VETERAN EVENTS DURING INCLEMENT WEATHER!

## Conclusion

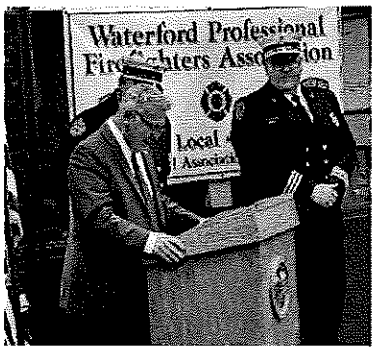
CONGRATULATIONS OFFICER FREDRICKS AND K-9 HODGES!

This past year brought both challenges and opportunities, yet our response has once again shown the strength, unity, and resilience that define our community. We celebrated Dominion Energy's Millstone Power Station Unit 2 50th Anniversary and reflected on the positive impact the nuclear power plant has had on our community. From successfully launching new hiring initiatives six more full-time Firefighter/EMT's, to completing long-term projects, every success reflects the dedication of our residents, volunteers, elected officials, and town employees whose hard work makes Waterford such a special place to call home. No employee in Waterford deserves more praise than Waterford Police Officer Eric Fredricks and K-9 Officer Hodges, who were proud recipients of the Connecticut Lion's Club 2025 Humanitarian of the Year Award. Their commitment to our community and residents of all ages has been a beacon of warmth, dignity and comfort. There was not an event in

Waterford or the region that did not include these amazing partners. Thank you Officers Fredricks and Hodges, well deserved! As I reflect on 2025 and my sixth year serving as Waterford's First Selectman, I am deeply proud of all that our town has accomplished together.




Through bipartisan collaboration, professionalism, and open dialogue in town, we have continued to move Waterford forward in meaningful ways. The Town continues to prioritize a working budget that supports capital investments, first responders, critical services and a level of education we expect in town, while minimizing the growth of the taxpayers' burden. Waterford, like many of its neighboring communities, has seen a continuation of retirements by eligible employees. We worked hard on the recruitment and retention of town employees, most notably, assessors, building officials, police officers and firefighters. Looking ahead, I remain committed to building on our momentum — fostering a thriving, affordable, safe and vibrant community that values progress and respect. As we turn the page to 2026, I remain confident that Waterford's best days are still ahead and I look forward to achieving even more together!




**WATERFORD'S COMMITMENT TO INCREASING PAID FIREFIGHTER /EMT'S CONTINUED IN 2025**

## BOARD OF SELECTMEN

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52020 | POSTAGE | 2026 | 08/31/2025 | 09/09/2025 | GEN | 11.69 | | AUG25 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2026 | 07/31/2025 | 08/07/2025 | GEN | 0.69 | | JULY25 METERED MAIL |
| | | | | | | | 12.38 | | |

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52030 | PROFESSIONAL | 2025 | 06/30/2025 | 07/28/2025 | API | 41.12 | FOLEY CARRIER SERVICES | BACKGROUND CHECKS |
| | | | | | | | 41.12 | | |

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52040 | SERVICE CONT | 2026 | 10/24/2025 | 10/23/2025 | API | 103.49 | RICOH USA INC | FY26 copier Charges per Dept |
| 10101 | 52040 | SERVICE CONT | 2026 | 09/26/2025 | 09/25/2025 | API | 77.23 | RICOH USA INC | FY26 copier Charges per Dept |
| 10101 | 52040 | SERVICE CONT | 2026 | 08/31/2025 | 09/09/2025 | GRV | -43.20 | | reverse -posted twice ( JE 281 |
| 10101 | 52040 | SERVICE CONT | 2026 | 08/31/2025 | 09/09/2025 | GEN | 43.20 | | COLOR COPY CHARGES 073125 |
| 10101 | 52040 | SERVICE CONT | 2026 | 08/31/2025 | 09/09/2025 | GEN | 0.10 | | COLOR COPY CHARGES AUGUST |
| 10101 | 52040 | SERVICE CONT | 2026 | 08/31/2025 | 09/09/2025 | GEN | 43.20 | | COLOR COPY CHARGES 073125 |
| 10101 | 52040 | SERVICE CONT | 2026 | 08/15/2025 | 08/13/2025 | API | 77.23 | RICOH USA INC | FY26 copier Charges per Dept |
| 10101 | 52040 | SERVICE CONT | 2026 | 07/18/2025 | 07/16/2025 | API | 232.97 | RICOH USA INC | FY26 copier Charges per Dept |
| | | | | | | | 534.22 | | |

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52050 | DUES,CONFERE | 2025 | 12/04/2024 | 01/02/2025 | API | 250.00 | JP MORGAN CHASE BAN | DECEMBER 2024 STATEMENT |
| 10101 | 52050 | DUES,CONFERE | 2025 | 11/04/2024 | 12/10/2024 | API | 25.00 | JP MORGAN CHASE BAN | NOVEMBER 2024 STATEMENT |
| | | | | | | | 275.00 | | |

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52080 | TELEPHONE | 2026 | 11/07/2025 | | API | 43.40 | T-MOBILE USA, INC. | FY26 T-Mobile -Town Phones |
| 10101 | 52080 | TELEPHONE | 2026 | 10/10/2025 | 10/08/2025 | API | 43.39 | T-MOBILE USA, INC. | FY26 T-Mobile -Town Phones |
| 10101 | 52080 | TELEPHONE | 2026 | 09/12/2025 | 09/11/2025 | API | 43.39 | T-MOBILE USA, INC. | FY26 T-Mobile -Town Phones |
| 10101 | 52080 | TELEPHONE | 2026 | 08/15/2025 | 08/13/2025 | API | 43.39 | T-MOBILE USA, INC. | FY26 T-Mobile -Town Phones |
| | | | | | | | 173.57 | | |

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 53020 | OTHER SUPPLI | 2026 | 10/24/2025 | 10/24/2025 | APM | -119.99 | U.S. BANK NATIONAL AS | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 09/25/2025 | 10/16/2025 | API | 197.25 | U.S. BANK NATIONAL AS | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 09/26/2025 | 09/25/2025 | API | 195.00 | SHORELINE FLORIST LLC | G WHITE |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 08/25/2025 | 09/11/2025 | API | 2.06 | U.S. BANK NATIONAL AS | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 08/25/2025 | 09/11/2025 | API | 120.12 | U.S. BANK NATIONAL AS | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 08/29/2025 | 08/28/2025 | API | 50.00 | SAFE FUTURES INC | PAINTED TILE |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 08/29/2025 | 08/28/2025 | API | 13.98 | AMAZON CAPITAL SERVI | SUPPLIES |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 07/25/2025 | 08/14/2025 | API | 42.71 | U.S. BANK NATIONAL AS | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 07/31/2025 | 08/11/2025 | GRV | 14.88 | | FY25 REIMBURSE PERSONAL CHARGE |
| 10101 | 53020 | OTHER SUPPLI | 2026 | 07/29/2025 | 08/08/2025 | GCR | -14.88 | | FIRST SELECTMAN 072825 CK#1662 |
| | | | | | | | 501.13 | | |

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 53090 | FUELS AND LUB | 2026 | 09/30/2025 | 10/15/2025 | GEN | 148.57 | | SEPT25 FUEL USAGE REPORT |
| 10101 | 53090 | FUELS AND LUB | 2026 | 08/31/2025 | 09/03/2025 | GEN | 107.41 | | AUG25 FUEL USAGE REPORT |
| 10101 | 53090 | FUELS AND LUB | 2026 | 07/31/2025 | 08/05/2025 | GEN | 98.32 | | JULY25 FUEL USAGE REPORT |
| | | | | | | | 354.30 | | |

# 10101-52020

# POSTAGE

# FY2025

**Board of Selectmen**

**BOARD OF SELECTMEN**
**Metered Mail July24-June25**

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52020 | POSTAGE | 2025 | 06/30/2025 | 07/09/2025 | GEN | $1.38 | | JUNE25 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2025 | 05/31/2025 | 06/02/2025 | GEN | $1.77 | | MAY25 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2025 | 04/30/2025 | 05/08/2025 | GEN | $0.69 | | APR25 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2025 | 02/28/2025 | 03/11/2025 | GEN | $12.39 | | FEB25 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2025 | 01/31/2025 | 02/05/2025 | GEN | $2.07 | | JAN25 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2025 | 12/31/2024 | 01/13/2025 | GEN | $85.56 | | DEC24 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2025 | 11/30/2024 | 12/05/2024 | GEN | $1.38 | | NOV24 METERED MAIL |
| 10101 | 52020 | POSTAGE | 2025 | 10/31/2024 | 11/06/2024 | GEN | $1.38 | | OCT24 METERED MAIL |
| | | | | | | | **$106.62** | | |

# 10101-52030

# PROFESSIONAL FEES

# FY2025

## Board of Selectmen

## BOARD OF SELECTMEN
### Professional Fees July24-June25

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52030 | PROFESSIONAL | 2025 | 06/30/2025 | 07/28/2025 | API | 41.12 | FOLEY CARRIER SERVICES | BACKGROUND CHECKS |
| | | | | | | | **$41.12** | | |

**Ernesta Krukauskaite**

FY25

**From:** Katie Freeman
**Sent:** Tuesday, July 22, 2025 11:38 AM
**To:** Eileen Sullivan; Shannon Withey; Ernesta Krukauskaite
**Subject:** Foley Invoice May 2025
**Attachments:** Foley Invoice May 2025.pdf

V#1388

Good Morning,

Please see attached for the latest Foley invoice for background checks from May 2025, breakdown below. Please let Ernesta know which line to draw payment from.

Eileen, Foley double charged us for Anthony Stone so please disregard his payment on this bill. I have been in touch with Foley to clear this up.

**Rec & Park:**
A Casper: $41.12
**Total: $41.12**

10137-52040

**First Selectman's Office:**
M Steinhaus: $41.12
**Total: $41.12**

10101-5203C

Thank you!

**Katie Freeman**
**Human Resources Assistant**
Town of Waterford
15 Rope Ferry Road Waterford, CT 06385
860-444-5832

Inv# INV0000001584057 $ 82.24
FOLEY CARRIER SERVICES, LLC
05/31/2025 # Pages 1 FP1 D0C170S175

Town of Waterford CONNECTICUT

# FOLEY

Foley Carrier Services, LLC
PO Box 8549
Carol Stream, IL 60197-8549

Invoice INV00000001584057
Date 5/31/2025

Bill To:

Town of Waterford
Christine Walters
15 Rope Ferry Rd
Waterford, CT 06385
US

Ship To:

Town of Waterford
Christine Walters
15 Rope Ferry Rd
Waterford, CT 06385
US

| PURCHASE ORDER NO. | CUSTOMER ID | SALESPERSON ID | SHIPPING METHOD | PAYMENT TERMS | REQ SHIP DATE |
|---|---|---|---|---|---|
| | 0000020855 | | NOT APPLICABLE | NET 28 | 5/27/2025 |

| ITEM CODE | DESCRIPTION | U OF M | QUANTITY | UNIT PRICE | MARK DOWN | EXT PRICE |
|---|---|---|---|---|---|---|
| FS-S-01577 | Background Check | ea | 1 | $41.12 | $0.00 | $41.12 |
| | Alexander Casper SSN: XXX-XX[redacted] Ordered: 5/2 2/25 Order #: 1295869 | | | | | |
| FS-S-01577 | Background Check | ea | 1 | $41.12 | $0.00 | $41.12 |
| | Anthony Stone SSN: XXX-XX[redacted] Ordered: 5/19/2 5 Order #: 1293440 | | | | | |
| FS-S-01577 | Background Check | ea | 1 | $41.12 | $0.00 | $41.12 |
| | Meghan Steinhaus SSN: XXX-XX[redacted] rdered: 5/1 9/25 Order #: 1293266 | | | | | |

Comments:

| | |
|---|---|
| Sub Total: | $123.36 |
| Miscellaneous: | $0.00 |
| Tax: | $0.00 |
| Freight: | $0.00 |
| Trade Discount: | $0.00 |
| Total: | $123.36 |
| Amount Due: | $123.36 |

**Ernesta Krukauskaite**

**From:** Shannon Withey
**Sent:** Tuesday, July 22, 2025 12:15 PM
**To:** Katie Freeman
**Cc:** Ernesta Krukauskaite
**Subject:** RE: Foley Invoice May 2025

Please use professional fees, 10101-52030

Thank you


Shannon Withey
EXECUTIVE ASSISTANT
*To the First Selectman*
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

Town of Waterford CONNECTICUT




---

**From:** Katie Freeman <kfreeman@waterfordct.org>
**Sent:** Tuesday, July 22, 2025 11:38 AM
**To:** Eileen Sullivan <esullivan@waterfordct.org>; Shannon Withey <swithey@waterfordct.org>; Ernesta Krukauskaite <ekrukauskaite@waterfordct.org>
**Subject:** Foley Invoice May 2025

Good Morning,

Please see attached for the latest Foley invoice for background checks from May 2025, breakdown below. Please let Ernesta know which line to draw payment from.

Eileen, Foley double charged us for Anthony Stone so please disregard his payment on this bill. I have been in touch with Foley to clear this up.

**Rec & Park:**
A Casper: $41.12

Diversified Public Safety Solutions, LLC
705 West Road
Salem, CT 06420
(860) 989-3413
Greg.Priest@dpsss.com

## Project Proposal & Quote:

### *"Public Safety Advisement & Coaching for the Town of Waterford"*

## Overview

Diversified Public Safety Solutions, LLC (DPSS) is pleased to submit this proposal for consulting services to support the Town of Waterford through a comprehensive public safety assessment, advisement, and coaching process. Our services are designed to collect critical information, advise Town leadership on the structure and strategic direction of the Waterford Fire Department (WFD), advise Town leadership on other public safety-related matters, and provide tailored coaching and guidance as needed throughout the engagement.

## Company Background & Philosophy

DPSS, founded in 2024, is a sole proprietorship owned by Greg Priest, MPA—a public safety professional with over 30 years of experience. Unlike traditional consulting firms, DPSS is built on a foundation of practical, in-the-field expertise and a commitment to collaborative, flexible, and cost-effective solutions. Our approach is rooted in ethical leadership, impartial advisement, and innovative problem-solving.

DPSS was created to fill a gap in public safety consulting—offering expert insight without the high overhead costs and rigid formats typical of larger firms. Each engagement is tailored to the client's unique needs, recognizing that public safety challenges are nuanced and often require adaptive, context-specific strategies.

## Approach

For this project, DPSS proposes to utilize a phase-based, hourly-rate model. This flexible approach allows clients to define the scope and scale of work incrementally, optimizing budget control and allowing for continuous reassessment and refinement.

## Guiding Principles

- Ensure responder and community safety
- Support and strengthen the volunteer system
- Acknowledge current pressures and constraints not just locally to Waterford but statewide on the public safety disciplines
- Prioritize transparency, honesty, and impartiality
- Foster collaboration and shared vision
- Base recommendations on data, realistic projections, innovation, and lived experiences

## Proposed Phase 1 Scope of Work

*Consultant*: Greg Priest, MPA (sole consultant for Phase 1)

**Initial Activities:**

- Coordination meeting with the First Selectman and any key stakeholders to define:
  - Scope and goals of Phase 1
  - Engagement pace and schedule
  - Deliverables and performance expectations

**Phase 1 Focus Areas:**

- Stakeholder interviews and leadership coaching
- Safety assessment of response and operational conditions*
- Assessment of the station replacement committee and recommendations
  - Assessment of response time metrics
- Evaluation of WFD structure and leadership roles
- Analysis and feedback on current or proposed job descriptions

*Note: These are not formal compliance audits; refer to disclaimers.*

## Deliverables & Timeline*

- ~Oct 20, 2025: Coordination Meeting -Clarify Scope of Work, Define Deliverables expected, Timeline
- ~Nov 1, 2025: Finalized Scope of Work, Deliverables, Timeline
- ~Nov 1, 2025: Phase 1 Implementation Begins
- **TBD** Completion of Phase 1, not to extend past June 30, 2026

## Budget & Payment Terms

- Proposed Project Cost for Phase 1: **$1500.00**
- Payment Due: Within 30 days of the invoice
- Payment Methods: Check or ACH, QuickBooks invoice with credit card payment option

Each engagement begins with collaborative scope development, followed by regular reporting, progress tracking, and opportunities to expand or conclude services at the client's discretion. Our team includes the principal consultant, supplemented by advisors and associates in active leadership roles across the public safety sectors, ensuring high-level insight and credibility throughout the process.

## Background: Town of Waterford

In 2019, Waterford consolidated its independent fire companies under the Waterford Fire Department (WFD), led by a Director of Fire Services (DFS). While this centralization improved coordination, recent leadership transitions—especially the retirement of the DFS, a period of time absent a DFS, and now a newly seated DFS —surfaced structural questions and stakeholder concerns.

Notably, prior to the incumbent holding the role, the position of DFS had come to be referred to as 'Fire Chief,' perhaps contributing to role confusion. Additionally, several fire companies lacked a designated chief, and volunteer engagement was reportedly in decline. Recognizing these dynamics, the First Selectman opted not to proceed with hiring a DFS under the former model and instead initiated a change of job description to more accurately reflect the desires of the Town and scope of the position. The incumbent operates under the new scope and role but the position's current parameters remain relatively new.

Concurrently with the newer DFS job description and seating the incumbent, the Fire Services Review Committee, specifically the Ad Hoc Building Committee on the Oswegatchie Station, has been discussing the progress of rebuilding the fire station. Additionally, the RTM recently authorized additional staffing. With all these evolving factors in mind and more, Waterford is in a transitional period. The time is ripe to thoughtfully assess current conditions, clarify future direction, and foster open communication. A third-party consultant was identified as an excellent option to provide direct insight and advice to senior Town leadership, facilitating this process.

## DPSS Proposal Summary

DPSS proposes to provide impartial analysis, facilitate stakeholder engagement, and support the Town in identifying sustainable leadership and operational strategies. Our role includes:

- Assessing organizational structure, training, safety, and service delivery
- Serving as a facilitator to gather input and foster collaboration
- Offering coaching to current and potential leaders
- Presenting data-informed recommendations and multiple options for progress

DPSS's role is not to impose or suggest radical change, but to guide a respectful, inclusive process that builds on existing strengths.

## Performance & Termination

- Ongoing feedback from the First Selectman or designee is expected and requested
- If deficiencies arise, DPSS will propose a remediation plan
- Either party may terminate the agreement; if under 5 hours of DPSS staff time is used, a 50% refund will apply

## Confidentiality & Insurance

- DPSS will collaborate with the Town on confidentiality preferences and recognizes open records (FOIA) requirements.
- DPSS maintains E&O liability insurance and can provide a certificate upon request

## Disclaimers

- DPSS does not provide legal or regulatory compliance advice. With the consent of Waterford, we may refer the Town to specialized professionals as needed
- This proposal excludes consulting services directly related to Waterford's role in the State Radiological Emergency Response Plan

## Acceptance

We appreciate the opportunity to partner with the Town of Waterford. We are confident that our experience, approach, and values align with your goals. Please contact me to discuss any proposed changes to this proposal. Alternatively, a signature line is included if you wish to proceed as outlined.

Respectfully submitted:

10/21/2025

Greg H. Priest | Date
Diversified Public Safety Solutions, LLC.

Accepted by:

Robert Bruce 10/24/25

Title: First Selectman | Date

For the Town of Waterford

# 10101-52040

# SERVICE CONT. & REPAIRS

# FY2025

**Board of Selectmen**

**COLOR COPIER CHARGES**

by month (July 24-June 25)

(Total cost = number of copies x $0.05)

| ACCT # | DEPARTMENT | DATE | NUMBER OF COPIES | ORG | OBJECT | TOTAL |
|---|---|---|---|---|---|---|
| | Selectman's Office | Jul-24 | 250 | 10101 | 52040 | $ 12.50 |
| | Selectman's Office | Aug-24 | 531 | 10101 | 52040 | $ 26.55 |
| | Selectman's Office | Sep-24 | 212 | 10101 | 52040 | $ 10.60 |
| | Selectman's Office | Oct-24 | 248 | 10101 | 52040 | $ 12.40 |
| | Selectman's Office | Nov-24 | 207 | 10101 | 52040 | $ 10.35 |
| | Selectman's Office | Dec-24 | | 10101 | 52040 | $ - |
| | Selectman's Office | Jan-25 | 193 | 10101 | 52040 | $ 9.65 |
| | Selectman's Office | Feb-25 | 250 | 10101 | 52040 | $ 12.50 |
| | Selectman's Office | Mar-25 | | 10101 | 52040 | $ - |
| | Selectman's Office | Apr-25 | | 10101 | 52040 | $ - |
| | Selectman's Office | May-25 | 319 | 10101 | 52040 | $ 15.95 |
| | Selectman's Office | Jun-25 | 189 | 10101 | 52040 | $ 9.45 |
| | **TOTAL COPIES/CHARGES:** | | 2399 | | | $ 119.95 |

Invoice # 105556236 10/31/2021

| Line Item | Regular lease Charges | Department |
|---|---|---|
| 10122-52040 | $77.23 | Emergency Management |
| 10110-52040 | $102.54 | Zoning |
| 10145-52040 | $77.23 | HR |
| 10135-52040 | $38.62 | Senior Services |
| 10137-52040 | $38.61 | Rec and Parks |
| 101-21039 | $91.51 | Town Clerk |
| 10129-52040 | $77.23 | Police Department |
| 10106-52040 | $77.23 | Tax Collector |
| 10119-52040 | $77.23 | Youth Services |
| 10101-52040 | $77.23 | Selectman |
| 10129-52040 | $112.44 | PoliceDepartment |
| 10129-52040 | $138.76 | Police Records |
| | $985.86 | |

14.28

11/10/2021

PO# 220229

Invo# 105560236
RICOH USA INC
10/31/2021 $ Pages 3

$ 985.86

FP3 DOCB3S933

RICOH
Ricoh USA, Inc.
300 Eagleview Blvd
Suite 200
Exton, PA 19341

# Image Management Product Schedule

**Product Schedule Number:**
**Master Lease Agreement Number:** _____

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and TOWN OF WATERFORD, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the US COMMUNITIES MASTER LEASE AGREEMENT (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and _____. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

## CUSTOMER INFORMATION

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| TOWN OF WATERFORD<br>Customer (Bill To) | | | | Kim Allen<br>Billing Contact Name | | | |
| 15 ROPE FERRY RD<br>Product Location Address | | | | 15 ROPE FERRY RD<br>Billing Address *(if different from location address)* | | | |
| WATERFORD<br>City | NEW LONDON<br>County | CT<br>State | 06385-2886<br>Zip | WATERFORD<br>City | NEW LONDON<br>County | CT<br>State | 06385-2886<br>Zip |
| Billing Contact Telephone Number | | Billing Contact Facsimile Number | | Billing Contact E-Mail Address<br>kallen@waterfordct.org | | | |

## PRODUCT/EQUIPMENT DESCRIPTION ("Product")

| Qty | Product Description: Make & Model | Street Address/City/State/Zip |
|---|---|---|
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD, WATERFORD, CT, 06385-2886, US |
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 24 ROPE FERRY RD, WATERFORD, CT, 06385-2807, US |
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD, WATERFORD, CT, 06385-2886, US |
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD, WATERFORD, CT, 06385-2886, US |
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 41 AVERY LN, WATERFORD, CT, 06385-2202, US |
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 204 BOSTON POST RD, WATERFORD, CT, 06385-2819, US |
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 200 BOSTON POST RD, WATERFORD, CT, 06385-2819, US |
| 1 | RICOH MP3055SP AD (ARDF) CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD, WATERFORD, CT, 06385-2886, US |
| 1 | RICOH MP4055SP CONFIGURABLE PTO MODEL | 41 AVERY LN, WATERFORD, CT, 06385-2202, US |
| 1 | RICOH IMC2500 CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD, WATERFORD, CT, 06385-2886, US |
| 1 | RICOH MP2555SP AD (ARDF) CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD, WATERFORD, CT, 06385-2886, US |

## PAYMENT SCHEDULE

| Minimum Term *(months)* | Minimum Payment *(Without Tax)* | Minimum Payment Billing Frequency | Advance Payment |
|---|---|---|---|
| 60 | $971.58 | ☑ Monthly<br>☐ Quarterly<br>☐ Other: _____ | ☐ 1st Payment<br>☐ 1st & Last Payment<br>☐ Other: _____ |





28745481

| Guaranteed Minimum Images*° | |
|---|---|
| Black/White | Color |
| 0 | 0 |

| Cost of Additional Images° | |
|---|---|
| Black/White | Color |
| 0.0070 | 0.052 |

| Meter Reading/Billing Frequency |
|---|
| ☐ Monthly |
| ☑ Quarterly |
| ☐ Other: ____ |

* Based upon Minimum Payment Billing Frequency
° Based upon standard 8 ½" x 11" paper size. Paper sizes greater than 8 ½" x 11" may count as more than one image.

Sales Tax Exempt: ☑YES (Attach Exemption Certificate) Customer Billing Reference Number (P.O. #, etc.)
Addendum(s) attached: ☐YES (check if yes and indicate total number of pages: ___)

## TERMS AND CONDITIONS

1. The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date." If the term of this Schedule (including any extension or renewal of this Schedule) exceeds twelve (12) months, each of the Minimum Payment and the Cost of Additional Images, at Ricoh's option, may be increased on each one-year anniversary of the Effective Date by an amount equal to 0% of such Minimum Payment or Cost of Additional Images, as applicable, immediately prior to such increase (but not to exceed the maximum amount allowed by applicable law).

2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE,** except as otherwise provided in any non-appropriation provision of the Lease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.** You acknowledge and agree that the Ricoh service commitments included on the "*Image Management Commitments*" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Ricoh") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.

3. Image Charges/Meters: In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.

4. Additional Provisions (if any) are:

_____

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

| CUSTOMER | Accepted by: RICOH USA, INC. |
|---|---|
| By: X Robert Brule<br>Authorized Signer Signature | By: X<br>Authorized Signer Signature |
| Printed Name: Robert Brule | Printed Name: |
| Title: First Selectman Date: 10/6/20 | Title: Date: |





28745481

Image Management

RICOH

Ricoh USA, Inc.
300 Eagleview Blvd
Suite 200
Exton, PA 19341

# RICOH USA, INC.
## IMAGE MANAGEMENT COMMITMENTS

[illegible]

## PRICING AND CHARGES/PAYMENT TERMS

[illegible]

## PRODUCT SERVICE AND SUPPLIES

[illegible]

## PRODUCT AND PROFESSIONAL SERVICES UPGRADE OPTION

[illegible]

## QUALITY ASSURANCE

[illegible] *To ensure the most-timely response, please call 1-888-278-4566.*

## MISCELLANEOUS

[illegible]

Customer Initials

RICOH

# EQUIPMENT REMOVAL/BUYOUT AUTHORIZATION

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 15 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2886 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R520065 / C91220398 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 24 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2807 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R220155 / C91220402 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 204 BOSTON POST RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2819 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R420271 / C91220395 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 15 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2886 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP3055SPAD | C300R520017 / C91220406 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 15 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2886 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R520099 / C91220396 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 15 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2886 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | IMC2500 | 3090R201055 / C91222590 |

| | | | |
|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | |
| Contact Name: | Shea (Brandishea) Moses | Phone: | (860)860-4445 |
| Address: | 41 AVERY LN | City: | WATERFORD |

RICOH

| | | | | | |
|---|---|---|---|---|---|
| State: | CT | Zip: | 06385-2202 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP4055SP | C320R900588 / C91220403 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 24 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2807 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R420403 / C91220394 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 41 AVERY LN | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2202 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R120643 / C91220401 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 15 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2886 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R420440 / C91220397 |

| | | | | | |
|---|---|---|---|---|---|
| Customer Name: | WATERFORD, TOWN OF | | | | |
| Contact Name: | Shea (Brandishea) Moses | | | Phone: | (860)860-4445 |
| Address: | 15 ROPE FERRY RD | | | City: | WATERFORD |
| State: | CT | Zip: | 06385-2886 | Fax/Email: | bmoses@waterfordct.org |

| Make | Model | Serial Number |
|---|---|---|
| | MP2555SPAD | C290R220092 / C91220400 |

**This Authorization applies to the equipment identified above and to the following Removal/Buy Out Option**
This Authorization will confirm that Customer desires to engage Ricoh USA, Inc. ("Ricoh") to pick-up and remove certain items of equipment that are currently (i) owned by Customer or (ii) leased from Ricoh or other third party (as specified below), and that you intend to issue written or electronic removal requests (whether such equipment is identified in this Authorization, in a purchase order, in a letter or other written form) to Ricoh from time to time for such purpose. Such removal request will set forth the location, make, model and serial number of the equipment to be removed by Ricoh. By signing below, you confirm that, with respect to every removal request issued by Customer (1) Ricoh may rely on the request, (2) the request shall be governed by this Authorization, and (3) Ricoh may accept this Authorization by either its signature or by commencing performance (e.g. equipment removal, initiating Services, etc.).Each party agrees that electronic signatures of the parties on this Authorization will have the same force and effect as manual signature. Notwithstanding the foregoing, the parties acknowledge and agree that Ricoh shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by, in or on any item of equipment serviced by Ricoh, whether through a digital storage device, hard drive or similar electronic medium ("Data Management Services"). If desired, Customer may engage Ricoh to perform such Data Management Services at its then-current rates. Notwithstanding anything in this Authorization to the contrary, (i) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (ii) it is the Customer's sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the customer's business or data retention, and any actions required to comply with such laws, (iii) Ricoh does not provide legal advice or represent or warrant that its services or products will guarantee or ensure compliance with any law, regulation or requirement, and (iv) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) (collectively, "Losses") arising therefrom or related thereto.

**Equipment Removal (Leased by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for equipment removals of equipment leased by Customer: Except for the obligations of Ricoh to pick up and remove the identified equipment, Ricoh does not assume any obligation, payment or otherwise, under any lease agreement, which shall remain Customer's sole responsibility. As a material condition to the performance by Ricoh, Customer hereby releases Ricoh

RICOH

from, and shall indemnify, defend and hold Ricoh harmless from and against, any and all claims, liabilities, costs, expenses and fees arising from or relating to any breach of Customer's representations or obligations in this Authorization or of any obligation owing by Customer under its lease agreement.

| CUSTOMER | Accepted by: RICOH USA, INC. |
|---|---|
| Signed by:<br>By: X Shea (Brandishea) Davy<br>99640194CD7D404...<br>*Authorized Signer Signature* | By: _____<br>*Authorized Signer Signature* |
| Printed Name : Shea (Brandishea) Davy | Printed Name : _____ |
| Title: Purchasing Agent Date: 8/20/2025 | Title: _____ Date: _____ |

Image Management

RICOH

# Omnia Partners Public Sector Product Schedule

Ricoh USA, Inc.
300 Eagleview Blvd. Suite 200
Exton,PA 19341

**Product Schedule Number:**

**Master Lease Agreement Number:** MLA32847730

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and WATERFORD, TOWN OF, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the Omnia Partners Public Sector Master Lease Agreement(together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and _____. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

## CUSTOMER INFORMATION

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| WATERFORD, TOWN OF | | | | Shea (Brandishea) Moses | | | |
| Customer (Bill To) | | | | Billing Contact Name | | | |
| 15 ROPE FERRY RD | | | | 15 ROPE FERRY RD | | | |
| Product Location Address | | | | Billing address (*if different from location address*) | | | |
| WATERFORD | NEW LONDON | CT | 06385-2886 | WATERFORD | US | CT | 06385-2886 |
| City | Country | State | Zip | City | County | State | Zip |

| Billing Contact Telephone Number | Billing Contact Facsimile Number | Billing Contact Email Address |
|---|---|---|
| (860)860-4445 | | bmoses@waterfordct.org |

## PRODUCT/EQUIPMENT DESCRIPTION ("Product")

| Qty | Product Description: Make & Model | Street Address/City/State/Zip |
|---|---|---|
| 1 | RICOH IMC4500-RM CONFIGURABLE PTO MODEL | 41 AVERY LN WATERFORD CT06385-2202 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 41 AVERY LN WATERFORD CT06385-2202 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD WATERFORD CT06385-2886 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 200 BOSTON POST RD WATERFORD CT06385-2819 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD WATERFORD CT06385-2886 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 204 BOSTON POST RD WATERFORD CT06385-2819 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD WATERFORD CT06385-2886 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD WATERFORD CT06385-2886 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD WATERFORD CT06385-2886 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 15 ROPE FERRY RD WATERFORD CT06385-2886 US |
| 1 | RICOH IM4000-RM CONFIGURABLE PTO MODEL | 41 AVERY LN WATERFORD CT06385-2202 US |

## PAYMENT SCHEDULE

| Minimum Term *(months)* | Minimum Payment *(Without Tax)* | Minimum Payment Billing Frequency | Advance Payment |
|---|---|---|---|
| 60 | $898.11 | MONTHLY | ☐ 1st Payment<br>☐ 1st & Last Payment<br>☐ Other _____ |

| Guaranteed Minimum Images*° | | Cost of Additional Images° | | Meter Reading/Billing Frequency |
|---|---|---|---|---|
| Black/White | Color | Black/White | Color | |
| 0 | 0 | 0.0087 | 0.0066 | QUARTERLY |

* Based upon Minimum Payment Billing Frequency

° Based upon standard 8 ½" x 11" paper size. Paper sizes greater than 8 ½" x 11" may count as more than one image.

Sales Tax Exempt:Y YES (Attach Exemption Certificate) Customer Billing Reference Number(P.O. #, etc.)

Addendum Attached:

## TERMS AND CONDITIONS

1. The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."

2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERMINDICATED ABOVE**, except as otherwise provided in theLease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the LeaseAgreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASEAGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASEAGREEMENT.** You acknowledge and agree that the Ricoh service commitments included on the "Image Management Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Ricoh") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.

3. Image Charges/Meters: In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.

4. Additional Provisions (If any) are:

**THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.**

| CUSTOMER | Accepted by: RICOH USA, INC. |
|---|---|
| Signed by: By: X Shea (Brandishea) Davy<br>99040194CD7D404...<br>*Authorized Signer Signature* | By: _____<br>*Authorized Signer Signature* |
| Printed Name: Shea (Brandishea) Davy | Printed Name: _____ |
| Title: Purchasing Agent Date: 8/20/2025 | Title: _____ Date: _____ |

RICOH

Ricoh USA, Inc.
300 Eagleview Blvd. Suite 200
Exton,PA 19341

## RICOH USA, INC.
## IMAGE MANAGEMENT PLUS COMMITMENTS

The below service commitments (collectively, the "Service Commitments") are brought to you by Ricoh USA, Inc., an Ohio corporation having its principal place of business at 300 Eagleview Blvd #200, Exton, PA 19341 ("Ricoh"). The words "you" and "your" refer to you, our customer. You agree that Ricoh alone is the party to provide all of the services set forth below and is fully responsible to you, the customer, for all of the Service Commitments. Ricoh or, if Ricoh assigns the Product Schedule to which this page is attached in accordance with the Lease Agreement (as defined in such Product Schedule), Ricoh's assignee, is the party responsible for financing and billing the Image Management Product Schedule. The Service Commitments are only applicable to the equipment ("Product") described in the Image Management Product Schedule to which these Service Commitments are attached, excluding facsimile machines, single-function and wide-format printers and production units. The Service Commitments are effective on the date the Product is accepted by you and apply during Ricoh's Normal Business Hours (as defined below). They remain in effect for the Minimum Term so long as no ongoing default exists on your part.

### TERM PRICE PROTECTION

The Image Management Minimum Payment and the Cost of Additional Images, as described on the Image Management Product Schedule, will not increase in price during the Minimum Term of the Image Management Product Schedule, unless agreed to in writing and signed by both parties.

### PRODUCT SERVICE AND SUPPLIES

Ricoh will provide full coverage maintenance services, including replacement parts, drums, labor and all service calls, during Normal Business Hours. "Normal Business Hours" are between 8:00 a.m. and 5:00 p.m., Monday to Friday excluding holidays ((i)New Year's Day; (ii) Memorial Day; (iii) 4th of July; (iv) Labor Day; (v) Thanksgiving; (vi) Day after Thanksgiving; and (vii) Christmas Day). Ricoh will also provide the supplies required to produce images on the Product covered under the Image Management Product Schedule (other than non-metered Product and soft-metered Product). The supplies will be provided according to manufacturer's specifications. Ricoh reserves the right to assess a reasonable charge for supply shipments if you request overnight delivery. If Ricoh determines that you have used more supplies than the manufacturer's recommended specifications, you will pay reasonable charges for those excess supplies and/or Ricoh may refuse you additional supply shipments, or as otherwise agreed to by the parties. Optional supply items such as paper and transparencies are not included, unless otherwise agreed to by the parties in writing. Charges are based on standard 8.5x11 images. Ricoh reserves the right to assess additionalimages charges for non-standard images, including 11x17 images.

### RESPONSE TIME COMMITMENT

Ricoh will provide a one hour (1) phone response to service calls measured from receipt of your call. Ricoh will provide a four (4) business hour response time for all service calls located within a major metropolitan area, and an eight (8) business hour average response time for service calls located fifty (50) miles or greater from a Ricoh service center for the term of the Image Management Product Schedule. Response time is measured in aggregate for all Product covered by the Image Management Product Schedule.

### UPTIME PERFORMANCE COMMITMENT

Ricoh will service the Product to be Operational with a quarterly uptime average of 95% during Normal Business Hours, excluding preventative and interim maintenance time. Downtime will begin at the time you place a service call to Ricoh and will end when the Product is again Operational. You agree to make the Product available to Ricoh for scheduled preventative and interim maintenance. You further agree to give Ricoh advance notice of any critical and specific uptime needs you may have so that Ricoh can schedule with you interim and preventative maintenance in advance of such needs. As used in these Service Commitments, "Operational" means substantial compliance with the manufacturer's specifications and/or performance standards and excludes customary end-user corrective actions.

### IMAGE VOLUME FLEXIBILITY AND PRODUCT ADDITIONS

At any time after the expiration of the initialninety day period of the original term of the Image Management Product Schedule to which these Service Commitments relate, Ricoh will, upon your request, review your image volume. If the image volume has moved upward or downward in an amount sufficient for you to consider an alternative plan, Ricoh will present pricing options to conform to a new image volume. If you agree that additional product is required to satisfy your increased image volume requirements, Ricoh will include the product in the pricing options. The addition of product and/or increases/decreases to the Guaranteed Minimum Images requires an amendment ("Amendment") to the Image Management Product Schedule that must be agreed to and signed by both parties to the Schedule. The term of the Amendment may not be less than the remaining term of the existing Image Management Product Schedule but may extend the remaining term of the existing Image Management Product Schedule for up to an additional60 months. Adjustments to the Guaranteed Minimum Images commitment and/or the addition of product may result in a higher or lower minimum payment. Images decreases are limited to 25% of the Guaranteed Minimum Images in effect at the time of Amendment.

### PRODUCT AND PROFESSIONAL SERVICES UPGRADE OPTION

At any time after the expiration of one-half of the original term of the Image Management Product Schedule to which these Service Commitments relate, you may reconfigure the Product by adding, exchanging, or upgrading to an item of Product with additional features or enhanced technology. A new Image Management Product Schedule or Amendment must be agreed to and signed by the parties to the Schedule, for a term not less than the remaining term of the existing Image Management Product Schedule but may, in the case of an Amendment, extend the remaining term of the existing Image Management Product Schedule for up to an additional 60 months. The Cost of Additional Images and the Minimum Payment of the new Image Management Product Schedule will be based on any obligations remaining on the Product, the added product and new image volume commitment. Your Ricoh Account Executive will be pleased to work with you on a Technology Refresh prior to the end of your Image Management Product Schedule or Amendment.

### PERFORMANCE COMMITMENT

Ricoh is committed to performing these Service Commitments and agrees to perform its services in a manner consistent with the applicable manufacturer's specifications. Should a Product or an accessorynot be able to be maintained in conformance with manufacturer's specifications, Ricoh shall, at its own expense, replace such Product with another unit of the same product designation as that Product andRicoh shall bear all installation, transportation, removal and rigging charges in connection with the installation of such replacement unit; provided, however that (a) the replacement unit may be a reconditionedor otherwise used unit rather than a new unit; and (b) if a replacement unit of the same product designation as the unit of Product it replaces is not available, the replacement unit may be a product of substantiallysimilar or greater capabilities. Ricoh shall re-perform any Services not in compliance with this warranty and brought to Ricoh's attention in writing within a reasonable time, but in no event more than 30 daysafter such Services are performed. If you are dissatisfied with Ricoh's performance, you must send a registered letter outlining your concerns to the address specified below in the "Quality Assurance" section.Please allow 30 days for resolution.

### ACCOUNT MANAGEMENT

Your Ricoh sales professional will, upon your request, be pleased to review your product performance metrics on a quarterly basis and at a mutually convenient date and time. Ricoh will, upon your request, be pleased to annually review your business environment and discuss ways in which Ricoh may improve efficiencies and reduce costs relating to your document management processes.

### QUALITY ASSURANCE

Please send all correspondence relating to the Service Commitments via registered letter to the Quality Assurance Department located at: 3920 Arkwright Road, Macon, GA 31210, Attn: Quality Assurance. The Quality Assurance Department will coordinate resolution of any performance issues concerning the above Service Commitments with your local Ricoh office. To ensure the most timely response please call 1-888-275-4566.

### MISCELLANEOUS

These Service Commitments do not cover repairs resulting from misuse (including without limitation improper voltage or environment or the use of supplies that do not conform to the manufacturer's specifications), subjective matters (such as color reproduction accuracy) or any other factor beyond the reasonable control of Ricoh. Ricoh and you each acknowledge that these Service Commitments represent the entire understanding of the parties with respect to the subject matter hereof and that your sole remedy for any Service Commitments not performed in accordance with the foregoing is as set forth under the section hereof entitled "Performance Commitment". The Service Commitments made herein are service and/or maintenance warranties and are not product warranties. Except as expressly set forth herein, Ricoh makes no warranties, express or implied, including any implied warranties of merchantability, fitness for use, or fitness for a particular purpose. Neither party hereto shall be liable to the other for any consequential, indirect, punitive or special damages. Customer expressly acknowledges and agrees that, in connection with the security or accessibility of information stored in or recoverable from any Product provided or serviced by Ricoh, Customer is solely responsible for ensuring its own compliance with legal requirements or obligations to third parties pertaining to data security, retention and protection. These Service Commitments shall be governed according to the laws of the State where your principal place of business or residence is locatedwithout regard to its conflicts of law principles. These Service Commitments are not assignable by the Customer. Unless otherwise stated in your Implementation Schedule, your Product will ONLY be serviced by a "Ricoh Certified Technician".If any software, system support or related connectivity services are included as part of these Service Commitments as determined by Ricoh, Ricoh shall provide any such services at your location set forth in the Product Schedule as applicable, or on a remote basis. You shall provide Ricoh with such access to your facilities, networks and systems as may be reasonably necessary for Ricoh to perform such services. You acknowledge and agree that, in connection with its performance of its obligations under these Service Commitments, Ricoh may place automated meter reading units on imaging devices, including but not limited to the Product, at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. Ricoh agrees that such units will be used by Ricoh solely for such purpose. Once transmitted, all meter read data shall become the sole property of Ricoh and will be utilized for billing purposes.

S.

Customer Initials

docusign.

## Certificate Of Completion

Envelope Id: 9A5BF6F5-B4A0-4C66-9372-4A6E54061E4C

Status: Completed

Subject: Ricoh Docs for WATERFORD, TOWN OF to Review and Sign. Quote No 35954161, PO )

Source Envelope:

Document Pages: 7

Signatures: 2

Certificate Pages: 4

Initials: 1

AutoNav: Enabled

EnvelopeId Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Ricoh DocuSign
PO Box 6117
Macon, GA 31208
RicohDocuSign@Ricoh-usa.com
IP Address: 147.154.37.107

## Record Tracking

| Status: Original | Holder: Ricoh DocuSign | Location: DocuSign |
|---|---|---|
| 8/20/2025 9:31:11 AM | RicohDocuSign@Ricoh-usa.com | |

| Signer Events | Signature | Timestamp |
|---|---|---|
| Shea (Brandishea) Davy<br>bmoses@waterfordct.org<br>Purchasing Agent<br>Security Level: Email, Account Authentication (None) | Signed by:<br>Shea (Brandishea) Davy<br>99640194CD7D404...<br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 162.246.4.195 | Sent: 8/20/2025 9:31:13 AM<br>Viewed: 8/20/2025 11:50:35 AM<br>Signed: 8/20/2025 11:52:36 AM |

**Electronic Record and Signature Disclosure:**
Accepted: 8/20/2025 11:50:35 AM
ID: 52a86d8d-5ee2-42d1-bab8-77b2570a2ff5

| In Person Signer Events | Signature | Timestamp |
|---|---|---|

| Editor Delivery Events | Status | Timestamp |
|---|---|---|

| Agent Delivery Events | Status | Timestamp |
|---|---|---|

| Intermediary Delivery Events | Status | Timestamp |
|---|---|---|

| Certified Delivery Events | Status | Timestamp |
|---|---|---|

| Carbon Copy Events | Status | Timestamp |
|---|---|---|
| Roscoe Meghan Janette Harvey<br>Meghan.Roscoe@ricoh-usa.com<br>Ricoh USA, Inc.<br>Security Level: Email, Account Authentication (None) | COPIED | Sent: 8/20/2025 9:31:12 AM |

**Electronic Record and Signature Disclosure:**
Not Offered via Docusign

| Witness Events | Signature | Timestamp |
|---|---|---|

| Notary Events | Signature | Timestamp |
|---|---|---|

| Envelope Summary Events | Status | Timestamps |
|---|---|---|
| Envelope Sent | Hashed/Encrypted | 8/20/2025 9:31:12 AM |
| Certified Delivered | Security Checked | 8/20/2025 11:50:35 AM |
| Signing Complete | Security Checked | 8/20/2025 11:52:36 AM |
| Completed | Security Checked | 8/20/2025 11:52:36 AM |

| Payment Events | Status | Timestamps |
| --- | --- | --- |
| **Electronic Record and Signature Disclosure** | | |

## CONSUMER DISCLOSURE

From time to time, RICOH USA Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you.

**Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

**Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

**All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact RICOH USA Inc.**

Please contact your Ricoh Sales Executive directly for any questions or to change your preferred contact method.

**To withdraw your consent with RICOH USA Inc.**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent

**Required hardware and software**

| | |
|---|---|
| Operating Systems: | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X |
| Browsers: | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader: | Acrobat® or similar software may be required to view and print PDF files |
| Screen Resolution: | 800 x 600 minimum |
| Enabled Security Settings: | Allow per session cookies |

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify RICOH USA Inc.as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by RICOH USA Inc. during the course of my relationship with you.

# 10101-52050

# DUES, CONFERENCES & EDUCATION

# FY2025

## Board of Selectmen

## BOARD OF SELECTMEN
## Dues, Conferences Education July24-June25

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 52050 | DUES,CONFERE | 2025 | 12/04/2024 | 01/02/2025 | API | 250.00 | JP MORGAN CHASE BANK | DECEMBER 2024 STATEMENT |
| 10101 | 52050 | DUES,CONFERE | 2025 | 11/04/2024 | 12/10/2024 | API | 25.00 | JP MORGAN CHASE BANK | NOVEMBER 2024 STATEMENT |
| | | | | | | | $275.00 | | |

1 01 01 - 52050
Dues, Conferences + Education

Order Confirmed

Thank you! Your order is complete, and a copy of the receipt has been sent to your email address.

CCM Convention Dec 3+4

Invoice #37442

Robert J. Brule (#103243)

Billing Address
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
United States

Shipping Address
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
United States

Robert's Cart Items

| | | |
|---|---|---|
| 03 Dec | 2024 CCM Annual Convention - #MakeItHereMakeItAnywhereCT | Event $249.00 1 |
| 03 Dec | Breakfast & CCMO Awards (Awards Begin at 9am) | Function $0.00 1 |
| 04 Dec | 2025 CT Outlook Post Presidential Election Panel & Networking Breakfast | Function $0.00 1 |
| 02 Dec | 2024 Exhibitor Appreciation Reception (Members Welcome) | Function $0.00 1 |
| 03 Dec | Municipal and LoCool Awards Luncheon | Function $0.00 1 |
| | Email Contact | Function $0.00 1 |

| | |
|---|---|
| Cart total | $249.00 |
| Taxes | $0.00 |
| Discounts | $0.00 |
| Shipping/handling | $0.00 |
| Balance due | $0.00 |

RETURN TO MEMBER DASHBOARD PRINT

**Connecticut Conference of Municipalities (CCM)** is the state's largest, nonpartisan organization of municipal leaders, representing towns and cities of all sizes from all corners of the state, with 168 member municipalities. CCM comes together for one common mission — to improve everyday life for every resident of Connecticut. CCM shares best practices and objective research to help local leaders govern wisely. CCM advocates at the state level for issues affecting local taxpayers and pools their buying power to negotiate more cost-effective services for our communities. **Requested: $400**

**2025 CCM Annual Convention**

Monday, December 1st

2:00 p.m. - 5:00 p.m. Exhibitor Registration & Set Up - Earth Expo Center

5:30 p.m. - 6:30 p.m. Welcome Reception (Exhibitors and Attendees)

Tuesday, December 2nd

8:00am Registration Open (sponsored by GZA GeoEnvironmental, Inc.)

Visit the Expo Hall for breakfast

8:30am - 10:00 am

Awards Breakfast (sponsored by Harris, Beach, Murtha) Welcome, Sustainable CT and CCMO Awards in the Exhibit Hall (Awards begin at 8:30)

10:15am - 11:15am Workshop Session A

Workshop Session A1: Key to Writing Winning Grants

Workshop Session A2: Building Consensus: The Role of Public Input in Project Success

Workshop Session A3: What Did You Say? How Does the First Amendment Impact the Workplace

Workshop Session A4: Fiber Benefits for Your Town

Workshop Session A5: What to Do Before OSHA Knocks

11:15am - 12:00pm Conference Break (Sponsored by Verogy)/ Visit Exhibit Hall

Women in Government Networking Roundtables (Back of Expo Hall)

12:00am - 1:30pm Networking Lunch & Awards Ceremony - #LoCoolGov (sponsored by Post University), Municipal Excellence Awards (sponsored by Halloran Sage), and Muni Champions

1:45pm - 2:45pm Workshop Session B

Workshop Session B1: Sovereign Citizens, Testers, and Understanding Connecticut's Freedom of Information Act

Workshop Session B2: A Better Path to Priority-Based Budgeting: How Do We Get There & What's The Payoff?

Workshop Session B3: When A State Road is Your Main Street: A Working Session to Create Safe, Walkable Downtowns

Workshop Session B4: Resilience Improvement Districts: Municipal Pathways to Resilience

Workshop Session B5: Avoiding a Crisis - Municipal Succession Planning

2:45pm - 3:15pm Conference Break (sponsored by Verogy) /Visit the Exhibit Hall

Prizes Awarded for Exhibit Hall Passport Contest

3:30pm - 4:30pm Workshop Session C

Workshop Session C1: Innovative Delivery: Intergrating Design-Build in Public-Private Partnerships

Workshop Session C2: AI in Local Government

Workshop Session C3: Business as Unusual - Fresh Approaches to Economic Development to Grow Your Grand List

Workshop Session C4: How School Infrastructure Investment Creates a Ripple Effect of Economic Growth

Workshop Session C5: CT Paid Leave Drive Employee Recruitment, Retention, and Job Satisfaction

4:30 p.m. - 6:00 p.m. Networking Reception (Sponsored by CIRMA)

5:00 p.m.

Annual Meeting - Legislative Committee Meeting

Wednesday, December 3rd

10:00 a.m. - 12:00 p.m. Board of Directors Meeting - (Board Members Only)

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**2026 CONNECTICUT EMERGENCY MANAGEMENT SYMPOSIUM (No Charge)**

Each spring, CCM along with the Connecticut Division of Emergency Management and Homeland Security (DEMHS), the Connecticut Department of Emergency Services and Public Protection (DESPP), and the Connecticut Department of Public Health (DPH) attract hundreds of local public safety officials and others responsible for responding to mass emergencies.

This is the only statewide municipal government event that offers a full day of informative workshops, interactive discussions, networking opportunities, and vendors showcasing relevant products and services.egotiate more cost-effective services for our communities.

**This event is FREE to local and state officials! Attendance is limited to the first 400 registrants.**

The Mission of the Chamber of Commerce of Eastern Connecticut, Inc. is to create and maintain a positive business climate that meets the needs of our members by supporting economic development and growth in the region.

CHAMBER of COMMERCE
EASTERN CONNECTICUT

**Vision**

We are a coalition of business leaders dedicated to securing and enhancing the economic vitality of Eastern Connecticut. We do so by:

Promoting a regional identity

Acting as the "the voice of business" for the region in Hartford

Providing a forum for leader networking

Showcasing our member businesses products and services

Advancing small business through educational and promotional programs

Acting as the inclusive voice of business for all business populations in the region

Modeling the workplace of choice for the region

**Membership takes you further**

Unlock new opportunities and elevate your business success with our comprehensive membership benefits, exclusive resources, and powerful networking connections. Stand out as a trusted, credible business supported by a community of fellow members. **$300 Annual Cost for FY27.**

**Unlock New Opportunities**

By attending Chamber events, participating in our marketing promotions, and member committees, you will expand your network, gain referrals, and build valuable connections with clients, customers, and partners. This increased visibility and engagement will help you grow your business and elevate your profile within the regional business community.

**Foster Professional Growth**

Whether you're aiming to enhance your leadership skills or expand your professional network, the Chamber offers a wealth of resources to support your career growth. Engage with our Leadership Program, Young Professionals network, and educational workshops designed to foster individual development and help you achieve your professional goals at every stage of your journey.

**Trusted by businesses big and small**

88% of our members are small businesses with 100 employees or fewer

98,000 people employed by our membership in eastern CT and beyond while 121 towns represented in CT and beyond

# 10101-52080

## TELEPHONE

# FY2025

## Board of Selectmen

PO#260261

| Finance | Permitting | Building | Rec & Parks | IT | Selectman | HR | YouthServices | Fire Services | Public Works | Senior Services |
|---|---|---|---|---|---|---|---|---|---|---|
| $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 |
| $43.40 | $43.40 | $35.40 | $31.00 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 | $43.40 |
| | $43.40 | $78.80 | $43.40 | $43.40 | | | $43.40 | $86.80 | $43.40 | $86.80 |
| | $130.20 | | $43.40 | $130.20 | | | $43.40 | | $43.40 | |
| | | | $31.00 | | | | $43.40 | | $173.60 | |
| | | | $23.33 | | | | $217.00 | | | |
| | | | $215.53 | | | | | | | |

| Vendor #2762 | 10/21/2025-11/20/2025 G/L | Invoice997249253 Total | PO# | |
|---|---|---|---|---|
| Dept | | | 260261 | |
| Finance | 10107-52080 | $43.40 | 260261 | |
| Permitting | 10110-52040 | $130.20 | 260261 | |
| Building | 10118-52040 | $78.80 | 260261 | |
| Rec & Parks | 10137-52080 | $215.53 | 260261 | |
| IT | 10147-52080 | $130.20 | 260261 | |
| Selectman | 10101-52080 | $43.40 | 260261 | |
| HR | 10145-52080 | $43.40 | 260261 | |
| Fire Services | 10123-52080 | $86.80 | 260261 | $31.00 being credited to billing statement |
| Public Works | 10130-52040 | $173.60 | 260261 | |
| Senior Services | 10135-52040 | $86.80 | 260261 | |
| Youth Services | 10119-52080 | $217.00 | | |
| | | $1,249.13 | | |

Date:

Siganture:

# 10101-53020

## OTHER SUPPLIES

# FY2025

**Board of Selectmen**

## BOARD OF SELECTMEN

| ORG | OBJECT | DESCRIPTION | YEAR | EFF DATE | POST DATE | SRC | AMOUNT | VDR NAME/ITEM DESC | COMMENTS |
|---|---|---|---|---|---|---|---|---|---|
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 06/30/2025 | 08/11/2025 | GEN | -$14.88 | | FY25 REIMBURSE PERSONAL CHARGE |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 06/25/2025 | 07/14/2025 | API | $444.10 | U.S. BANK NATIONAL ASSOCIATION | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 05/26/2025 | 06/11/2025 | API | $112.71 | U.S. BANK NATIONAL ASSOCIATION | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 05/23/2025 | 05/22/2025 | API | $100.00 | SAFE FUTURES INC | SAFET FUTURES LIGHT THE WAY BR |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 04/25/2025 | 05/09/2025 | API | $1.00 | U.S. BANK NATIONAL ASSOCIATION | 4484 7345 5003 9342 |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 03/25/2025 | 04/10/2025 | API | $1.00 | U.S. BANK NATIONAL ASSOCIATION | MARCH STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 02/25/2025 | 03/12/2025 | API | $165.76 | U.S. BANK NATIONAL ASSOCIATION | FEBRUARY 2025 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 02/04/2025 | 03/05/2025 | API | $117.72 | JP MORGAN CHASE BANK NA | FEBRUARY 2025 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 01/04/2025 | 02/03/2025 | API | $51.15 | JP MORGAN CHASE BANK NA | JANUARY 2025 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 12/04/2024 | 01/02/2025 | API | $117.69 | JP MORGAN CHASE BANK NA | DECEMBER 2024 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 12/20/2024 | 12/19/2024 | API | $91.87 | CENTRAL PAPER COMPANY INC. | SUPPLIES |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 11/04/2024 | 12/10/2024 | API | $1.00 | JP MORGAN CHASE BANK NA | NOVEMBER 2024 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 10/04/2024 | 11/01/2024 | API | $120.99 | JP MORGAN CHASE BANK NA | OCTOBER 2024 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 09/04/2024 | 10/01/2024 | API | $252.61 | JP MORGAN CHASE BANK NA | SEPTEMBER 2024 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 09/13/2024 | 09/12/2024 | API | $14.57 | W.B. MASON CO., INC | SUPPLIES |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 08/04/2024 | 09/04/2024 | API | $1.00 | JP MORGAN CHASE BANK NA | AUGUST 2024 STATEMENT |
| 10101 | 53020 | OTHER SUPPLIES | 2025 | 08/30/2024 | 08/29/2024 | API | $10.55 | W.B. MASON CO., INC | LABELS |
| | | | | | | | **$1,588.84** | | |

usbank

## Cardholder Activity

Name: ROBERT BRULE. Account Number: **2600 Cycle End Date: 06/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |
|---|---|---|---|---|
| 06/01/2025<br>06/02/2025 | BIG Y 61 GROTON<br>GROTON, CT | $40.38<br>$40.38 | USD<br>10101-53020 | 40.38 |
| 06/06/2025<br>06/09/2025 | APPLE.COM/BILL<br>866-712-7753, CA | $21.26<br>$21.26 | USD<br>10101-53020 | 21.26 |
| 06/10/2025<br>06/11/2025 | BJS WHOLESALE<br>#0084<br>WATERFORD, CT | $367.58<br>$367.58 | USD<br>10101-53020 | 367.58 |
| 06/10/2025<br>06/12/2025 | STOP & SHOP 0667<br>WATERFORD, CT | $14.88<br>$14.88 | USD<br>10101-53020 | 14.88 |

| Activity Totals | Purchases | Payments |
|---|---|---|
| $444.10 | $444.10 | $0.00 |

Cardholder Name: Robert Brule Signature:

Supervisor Name: Signature:

STOP&SHOP

117 BOSTON POST ROAD
WATERFORD, CT 06385
Store Telephone: (860) 444-6772
Pharmacy Telephone: (860) 442-6698
Store #667 06/10/26 04:39pm

FLORAL SHOP
PRETTY IN PINK 13.99 T
TAX 0.89
**** BALANCE 14.88

**********
Payment Type: VISA CREDIT
STP Purchase
Card: **********2600
Payment Amt: $14.88
BALANCE: $
Auth: A0000000031010
AUTH#023953 RC000 06/10/26 04:39PM
**********
VISA
CHANGE 14.88
TOTAL NUMBER OF ITEMS SOLD = 0.00
06/10/26 04:39PM 667 416 161 880016
www.StopAndShop.com
Thank you for shopping STOP & SHOP
Wendy Mitchell, Store Manager
SELF-CHECKOUT, Your Cashier

Sign up at the Service Center for a Stop & Shop card and start saving.

We value your opinion!
Take our new survey, it only takes a few minutes.
Within 5 days please visit:
www.talktostopandshop.com
Use the PIN # below to start:
0610 1639 0606 7415 0161
También disponible en español

Flowers for Greg Athanasiou's daughter graduating

10101-53020 Other Supplies

BJ's

125 Cross Road
Waterford, CT
Club Mgr. PEDRO GALARZA

Club:84 Reg:7 Trans:7784
Cashier:664032 06/10/25 CE:14pm
**********
*** MEMBERSHIP ID. ********9437 ***
*** MEMBERSHIP EXPIRES ON 09/25 ***
**********

| | | |
|---|---|---|
| **33401053 | DUNKIN DECAF | 39.99 N |
| **67013970 | BJULTRA220CT | 16.99 T |
| **72000555 | P SPRING WAT | 23.97 N |
| 3 @ 7.99 | | |
| 1049827 | DEPOSIT | 14.40 N |
| 3 @ 4.80 | | |
| **867000746 | FOAMCUP108CT | 37.98 T |
| 2 @ 18.99 | | |
| **867003743 | BJ NAPKIN | 19.98 T |
| 7 @ 9.99 | | |
| **867012460 | WF BFAST 100 | 29.99 N |
| **867012559 | BJWHITE 540 | 14.99 T |
| 2201313 | ECPN-BJWHITE | 1.50-T |
| **867013967 | BJ BOWL 200 | 12.99 T |
| 1070015680 | 6BJOLLY RCH | 15.49 T |
| 3400021642 | HSY MINI 56 | 18.99 T |
| 2201883 | ECPN-HSY MIN | 3.00-T |
| 3400044924 | REESE PB 56 | 18.99 T |
| 2200029686 | SKITTLES | 17.99 T |
| 2200191 | ECPN-SKITTLE | 3.00-T |
| 1600016879 | NAT VALLEY | 15.99 N |
| 1410004613 | CHED OF 30CT | 12.79 N |
| 7641090149 | LANCE 36CT | 23.98 N |
| 2 @ 11.99 | | |
| 2201917 | ECPN-LANCE 3 | 1.50-N |
| 3480628201 | WELCH VR PCK | 14.99 N |
| 4400004615 | OREOCHPAHY6 | 15.49 N |
| **** SUBTOTAL | | 356.98 |
| CT 6.35% Tax | | 10.60 |
| **** TOTAL | | 367.58 |

1011-53020 Other Supplies

— ???

**********2600 ENTRY: C
Purchase 00 APPROVED
AUTH 036404
TERMINAL NUMBER 780730847
06/10/25 05:17pm B4 7 7784 664032
VISA CREDIT
AID: A0000000031010

| | |
|---|---|
| Visa | 367.58 |
| CHANGE | 0.00 |

TOTAL ITEMS 22

As a BJ's Member I JUST SAVED: $80.70

| | |
|---|---|
| BJ's Member Savings | 71.70 |
| Coupons Redeemed | 9.00 |
| Rewards Redeemed | 0.00 |

Current BJ's Gas Savings
FuelSaver earned thru 06/09/25 2.00/gl
FuelSaver [illegible] 2.00/gl
[illegible] Details

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Friday, June 6, 2025 6:25 AM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

10101-53020
Other
Supplies

June 5, 2025

**Order ID:**
MXG42VVQ6Q
**Document:**
168963162214
**Apple Account:**
firstsel@waterfordct.org

| | |
|---|---|
| ChatGPT<br>ChatGPT Plus (Monthly)<br>Renews June 27, 2025 | $19.99 |

## Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States

Subtotal
$19.99
Tax
$1.27

**Visa •••• 2600**
$21.26

---

You can turn off renewal receipts to stop getting emails each time your subscriptions renew. You can always view your receipts from App Store settings › Purchase History.

Turn Off Renewal Receipt Emails

Get Help with Subscriptions and Purchases
Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›



1. 3% savings is earned as Daily Cash and is the total amount of Daily Cash earned for these purchases. You can choose to direct Daily Cash to a Savings account or to an Apple Cash account. If you do not have either set up to receive your Daily Cash, it can be applied as a statement credit. Apple Card is issued and Savings accounts are provided by Goldman Sachs Bank USA, Salt Lake City Branch, Member FDIC. Daily Cash is earned on purchases after the transaction posts to your account. Actual posting times vary by merchant. Daily Cash is subject to exclusions, and additional details apply. See the Apple Card Customer Agreement for more information.
2. Subject to credit approval.

Apple Payments Services LLC, a subsidiary of Apple Inc., is a service provider of Goldman Sachs Bank USA for Apple Card and Savings accounts. Neither Apple Inc. nor Apple Payments Services LLC is a bank.

To access and use all Apple Card features and products available only to Apple Card users, you must add Apple Card to Wallet on an iPhone or iPad that supports and has the latest version of iOS or iPadOS. Apple Card is subject to credit approval, available only for qualifying applicants in the United States, and issued by Goldman Sachs Bank USA, Salt Lake City Branch.

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If you reside in the U.S. territories, please call Goldman Sachs at 1-877-255-5923 with questions about Apple Card.

Privacy: We use a Subscriber ID to provide reports to developers.

YOUR FAMILY MARKET™

995 POQUONNOCK ROAD
GROTON, CT 06340
STORE DIRECTOR - Andrew Danielson
STORE NUMBER (860) 449-1229
PHARMACY NUMBER (860) 445-7719

Credit Card Payment Information
:.rd: VISA Amount: $40.38
: XXXX XXXX XXXX 2600 Exp Date: XX/XXX
Auth #099808 Ref #620600093

10101-53020
Other
Supplies

...ay, June 1, 2025 05:52 PM

Big Y Membership: 40096093935

| Price without Card | Item Description | You Pay | Flg |
|---|---|---|---|
| **GENERAL MERCHANDISE** | | | |
| 12.99 | AMERICANA QUICKE WITH | 12.99 | T N |
| 9.99 | AMERICANA TRUCK 6.61 | 9.99 | T N |
| 14.99 | SOLAR AMERICANA LIGH | 14.99 | T N |

S U M M A R Y

| Total w/o Card | Savings With Card | Sub Total |
|---|---|---|
| 37.97 | $0.00 | $37.97 |

Total Before Tax:$37.97

STATE TAX:$2.41

Balance Due:$40.38
VISA: $40.38
Change Due: $0.00

Total number of items purchased = 3

Value of Taxable Items
STATE TAX VALUE:$37.97

usbank

## Cardholder Activity

Name: ROBERT BRULE  Account Number: **2600  Cycle End Date: 05/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |
|---|---|---|---|---|
| 04/25/2025<br>04/28/2025 | APPLE.COM/BILL<br>866-712-7753, CA | $1.00<br>$1.00 | USD<br>10101-53020 | 1.00 |
| 04/27/2025<br>04/28/2025 | APPLE.COM/BILL<br>866-712-7753, CA | $21.26<br>$21.26 | USD<br>10101-53020 | 21.26 |
| 05/01/2025<br>05/02/2025 | TST* IVY'S SIMPLY HOMEMAD<br>WATERFORD, CT | $89.45<br>$89.45 | USD<br>10101-53020 | 89.45 |
| 05/25/2025<br>05/26/2025 | APPLE.COM/BILL<br>866-712-7753, CA | $1.00<br>$1.00 | USD<br>10101-53020 | 1.00 |

| Activity Totals | Purchases | Payments |
|---|---|---|
| $112.71 | $112.71 | $0.00 |

Cardholder Name: Robert Brule  Signature:

Supervisor Name: Robert Brule  Signature:

RECD FINANCE
JAN 27 '25 PM5:03

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Friday, April 25, 2025 6:58 AM
**To:** First Selectman
**Subject:** Your receipt from Apple.



10101-53020
Other Supplies

# Receipt

April 25, 2025

**Order ID:**
MXG3ZVLV0Z
**Document:**
132944959735
**Apple Account:**
firstsel@waterfordct.org

iCloud+ with 50 GB (Monthly) $0.99
Renews May 25, 2025

## Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States

Subtotal
$0.99
Tax
$0.01

**Visa •••• 2600**
$1.00

If you have any questions about your bill, contact support. This email confirms payment for the iCloud+ plan listed above. You will be billed each plan period until you cancel by downgrading to the free storage plan from your iOS device, Mac or PC.

You may contact Apple for a full refund within 15 days of a monthly subscription upgrade or within 45 days after a yearly payment. Partial refunds are available where required by law.

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Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›



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Cash is subject to exclusions, and additional details apply. See the Apple Card Customer Agreement for more information.\n2. Subject to credit approval.\n\nApple Payments Services LLC, a subsidiary of Apple Inc., is a service provider of Goldman Sachs Bank USA for Apple Card and Savings accounts. Neither Apple Inc. nor Apple Payments Services LLC is a bank.

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**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Sunday, April 27, 2025 4:18 PM
**To:** First Selectman
**Subject:** Your receipt from Apple.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

Other-Supplies
10101-53020

# Receipt

April 27, 2025

**Order ID:**
MXG4018JXV
**Document:**
197945777361
**Apple Account:**
firstsel@waterfordct.org

ChatGPT $19.99
ChatGPT Plus (Monthly)
Renews May 27, 2025
TOW IPad

## Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States

Subtotal
$19.99
Tax
$1.27

**Visa •••• 2600**
$21.26

---

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Report a Problem ›
View Your Account Information ›
Visit Apple Support ›



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10101-53020
Other-
Supplies

IVY'S

Ivy's Simply Homemade
318 Boston Post Rd Suite 7
Waterford, CT 06385
(860) 442-8646 ext. 1

Server: Rachael B
Check #38

5\1 Thursday 860-444-5834 Shannon 11:30 - 11:46
Guest Count: 1
Ordered: 4/30/25 2:28 PM

| | |
|---|---|
| 1 Greek | $12.00 |
| ADD Grilled Chicken | $4.00 |
| Greek | |
| 1 Buffalo Chicken | $12.00 |
| HB Or Ranch | |
| 2 12. Roast Beef, Cheddar, Romaine, Roasted Red Peppers & Chipotle Mayo | $23.00 |
| Wheatberry Bread | |
| 1 1. Cranberry Apple Chicken Salad & Romaine | $11.50 |
| Whole Wheat Wrap | |
| 1 10. Turkey, Guacamole, Onion, Bacon, Romaine & Tomato | $11.50 |
| Whole Wheat Wrap | |
| 5 Water & Seltzer | $10.00 |

| | |
|---|---|
| Subtotal | $84.00 |
| Tax | $5.45 |
| Total | $89.45 |

| | |
|---|---|
| Input Type | C (EMV Chip Read) |
| VISA CREDIT | xxxxxxxx2600 |
| Time | 5/1/2025, 11:32 AM |

| | |
|---|---|
| Transaction Type | Sale |
| Authorization | Approved |
| Approval Code | 062901 |
| Payment ID | THLFCjqfMRhW |
| Application ID | A0000000031010 |
| Application Label | VISA CREDIT |
| Terminal ID | 9827603677e96f70 |
| Card Reader | BBPOS |

VISA CARDHOLDER

Powered by Toast

Lunch
for Developers
5/1/25

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Sunday, May 25, 2025 1:50 PM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

# 10101-5 3020
Other Supplies

May 25, 2025

**Order ID:**
MXG42MYH03
**Document:**
188958379142
**Apple Account:**
firstsel@waterfordct.org

iCloud — $0.99
iCloud+ with 50 GB (Monthly)
Renews June 25, 2025

## Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States

Subtotal
$0.99
Tax
$0.01

**Visa •••• 2600**
$1.00

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**Ernesta Krukauskaite**

**From:** Kimberly Allen
**Sent:** Wednesday, May 14, 2025 8:57 AM
**To:** Ernesta Krukauskaite
**Subject:** FW: Safe Futures Light the Way Breakfast

Please process for Shannon using this email as the invoice.

Thank you.

Give check to Shannon

**Kimberly Allen**
Director of Finance
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385
kallen@waterfordct.org
860.444.5842
860.440.0579 (fax)

Town of Waterford CONNECTICUT



---

**From:** Shannon Withey <swithey@waterfordct.org>
**Sent:** Wednesday, May 14, 2025 8:55 AM
**To:** Kimberly Allen <kallen@waterfordct.org>
**Cc:** Robert Brule <rbrule@waterfordct.org>
**Subject:** Safe Futures Light the Way Breakfast

V #742

Good morning Kim,

Rob will be attending the Safe Futures Light the Way Breakfast event on June 6th. He would like a check made to them for $100 from line item #10101-53020 (Other Supplies). I will send the paperwork for it up to you later today.

Thank you

Shannon Withey
EXECUTIVE ASSISTANT
*To the First Selectman*
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385

Invl# 051425 $ 100.00
SAFE FUTURES INC
05/14/2025 # Pages 2 FP2 D0C167S437

swithey@waterfordct.org
Phone: 860-444-5834
Fax: 860-444-0273

Town of Waterford CONNECTICUT

# Light the Way
*Breakfast*

Kindly RSVP by May 22, 2025
by mailing in this card in the
included envelope

☐ I/We are pleased to attend the Light th... e to request ____
n-free breakfast(s)
(enter quantity)

Name(s): _____

Number of RSVP's attending with i...

Names of additional guests:

_____

_____

☐ I/We will not be able to attend

☒ Optional: I would still like to support the work of Safe Futures with the enclosed tax-deductible donation of $ 100 —. *Please make checks payable to Safe Futures or donate online at: safefuturesct.org/donate*

Questions? Please contact Blair Pattek at bpattek@safefuturesct.org. If you prefer to RSVP via email, please email bpattek@safefuturesct.org with your name and number of guests attending.

$100 Free
Light
10101-53020
Safe Futures
Attention: IT

usbank.

## Cardholder Activity

Name: ROBERT BRULE  Account Number: **2600  Cycle End Date: 04/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |
|---|---|---|---|---|
| 03/25/2025<br>03/26/2025 | APPLE.COM/BILL<br>866-712-7753, CA | $1.00<br>$1.00 | USD<br>10101-53020 | 1.00 |

| Activity Totals | Purchases | Payments |
|---|---|---|
| $1.00 | $1.00 | $0.00 |

Cardholder Name: Robert Brule  Signature: Robert Brule

Supervisor Name: _____  Signature: _____

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Tuesday, March 25, 2025 7:20 AM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

March 25, 2025

**Order ID:**
MXG3X4BMGB
**Document:**
174932356005
**Apple Account:**
firstsel@waterfordct.org

**iCloud** **$0.99**
iCloud+ with 50 GB (Monthly)
Renews April 25, 2025

## Billing and Payment

Robert Brule
15 Rope Ferry Road
Waterford CT 06385-2806
United States
Subtotal
$0.99
Tax
$0.01

**Visa •••• 2600**
$1.00

If you have any questions about your bill, contact support. This email confirms payment for the iCloud+ plan listed above. You will be billed each plan period until you cancel by downgrading to the free storage plan from your iOS device, Mac or PC.

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---

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Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

usbank

## Cardholder Activity

Name: ROBERT BRULE  Account Number: **2600  Cycle End Date: 03/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |
|---|---|---|---|---|
| 03/08/2025<br>03/10/2025 | APPLE.COM/BILL<br>866-712-7753, CA | $1.00<br>$1.00 | USD<br>10101-53020 | 1.00 |

| Activity Totals | Purchases | Payments |
|---|---|---|
| $1.00 | $1.00 | $0.00 |

Cardholder Name: Robert Brule  Signature: Robert Brule

Supervisor Name: _____  Signature: _____

REC'D FINANCE
MAR 27 '25 PM12:13

**Visa •••• 2600**
$1.00

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Manage Subscriptions ›
Purchase History ›
Report a Problem ›
View Your Account Information ›
Visit Apple Support ›

usbank.

U.S. BANK
P. O. Box 6343
Fargo, ND 58125-6343

ACCOUNT NUMBER 4484-7301-6674-2600

AMOUNT DUE $0.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000124643 01 SP 106481256859873 S
ROBERT BRULE
TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD CT 06385-2806

**MESSAGES:**

| TRAN DATE | POST DATE | MCC CODE | TRANSACTION DESCRIPTION | REFERENCE # | AMOUNT |
|---|---|---|---|---|---|
| 02-22 | 02-24 | 5300 | BJS WHOLESALE #0084 WATERFORD CT | 24137465054001308120365 | 165.76 |

APPROVED

VENDOR#_____

PO#_____ FY_____

CLOSE PO Y____ N____

ACCOUNT # 10101-53020

AMOUNT $165.76

SIGN Robert Brule

DATE 3/12/2025

REC'D FINANCE
APR 12 '25 AM10:07

| CUSTOMER SERVICE CALL 800-344-5696 | ACCOUNT NUMBER 4484-7301-6674-2600 | ACCOUNT SUMMARY | |
|---|---|---|---|
| | STATEMENT DATE 02/25/25 | PURCHASES, FEES & ADJUSTMENTS | $165.76 |
| | | CHECKS/CASH ADVANCES | $0.00 |
| MANAGING ACCOUNT NUMBER 4484-7345-5003-9342 | | DISPUTE AMOUNT | $0.00 |
| CONTACT AND ADDRESS TOWN OF WATERFORD ACCOUNTS PAYABLE 15 ROPE FERRY ROAD WATERFORD, CT 06385 | | CREDITS | $0.00 |
| | | STATEMENT TOTAL | $165.76 |

10101-53020
Other Supplies
(office items)

BJ's

126 Cross Road
Waterford, CT
Club Mgr PEDRO GALARZA

Club:84 Reg:42 Trans:9469
Cashier:102 02/22/26 07:29PM
**********
*** MEMBERSHIP ID: ********9437 ***
*** MEMBERSHIP EXPIRES ON 09/26 ***
**********

| | | |
|---|---|---|
| 340004757 | HERSHEY | 14.99 |
| 3 @ 14.99 | | |
| 881339010153 | DUNKIN DECAF | 38.99 H |
| 2191837 | ECPN-DUNKIN | 6.60-N |
| 888670124600 | DF DFIST 100 | 27.95 H |
| 888670009884 | CREAMER | 4.99 H |
| 888670009746 | CLAMOUP 1080 | 14.99 H |
| 7641090148 | LANCE PB 40 | 9.99 N |
| 7641090147 | LANCE 40 CT | 9.99 N |
| 3400004615 | FRENCHPAIV6 | 18.99 H |
| **** SUBTOTAL | | 161.70 |
| CT 6.35% Tax | | 4.06 |
| **** TOTAL | | 165.76 |

**********2600 ENTRY: M
Purchase 00 APPROVED
AUTH 096918
TERMINAL NUMBER 78073084
02/22/26 07:29PM 84 42 9469 402
VISA CREDIT
AID: A0000000031010

| | |
|---|---|
| Visa | 165.76 |
| CHANGE | 0.00 |

TOTAL ITEMS= 10

As a BJ's Member I JUST SAVED $10.14
BJ's Member Savings 3.54
Coupons Redeemed 6.60
Rewards Redeemed 0.00
Current BJ's Gas Savings
FuelSaver earned thru 02/21/26 0.30¢/g
FuelSaver earned in this trx 0.30¢/g
Visit BJs.com/gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with Express Pay
Scan items, ship coupons & pay
with the BJ's app

usbank.

U.S. BANK
P. O. Box 6343
Fargo, ND 58125-6343

ACCOUNT NUMBER 4484-7301-6674-2600

AMOUNT DUE $0.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000124543 01 SP 106481256859873 S
ROBERT BRULE
TOWN OF WATERFORD
15 ROPE FERRY ROAD
WATERFORD CT 06385-2806

**MESSAGES:**

| TRAN DATE | POST DATE | MCC CODE | TRANSACTION DESCRIPTION | REFERENCE # | AMOUNT |
|---|---|---|---|---|---|
| 02-22 | 02-24 | 5300 | BJS WHOLESALE #0084 WATERFORD CT | 24137486054001308120355 | 165.76 |

10101-53020

10101-53020

| CUSTOMER SERVICE CALL 800-344-5696 | ACCOUNT NUMBER 4484-7301-6674-2600 | ACCOUNT SUMMARY | |
|---|---|---|---|
| | STATEMENT DATE 02/25/25 | PURCHASES, FEES & ADJUSTMENTS | $165.76 |
| | | CHECKS/CASH ADVANCES | $0.00 |
| MANAGING ACCOUNT NUMBER 4484-7345-5003-9342 | | DISPUTE AMOUNT | $0.00 |
| CONTACT AND ADDRESS TOWN OF WATERFORD ACCOUNTS PAYABLE 15 ROPE FERRY ROAD WATERFORD, CT 06385 | | CREDITS | $0.00 |
| | | STATEMENT TOTAL | $165.76 |

10101-53020
Other Supplies
(office items)

125 Cross Road
Waterford, CT
CLUB HOST: PEDRO GALARZA

Club:84 Reg:42 Trans:9459
Cashier:402 02/22/26 07:25pm
**********
*** MEMBERSHIP ID. *******9437 ***
*** MEMBERSHIP EXPIRES ON 09/26 ***
**********

| | | |
|---|---|---|
| 3400045757 | HERSHEY | 14.97 T |
| 3 @ 14.99 | | |
| 88133401063 | DUNKIN DECAF | 36.79 N |
| 2191837 | ECPN-DUNKIN. | 6.60-N |
| 88867012460 | VF HOST 100 | 27.99 N |
| 88867009884 | CREAMER | 4.49 N |
| 88867000746 | FDARCUP108(1) | 18.99 N |
| 7641090148 | LANCE PB 40 | 9.99 N |
| 7641090147 | LANCE HO CT | 9.99 N |
| 4400004615 | OREUCHPANYS | 19.99 N |
| **** SUBTOTAL | | 161.70 |
| CT 6.35% Tax | | 4.06 |
| **** TOTAL | | 165.76 |

**********2600 ENTRY: H
Purchase 00 APPROVED
AUTH 056918
TERMINAL NUMBER 7807308442
02/22/26 07:27pm 84 42 9459 402
VISA CREDIT
AID: A0000000031010

| | |
|---|---|
| Visa | 165.76 |
| CHANGE | 0.00 |

TOTAL ITEMS= 10

As a BJ's Member I JUST SAVED: $40.14

| | |
|---|---|
| BJ's Member Savings | 33.54 |
| Coupons Redeemed | 6.60 |
| Rewards Redeemed | 0.00 |
| Current BJ's Gas Savings | |
| FuelSaver earned thru 02/21/26 | 0.00/gl |
| FuelSaver earned in this trx: | 0.00/gl |

Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with Expressway
Scan items, clip coupons & pay
with the BJ's app.

J.P.Morgan

# Expense Report

Posting Date: 01/04/2025 - 02/05/2025

Run Date: 02/10/2025
Report ID: ed10017

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852606 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 01/06/2025 | 01/07/2025 | AMZN MKTPLSCZS17F2CU2 AMZN.COM/BILL WA 98109 | 3.91 USD | 3.91 USD | 3.91 USD | ✓ | |
| Expense Description: Amazon - keyboard cleaner, 10101-53020 other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 01/13/2025 | 01/11/2025 | AMAZON MKTPLSZD38Q72U0 AMZN.COM/BILL WA 98109 | 29.75 USD | 29.75 USD | 29.75 USD | ✓ | |
| Expense Description: Amazon - Keurig Cleaner, 10101-53020 other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 01/24/2025 | 01/23/2025 | THE HARTFORD COURANT HARTFORD CT 06395 | 3.00 USD | 3.00 USD | 3.00 USD | ✓ | |
| Expense Description: Hartford Courant - Other Supplies 10101-53020 | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 01/27/2025 | 01/26/2025 | APPLE.COM/BILL 866-712-7753 CA 95014 | 1.00 USD | 1.00 USD | 1.00 USD | ✓ | |
| Expense Description: Apple - iCloud storage Rob's cell, 10101-53020 other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 01/27/2025 | 01/26/2025 | POSH WASH WATERFORD CT 06385 | 12.00 USD | 12.00 USD | 12.00 USD | ✓ | |
| Expense Description: Posh Car Wash - Rob's Town Car, 10101-53020 other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |

Report Run By: Robert Brule (RBrule, Cardholder User)

J.P.Morgan

# Expense Report

Posting Date: 01/04/2025 - 02/05/2025

Run Date: 02/10/2025
Report ID: sd10017

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806.USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 01/31/2025 | 01/30/2025 | WALMART.COM 8009256278 BENTONVILLE AR 72716 | 68.06 USD | 68.06 USD | 68.06 USD | ✓ | |

Expense Description: Walmart - lable for Rob's office, 10101-53020 other supplies

Accounting Codes

Line Item: 10101-53020

| | |
|---|---|
| Card Subtotal | 117.72 |
| Grand Total | 117.72 |

Robert Brule
Signed

2/10/25
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

amazon.com

keyboard duster
10101-53020
other supplies

## Details for Order #114-0233818-5741815

Print this page for your records.

Order Placed: January 6, 2025
Amazon.com order number: 114-0233818-5741815
Order Total: $3.91

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 1 of: *Dust-Off DPSXL Disposable Duster - 10 oz.* | $7.95 |

Sold by: JG GLOBAL (seller profile)
Supplied by: Other

Condition: New

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Standard Shipping

### Payment Information

**Payment Method:**
Amazon gift card balance
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $7.95 |
| Shipping & Handling: | $0.00 |
| Total before tax: | $7.95 |
| Estimated tax to be collected: | $0.50 |
| Gift Card Amount: | -$4.54 |
| **Grand Total:** | **$3.91** |

To view the status of your order, return to Order Summary.

Have an issue with your gift card? Read about common issues or contact us.



Back to top

English | United States | Help

amazon.com

10101-53020
Other Supplies
Keurig Cleaner

## Details for Order #114-6260538-4201828

Print this page for your records.

**Order Placed:** January 9, 2025
**Amazon.com order number:** 114-6260538-4201828
**Order Total:** $29.75

---

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 1 of: *Whirl Fresh Coffee Machine Descalar Tablets – 24 Count, Coffee Maker Cleaner Tablets Compatible with All Major Brands Including Breville, Nespresso, Keurig, Ninja, Philips, Miele, Delonghi & more*<br>Sold by: BATATA LLC (seller profile)<br>Supplied by: Other<br><br>Condition: New | $12.99 |
| 1 of: *Keurig Pods Reduces Flavor Carry Over, Compatible Classic/1.0 & 2.0 K-Cup Coffee Makers*<br>Sold by: Amazon.com Services, Inc<br>Supplied by: Other<br><br>Condition: New | $7.99 |

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Standard Shipping

---

### Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $20.98 |
| Shipping & Handling: | $6.99 |
| Total before tax: | $27.97 |
| Estimated tax to be collected: | $1.78 |
| **Grand Total:** | $29.75 |

To view the status of your order, return to Order Summary.



Back to top

English | United States | Help

**Shannon Withey**

**From:** Robert Brule
**Sent:** Monday, February 10, 2025 10:02 AM
**To:** Shannon Withey
**Subject:** FW: Welcome to the Hartford Courant!

Receipt for Hartford Courant online annual subscription

My regards,

Rob Brule
First Selectman
Waterford Town Hall
15 Rope Ferry Road
Waterford, CT 06385
rbrule@waterfordct.org
Phone: 860-444-5834

Town of Waterford
CONNECTICUT

**From:** custserv@courant.com <custserv@courant.com>
**Sent:** Thursday, January 23, 2025 8:38 AM
**To:** Robert Brule <rbrule@waterfordct.org>
**Subject:** Welcome to the Hartford Courant!

'??? ???  ??? ??? ??? ??? ??? ???  ??? ??? ??? ??? ??? ???  ??? ??? ??? ??? ??? ???  ??? ??? ??? ??? ??? ???  ??? ??? ??? ??? ??? ???  ??? ??'
'?? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ??? ???.???  ??? ??? ??? ??? ??? ???  ??? ??? ??? ??? ??? ???  ??? ??? ??? ??? ??? ???  ?'

Hartford Courant

# Congratulations! You chose the best source for local news.

**Start reading with full access to our website.**

Log in now

1. Click "Log in" in the top right corner of our website.
2. Enter your email address and password.

**Please keep this information for your records:**

| | |
|---|---|
| YOU ARE SUBSCRIBED TO: | Standard Digital Access - $3 for 1 year |
| NAME: | Robert Brule |
| EMAIL ADDRESS: | rbrule@waterfordct.org |
| INITIAL BILLED AMOUNT: | $ 3.00 |

**To make sure you receive emails about your subscriber benefits, add us to your address book.**

**For questions:**

Visit our log in help page

Sign up for newsletters

Privacy Policy

10101-53020
Other Supplies

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Saturday, January 25, 2025 7:17 AM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Jan 25, 2025

ORDER ID
MXG3NHLG8D

DOCUMENT NO.
147906468891

BILLED TO
MasterCard ,... 6807
Rob J Brule
16 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Feb 25, 2025 — $0.99

Subtotal $0.99

Tax $0.01

TOTAL $1.00

10101-53020
Other Supplies

Thank you for using
Posh wash.
Please come again.

1/25/2025 5:45:14 PM

| | |
|---|---|
| Classic Wash | $12.00 |
| TOTAL | $12.00 |
| MasterCard Credit Account | $12.00 #6807 |

Classic Wash

Sales Tax Included

1-WFD
WASH

POSH CAR WASH
7 Louise street
Waterford, CT 06385

10101-53020
Other Supplies

**Shannon Withey**

**From:** help@walmart.com on behalf of Walmart.com <help@walmart.com>
**Sent:** Wednesday, January 29, 2025 3:19 PM
**To:** Shannon Withey
**Subject:** Shannon, thanks for your order

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.

# Walmart

Order date: Wed, Jan 29, 2025
Order number: 2000127-54924728

## Thanks for your order, Shannon!

View order

## What to expect

## Delivery

Arrives Thu, Jan 30

15 Rope Ferry Road, First Selectman's Office, Waterford, CT, 06385, USA

1 item See all

Track your delivery in real time

Download the app

# Order total

| | |
|---|---|
| Includes all fees, taxes, discounts and driver tip | $68.06 |

# Payment method

MASTERCARD ending in 6807

J.P.Morgan

# Expense Report

Run Date: 01/06/2025
Report ID: ed10017

Posting Date: 12/05/2024 - 01/04/2025

ROB J BRULE, TOWN OF WATERFORD
XX-57438807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 12/11/2024 | 12/10/2024 | AMAZON MKTPL*ZR0BE6WQ0 AMZN.COM/BILL WA 98109 | 468.37 USD | 468.37 USD | 468.37 USD | ✓ | |
| Expense Description: Community Events Flag poles | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 20601-53326 | | | | | | |
| 12/11/2024 | 12/10/2024 | BJS WHOLESALE #0084 WATERFORD CT 06385 | 20.20 USD | 20.20 USD | 20.20 USD | ✓ | |
| Expense Description: other supplies - coffee cups for office | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 12/24/2024 | 12/23/2024 | BJS WHOLESALE #0084 WATERFORD CT 06385 | 29.95 USD | 29.95 USD | 29.95 USD | ✓ | |
| Expense Description: other supplies - treats for Christmas Day | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 12/28/2024 | 12/26/2024 | APPLE.COM/BILL 866-712-7753 CA 95014 | 1.00 USD | 1.00 USD | 1.00 USD | ✓ | |
| Expense Description: Apple - other supplies - 1st Sel | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |

RECD FINANCE
JAN 6 '25 PM12:08

| | |
|---|---|
| Card Subtotal | 519.52 |
| Grand Total | 519.52 |

Robert Brule — Signed
1/6/2025 — Date
Authorized
Date

amazon.com

20601-53326 Community Events

Flag poles for flags

## Details for Order #114-4717435-7765049

Print this page for your records.

Order Placed: December 6, 2024
Amazon.com order number: 114-4717435-7765049
Order Total: $468.37

---

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 13 of: *American Signature Heavy-Duty Aluminum Tangle Free Spinning 5 Foot Flag Pole with Metal Mounting Rings - Outdoor Wall Mount Flagpole for Residential Commercial (5' Black)* | $32.46 |

Sold by: American Signature Flags (seller profile) | Product question? Ask Seller

Supplied by: Other

Condition: New

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Two-Day Shipping

---

### Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $421.98 |
| Shipping & Handling: | $18.44 |
| Total before tax: | $440.42 |
| Estimated tax to be collected: | $27.95 |
| **Grand Total:** | **$468.37** |

To view the status of your order, return to Order Summary.



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10101-5 3020
Other Supplies
Coffee Cups for Office

BJ's

125 Cross Road
Waterford, CT
Club Mgr. PEDRO GALARZA

Club:84 Reg:42 Trans:7520
Cashier:402 12/10/24 11:40am
**********
*** MEMBERSHIP ID: ******0004 ***
*** MEMBERSHIP EXPIRES ON: 07/26 ***
**********
CASH CREDIT DBIT ONLY

| | | |
|---|---|---|
| 88867060746 | FOAMCUP108CT | 18.99 T |
| **** SUBTOTAL | | 18.99 |
| CT 6.35% Tax | | 1.21 |
| **** TOTAL | | 20.20 |

**********6807 ENTRY: C
Purchase 00 APPROVED
AUTH 080835
TERMINAL NUMBER 7807308442
12/10/24 11:40am 84 42 7520 402
MASTERCARD
AID: A0000000041010

| | |
|---|---|
| MasterCard | 20.20 |
| CHANGE | 0.00 |

TOTAL ITEMS= 1

As a BJ's Member I JUST SAVED: $3.80

| | |
|---|---|
| BJ's Member Savings | 3.80 |
| Coupons Redeemed | 0.00 |
| Rewards Redeemed | 0.00 |

Current BJ's Gas Savings
FuelSaver earned thru 12/09/24 0.00/gl
FuelSaver earned in this trx: 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

MEMBER COPY
812100844275204

BJ's

125 Cross Road
Waterford, CT
Club Mgr. PEDRO GALARZA

Club:84 Reg:42 Trans:155
Cashier:402 12/23/24 06:29PM
**********
*** MEMBERSHIP ID. *******9437 ***
*** MEMBERSHIP EXPIRES ON 09/25 ***
**********
88867011144 GLAZEDDONUTS 19.96 N
4 @ 4.99
20107400000 CHUNK COOKIE 9.99 N
**** SUBTOTAL 29.95
**** TOTAL 29.95

**********6807 ENTRY: C
Purchase DO APPROVED
AUTH 028235
TERMINAL NUMBER 7807308442
12/23/24 06:30PM 84 42 155 402
MASTERCARD
AID: A0000000041010

MasterCard 29.95
CHANGE 0.00

TOTAL ITEMS= 5

As a BJ's Member I JUST SAVED: $5.99
BJ's Member Savings 5.99
Coupons Redeemed 0.00
Rewards Redeemed 0.00
Current BJ's Gas Savings
FuelSaver earned thru 12/22/24 0.00/gl
FuelSaver earned in this tx: 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

10101 - 52020

Other Supplies

Treats for Christmas Day

10101-53020
Other Supplies

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Wednesday, December 25, 2024 7:15 AM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firsteel@waterfordct.org

DATE
Dec 25, 2024

ORDER ID
MXG3KJ24YZ

DOCUMENT NO.
156892492726

BILLED TO
MasterCard .... 6807
Rob J Brule
15 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Jan 25, 2025 $0.99

Subtotal $0.99

Tax $0.01

TOTAL $1.00

J.P.Morgan

# Expense Report

Run Date: 12/05/2024
Report ID: sd10017

Posting Date: 11/05/2024 - 12/04/2024

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 11/05/2024 | 11/04/2024 | FSP*CCM NEW HAVEN CT 06511 | 249.00 USD | 249.00 USD | 249.00 USD | ✓ | |
| Expense Description: CCM Convention | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-52050 | | | | | | |
| 11/05/2024 | 11/04/2024 | BJS WHOLESALE #0084-WATERFORD CT 06385 | 117.69 USD | 117.69 USD | 117.69 USD | ✓ | |
| Expense Description: BJs office supplies and snacks | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 11/19/2024 | 11/19/2024 | AMZN MKTP US*3S0N93R13 AMZN.COM/BILL WA 98109 | 162.14 USD | 162.14 USD | 162.14 USD | ✓ | |
| Expense Description: Amazon Award Plaques – community funds | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 20601-53326 | | | | | | |
| 11/26/2024 | 11/25/2024 | APPLE.COM/BILL 866-712-7753 CA 95014 | 1.00 USD | 1.00 USD | 1.00 USD | ✓ | |
| Expense Description: Apple - storage on Rob's cellphone | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| | | Card Subtotal | | | 529.83 | | |
| | | Grand Total | | | 529.83 | | |

REC'D FINANCE
DEC 6 '24 PM2:12

Robert Brule
Signed

Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

1 01 01 - 52050
Dues, Conferences + Education

Order Confirmed

Thank you! Your order is complete, and a copy of the receipt has been sent to your email address.

CCM Convention Dec 3+4

Invoice #37442

Robert J. Brule (#103243)

Billing Address
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
United States

Shipping Address
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
United States

Robert's Cart Items

| | | |
|---|---|---|
| 03 Dec | 2024 CCM Annual Convention - #MakeItHereMakeItAnywhereCT | Event $249.00 1 |
| 03 Dec | Breakfast & CCMO Awards (Awards Begin at 9am) | Function $0.00 1 |
| 04 Dec | 2025 CT Outlook Post Presidential Election Panel & Networking Breakfast | Function $0.00 1 |
| 02 Dec | 2024 Exhibitor Appreciation Reception (Members Welcome) | Function $0.00 1 |
| 03 Dec | Municipal and LoCool Awards Luncheon | Function $0.00 1 |
| | Email Contact | Function $0.00 1 |

| | |
|---|---|
| Cart total | $249.00 |
| Taxes | $0.00 |
| Discounts | $0.00 |
| Shipping/handling | $0.00 |
| Balance due | $0.00 |

RETURN TO MEMBER DASHBOARD PRINT

Office Snacks + Supplies 10101-53020

125 Cross Road
Waterford, CT
Club Mgr PEDRO GALARZA

Club:84 Reg:81 Trans:6737
Cashier:801 11/04/24 08:18am
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxx MEMBERSHIP ID. xxxxxxx0004 xxx
xxx MEMBERSHIP EXPIRES ON 07/25 xxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
CASH CREDT DBIT ONLY

| | | | |
|---|---|---|---|
| 3000057734 | CHEWY BAR CC | 11.99 | N |
| 3400094425 | HERSHEY CHOC | 9.98 | T |
| 1410005421 | HILAND 24CT | 10.99 | N |
| 7641090149 | LANCE 36CT | 11.99 | N |
| 4400004703 | OREO 30CT 72 | 13.99 | N |
| 88867012557 | BJLNCH660 | 10.49 | T |
| 88867009880 | CREAMER | 1.99 | N |
| 88867003405 | VF WATER | 23.97 | N |
| 3 @ 7.99 | | | |
| 1012674 | DEPOSIT | 21.00 | N |
| 3 @ 7.00 | | | |
| xxxx SUBTOTAL | | 116.39 | |
| CT 6.35% Tax | | 1.30 | |
| xxxx TOTAL | | 117.69 | |

xxxxxxxxxxxx6807 ENTRY: C
Purchase 00 APPROVED
AUTH 060119
TERMINAL NUMBER 7807308481
11/04/24 08:19am 84 81 6737 801
MASTERCARD
AID: A0000000041010

| | |
|---|---|
| MasterCard | 117.69 |
| CHANGE | 0.00 |

TOTAL ITEMS = 10

As a BJ's Member I JUST SAVED $23.28

| | |
|---|---|
| BJ's Member Savings | 23.28 |
| Coupons Redeemed | 0.00 |
| Rewards Redeemed | 0.00 |

Current BJ's Gas Savings
FuelSaver earned thru 11/03/24 0.00/gl
FuelSaver earned in this trx: 0.00/gl
Visit BJs.com/Gas for more details

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay

amazon.com

#20601 — 533326
Community funds

## Details for Order #114-0366651-0741826

Print this page for your records.

Order Placed: November 18, 2024
Amazon.com order number: 114-0366651-0741826
Order Total: $162.14

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 16 of: *Award Plaque 13" x 10.5" Mahogany, 18813M* | $13.84 |
| Sold by: Solutions by Staples (seller profile) | |
| Supplied by: Other | |
| Condition: New | |

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Standard Shipping

### Payment Information

**Payment Method:**
Amazon gift card balance
Mastercard ending in 6807

**Billing Address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $221.44 |
| Shipping & Handling: | $0.00 |
| Total before tax: | $221.44 |
| Estimated tax to be collected: | $14.08 |
| Gift Card Amount: | -$73.38 |
| Grand Total: | $162.14 |

accidentally used our gift card as well
SL

To view the status of your order, return to Order Summary.

Have an issue with your gift card? Read about common issues or contact us.



Back to top

English | United States | Help

#10101 – 53020 Other Supplies

**Shannon Withey**

| | |
|---|---|
| **From:** | Apple <no_reply@email.apple.com> |
| **Sent:** | Monday, November 25, 2024 7:21 AM |
| **To:** | First Selectman |
| **Subject:** | Your receipt from Apple. |



# Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firsteel@waterfordct.org

DATE
Nov 26, 2024

ORDER ID
MXG3GTG6TM

DOCUMENT NO.
117880476850

BILLED TO
MasterCard .... 6807
Rob J Brule
16 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Dec 25, 2024 $0.99

Subtotal $0.99

Tax $0.01

TOTAL $1.00

| INVOICE NO. | INVOICE DATE | ORDER NO. | ORDER DATE |
|---|---|---|---|
| 1258843 | 12/09/24 | 487912 | 12/06/24 |
| CUST NO. | SHIP DATE | TAX | PAGE |
| 400540 | 12/06/24 | 3 | 1 |

Telephone: 1-800-333-5770
Fax : 1-401-365-6325

# INVOICE

PLEASE REMIT TO:
PO BOX 1701, PAWTUCKET, RI 02862-1656

SOLD TO
WATERFORD, TOWN OF
15 ROPE FERRY RD
WATERFORD, CT 06385

SHIP TO
WATERFORD, TOWN OF
15 ROPE FERRY RD
WATERFORD, CT 06385

| CUSTOMER P. O. NO: | SALES REP. | SHIP VIA | TERMS |
|---|---|---|---|
| | STEVE SWIADER | +STEVE S | Net 30 |

| LINE | PRODUCT CODE | QUANTITY ORDERED | QUANTITY SHIPPED | BACK ORDERED | UNIT | DESCRIPTION | PRICE / UNIT | TX | EXTENDED PRICE |
|---|---|---|---|---|---|---|---|---|---|
| 1 | KCLIBIA2 | 250 | 250 | | EA | BARONIAL IVORY A2 80LB<br>CLASSIC LINEN ENVELOPE<br>FSC MIX CREDIT | 178.31<br>M | | 44.58 |
| 2 | KCLIBI32 | 250 | 250 | | EA | BARONIAL IVORY 8.5X11 80LB<br>CLASSIC LINEN COVER<br>FSC MIX CREDIT | 189.14<br>M | | 47.29 |

REC'D FINANCE
DEC 11 '24 PM1:56

APPROVED
VENDOR# 202
PO# — FY 25
CLOSE PO Y — N —
ACCOUNT # 10101-53020
AMOUNT $ 91.87
SIGN
DATE 12/9/24

Inv# 1258843 $ 91.87
CENTRAL PAPER COMPANY INC.
12/09/2024 8 Pages 1 FP1 D0C159S157

| | | | |
|---|---|---|---|
| TOTAL PIECES SHIPPED | 500 | SUBTOTAL | 91.87 |
| TOTAL WEIGHT | 9 | FREIGHT<br>MISC<br>TAX 6.35 % | |
| TOTAL CUBE | 500 | WAREHOUSE | |
| | | INVOICE TOTAL | 91.87 |

Central Paper FSC® ID# SCS-COC-001739
Only the products that are identified as such on this document are FSC Certified.

J.P.Morgan

# Expense Report

Run Date: 11/05/2024
Report ID: sd10017

Posting Date: 10/05/2024 - 11/04/2024

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 10/09/2024 | 10/09/2024 | APPT*E SECT WOMENS NE FRANKLIN CT 06254 | 25.00 USD | 25.00 USD | 25.00 USD | ✓ | |
| Expense Description: SECT Conference | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | ~~10101-52050~~ | ~~10101-53020 Other Supplies~~ SD 11/5/24 | | | | | |
| 10/16/2024 | 10/17/2024 | TARGET 00012674 WATERFORD CT 06385 | 106.36 USD | 106.36 USD | 106.36 USD | ✓ | |
| Expense Description: Trunk or Treat prizes - community funds | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | ~~10113-52070~~ | 20601-53326 | | | | | |
| 10/28/2024 | 10/25/2024 | APPLE.COM/BILL 866-712-7753 CA 95014 | 1.00 USD | 1.00 USD | 1.00 USD | ✓ | |
| Expense Description: Apple monthly charge - other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |

| | |
|---|---|
| Card Subtotal | 132.36 |
| Grand Total | 132.36 |

Robert Brule
Signed

11/5/24
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

#10101-52050
Dues, Conferences + Education

#10101-53020
Other Supplies

SECT Women's Network

Enter search string

Home > My profile > Invoice # 04631

Back

# Invoice #04631

Payment successful

Download PDF

## Invoice details

| | |
|---|---|
| Balance due | $0.00 |
| Amount | $25.00<br>$25.00 paid on 10/08/2024 |
| Invoice # | 04631 |
| Date | 10/08/2024 |
| Origin | Event registration<br>Network Monthly Luncheon - October 16, 2024 (Langley's Restaurant at Great Neck Country Club, 28 Lamphere Road, Waterford, CT 06385) |
| Invoiced to | Robert Brule<br>firstsel@waterfordct.org |

| Item | Amount |
|---|---|
| Registration for "Network Monthly Luncheon - October 16, 2024" (10/16/2024 11:30 AM - 1:15 PM, Langley's Restaurant at Great Neck Country Club, 28 Lamphere Road, Waterford, CT 06385), Non-member Registration | $25.00 |
| Invoice total | $25.00 |

Prizes for Trunk or Treat event

Community funds

10113-52070

Waterford - 860-442-3300
900 Hartford Tpke
Waterford, Connecticut 06385-4246
10/17/2024 12:35 PM

ELECTRONICS
290000332 Visa N $55.00
#22900003322050906523100 62

Card activated within
60 minutes
Cannot be returned
015921 GIFT CARDS N $25.00
041-814-517-538-398
New Bal: $25.00
Cannot be returned*
017002 GIFT CARDS N $10.00
041-814-603-276-838
New Bal: $10.00
Cannot be returned*
017002 GIFT CARDS N $10.00
041-814-603-277-224
New Bal: $10.00
Cannot be returned*
GROCERY
024671 HERSHEY'S TF $5.98
2 @ $2.99 ea

SUBTOTAL $105.98
T = CT TAX 6.35000 on $5.98 $0.38
TOTAL $106.36
*6807 MASTERCARD CHARGE $106.36
AID: A0000000041010
MASTERCARD
AUTH CODE: 035614

WHEN YOU RETURN ANY ITEM, YOUR
RETURN CREDIT WILL NOT INCLUDE ANY
PROMOTIONAL DISCOUNT OR COUPON
APPLIED TO THE ORIGINAL ORDER.
*Not redeemable for cash
except where required by law

RECH2-4291-1267-0073-0730-4

Help make your Target Run better
Take a 2 minute survey about today's trip

informtarget.com
User ID: 7570 8873 3992
Password: 692 696
CUENTENOS EN ESPAÑOL

#10101-53020
Other Supplies

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Friday, October 25, 2024 8:59 AM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Oct 25, 2024

ORDER ID
MXG3D0ZGY4

DOCUMENT NO.
165867106631

BILLED TO
MasterCard ... 6807
Rob J Brule
15 Rope Ferry Road
Waterford, CT 06385
USA

iCloud+

| | |
|---|---|
| iCloud+ with 50 GB of Storage<br>Monthly<br>Renews Nov 25, 2024 | $0.99 |

Subtotal $0.99

Tax $0.01

TOTAL $1.00

J.P.Morgan

# Expense Report

Run Date: 10/07/2024
Report ID: sd10017

Posting Date: 09/05/2024 - 10/04/2024

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852808 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 09/19/2024 | 09/18/2024 | CANVA* 04277-5563 1908-KENT DE 19934 | 119.99 USD | 119.99 USD | 119.99 USD | ✓ | |
| Expense Description: Canva - Other Supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 09/26/2024 | 09/25/2024 | APPLE.COM/BILL 866-712-7753 CA 95014 | 1.00 USD | 1.00 USD | 1.00 USD | ✓ | |
| Expense Description: Apple - other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |

| | |
|---|---|
| Card Subtotal | 120.99 |
| Grand Total | 120.99 |

Robert Brule
Signed

10/7/24
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

Canva

# Tax Invoice

| Invoice Date | Invoice no. |
|---|---|
| September 17, 2024 | 04277-65631906 |

To

Rob Brule

firstsel@waterfordct.org

Subscriptions

| | |
|---|---|
| Subscription purchase<br>IAGRB868umA<br>September 17, 2024 | US$119.99 |

| | | |
|---|---|---|
| Paid with MasterCard •••• 6807 | Total | US$119.99 |
| | Includes tax | US$7.16 |
| | Total charged | US$119.99 |

Please retain for your records.
Canva US Inc.
3212 E. Cesar Chavez Street, Building 1, Suite 1300 Austin Texas 78702 United States


#10101-53020
other supplies

#10101-53020
Other Supplies

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Wednesday, September 25, 2024 7:09 AM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Sep 25, 2024

ORDER ID
MXG38FXWG1

DOCUMENT NO.
142864341898

BILLED TO
MasterCard ..., 6807
Rob J Brule
15 Rope Ferry Road
Waterford , CT 06385
USA

iCloud+

iCloud+ with 50 GB of Storage
Monthly
Renews Oct 25, 2024

$0.99

Subtotal $0.99

Tax $0.01

TOTAL $1.00

J.P.Morgan

# Expense Report

Run Date: 09/05/2024
Report ID: sd10017

Posting Date: 08/05/2024 - 09/04/2024

ROB J BRULE, TOWN OF WATERFORD
XX-57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 08/12/2024 | 08/09/2024 | BJS WHOLESALE #0084 WATERFORD CT 06385 | 203.98 USD | 203.98 USD | 203.98 USD | ✓ | |
| Expense Description: BJs other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 08/19/2024 | 08/16/2024 | AMZN MKTP US*R00KC9A11-AMZN.COM/BILL WA 98109 | 202.92 USD | 202.92 USD | 202.92 USD | ✓ | |
| Expense Description: Amazon- plaques - community funds | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10113-52070 | | | | | | |
| 08/26/2024 | 08/24/2024 | CT EXAMINER OLD LYME CT 06371 | 20.00 USD | 20.00 USD | 20.00 USD | ✓ | |
| Expense Description: CT Examiner - other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 08/26/2024 | 08/25/2024 | APPLE.COM/BILL 866-712-7753 CA 95014 | 1.00 USD | 1.00 USD | 1.00 USD | ✓ | |
| Expense Description: Apple - other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 08/29/2024 | 08/29/2024 | AMAZON MKTPL*RK1U30LG1-AMZN.COM/BILL WA 98109 | 54.60 USD | 54.60 USD | 54.60 USD | ✓ | |
| Expense Description: Amazon 8x12 flags - community funds | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10113-52070 | | | | | | |
| 08/29/2024 | 08/29/2024 | AMAZON MKTPL*RK44F6ZY0-AMZN.COM/BILL WA 98109 | 21.74 USD | 21.74 USD | 21.74 USD | ✓ | |
| Expense Description: Amazon - coin cases - community funds | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10113-52070 | | | | | | |
| 09/04/2024 | 09/03/2024 | AMAZON MKTPL*214X20C01-AMZN.COM/BILL WA 98109 | 245.60 USD | 245.60 USD | 245.60 USD | ✓ | |

RECD FINANCE
SEP 5 '24 P-3:50

J.P.Morgan

# Expense Report

Run Date: 09/05/2024
Report ID: sd10017

Posting Date: 08/05/2024 - 09/04/2024

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| Expense Description: Amazon - flags and holders (community funds) | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10113-52070 | | | | | | |
| 09/04/2024 | 09/03/2024 | STAPLES 00101873 NEW LONDON CT 06320 | 27.63 USD | 27.63 USD | 27.63 USD | ✓ | |
| Expense Description: Staples - other supplies | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| | | Card Subtotal | | | 777.67 | | |
| | | Grand Total | | | 777.67 | | |

Robert Brule
Signed

9/5/2024
Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

Other Supplies 10101-53020

1125 Cross Road
Waterford, CT
Club Mgr PEDRO GALARZA

Club:84 Reg:7 Trans:7400
Cashier:460366 08/09/24 01:39pm
**********
*** MEMBERSHIP ID. ********9437 ***
*** MEMBERSHIP EXPIRES ON 09/24 ***
**********

| | | |
|---|---|---|
| 6827432228 | PL 48PK 8OZ | 66.32 N |
| 8 @ 8.29 | | |
| 1009827 | DEPOSIT | 38.40 N |
| 8 @ 4.80 | | |
| 7641090148 | LANCE PB 40 | 19.98 N |
| 2 @ 9.99 | | |
| 2178176 | ECPN-LANCE P | 1.60-N |
| 1600016879 | NAT VALLEY | 16.99 N |
| 2178214 | ECPN-NAT VAL | 3.75-N |
| 4400004703 | OREO 30CT.72 | 13.99 N |
| 2178178 | ECPN-OREO 30 | 2.00-N |
| 74183900676 | COSMIC CRISP | 4.99 N |
| 7224057621 | MANDARINS | 7.99 N |
| 88867011186 | BJ TCVR 6CT | 7.99 T |
| 88867012662 | BJ FORKS300 | 14.99 T |
| 88867013969 | BJ PLATE 330 | 17.99 T |
| **** SUBTOTAL | | 201.38 |
| CT 6.35% Tax | | 2.60 |
| **** TOTAL | | 203.98 |

**********6807 ENTRY: H
Purchase 00 APPROVED
AUTH-048726
TERMINAL NUMBER 780730847
08/09/24 01:41PM 84 7 7400 460366
MASTERCARD
AID: A0000000041010

| | |
|---|---|
| MasterCard | 203.98 |
| CHANGE | 0.00 |

TOTAL ITEMS= 17

As a BJ's Member I JUST SAVED: $48.98

| | |
|---|---|
| BJ's Member Savings | 41.73 |
| Coupons Redeemed | 7.25 |
| Rewards Redeemed | 0.00 |

Current BJ's Gas Savings
FuelSaver earned thru 08/08/24: 0.00/gl
FuelSaver earned in this trx: 0.00/gl
Visit BJs.com/Gas for more details.

SAVE TIME ON YOUR NEXT SHOP
Skip the checkout line with ExpressPay
Scan items, clip coupons & pay
with the BJ's app.

MEMBER COPY

*08090840774 00*

amazon.com

## Details for Order #114-2775420-2053869

Print this page for your records.

**Order Placed:** August 16, 2024
**Amazon.com order number:** 114-2775420-2053869
**Order Total:** $202.92

---

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 12 of: *Award Plaque 13" x 10.5" Mahogany, 18813M* | $15.90 |
| Sold by: Solutions by Staples (seller profile) | |
| Supplied by: Other | |
| Condition: New | |

Community Funds
10113-52070
Plaques for proclamations + awards

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Standard Shipping

---

### Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $190.80 |
| Shipping & Handling: | $0.00 |
| Total before tax: | $190.80 |
| Estimated tax to be collected: | $12.12 |
| **Grand Total:** | **$202.92** |

To view the status of your order, return to Order Summary.



Back to top

English | United States | Help

**Shannon Withey**

**From:** CT Examiner <membership@ctexaminer.com>
**Sent:** Friday, August 23, 2024 1:12 PM
**To:** First Selectman
**Subject:** ** Payment Receipt



Other Supplies
10101-53020

# Payment Receipt

for your payment to CT Examiner

Amount: $20.00
Date: August 23, 2024
Invoice: 4606
Transaction: py_3Pr11HIZFIJEp2sU0uNQYRD5

Paid to
CT Examiner

Billed to
Rob Brule
firstsel@waterfordct.org (Rbrule)

Privacy Policy

Other Supplies
10101-53020

**Shannon Withey**

**From:** Apple <no_reply@email.apple.com>
**Sent:** Sunday, August 25, 2024 2:33 PM
**To:** First Selectman
**Subject:** Your receipt from Apple.



# Receipt

Save 3% on all your Apple purchases with Apple Card.[1] Apply and use in minutes[2]

APPLE ACCOUNT
firstsel@waterfordct.org

DATE
Aug 25, 2024

ORDER ID
MXG35TVL9L

DOCUMENT NO.
187842323584

BILLED TO
MasterCard ... 8807
Rob J Brule
16 Rope Ferry Road
Waterford, CT 06385
USA

iCloud+

**iCloud+ with 50 GB of Storage** $0.99
Monthly
Renews Sep 25, 2024

Subtotal $0.99

Tax $0.01

TOTAL **$1.00**

amazon.com

Music Case for Town Coins & Flags for Events
Community Funds
10113 - 52070

## Details for Order #114-0345816-0493853

Print this page for your records.

**Order Placed:** August 26, 2024
**Amazon.com order number:** 114-0345816-0493853
**Order Total:** $76.54

---

## Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 1 of: *Boen Coin Holders 100Pcs 46mm 25 Assorted Sizes Coin Capsules (20pcs× 5pack) Coin Holders 16-40mm Foam Gaskets with Coin Case for Coin Collection.* | $15.99 |
| Sold by: Boen (seller profile) | |
| Supplied by: Other | |
| Condition: New | |
| 1 of: *210 Pcs Small American Flags on Stick - 8 x 12 Inches Mini American Flags with Safety Spear Tip - Bulk Solid Wooden Pole Handheld US Flag for Parades Independence Day Memorial Day 4th of July Decorations* | $48.99 |
| Sold by: Patscoral (seller profile) | |
| Supplied by: Other | |
| Condition: New | |

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Standard Shipping

---

## Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $64.98 |
| Shipping & Handling: | $6.99 |
| Total before tax: | $71.97 |
| Estimated tax to be collected: | $4.57 |
| **Grand Total:** | **$76.54** |

To view the status of your order, return to Order Summary.



Back to top

English | United States | Help

amazon.com

Community funds
10113-52070
flags for veteran graves in Town
flagpole holders for telephone poles in town

## Details for Order #114-1469345-5808258

Print this page for your records.

**Order Placed:** August 29, 2024
**Amazon.com order number:** 114-1469345-5808258
**Order Total:** $245.60

## Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 2 of: *Newwlee Large American Flag on Stick 16 x 24 Inch American Hand Held Stick Flag Handheld Us Flag 4th of July USA Flag with Wooden Spear Top for Memorial Day Yard Garden(75)*<br>Sold by: Jananuy (seller profile)<br>Supplied by: Other<br>Condition: New | $52.99 |
| 5 of: *Jetec 4 Pcs Flag Holder Flag Bracket Heavy Duty House Flag Pole Holder Bracket Aluminum Mount Stainless Steel Hardware Strong and Rust Proof 1" Inner Diameter (White)*<br>Sold by: GreShonYT (seller profile) \| Product question? Ask Seller<br>Supplied by: Other<br>Condition: New | $24.99 |

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
FREE Shipping

## Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $230.93 |
| Shipping & Handling: | $6.99 |
| Free Shipping: | -$6.99 |
| Total before tax: | $230.93 |
| Estimated tax to be collected: | $14.67 |
| **Grand Total:** | **$245.60** |

To view the status of your order, return to Order Summary.



Back to top

English | United States | Help

Staples

292 US Rte 1
New London, CT 06320
860-439-1872

187
9/3/24
Register: 6
Time: 3:05 PM
Transaction: 1695
Cashier: 3018160

| Item | Price | Amount |
|---|---|---|
| PILOT BV5 ROLLER X 072830260116 | 11.49 | 11.49 |
| ECLO JRNL M FLEX P 026635245124 | 14.49 | 14.49 |

Subtotal 25.98
CONNECTICUT 6.35% 1.65
Total 27.63

MASTERCARD USD$27.63
Card No: XXXXXXXXXXXX6807 [T]
Contactless
Auth No.: 033846
Title: Issuer
AID: A0000000041010
TVR: 0000008001
TSI: 0110A0400122200000000000000000020000F
AC: 3030

Staples,
the working and learning store.
Recover every tool to take on tomorrow,
including products, services
and inspiration that help you
unlock what is possible.

THANK YOU FOR SHOPPING AT
STAPLES!

10101-53020
Other supplies
Calendar book, pens for Feb

PM

W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

APPROVED

VENDOR# 1794
PO# — FY 25
CLOSE PO Y — N —
ACCOUNT # 10101-53020
AMOUNT $14.57
SIGN
DATE 9/3/24

| | |
|---|---|
| Invoice Number | 248706089 |
| Customer Number | C1024535 |
| Invoice Date | 08/26/2024 |
| Due Date | 09/25/2024 |
| PO Number | 10101-53020 |
| Order Date | 08/22/2024 |
| Order Number | S146262711 |
| Order Method | WEB |

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

Delivery Address
~~Town~~ Of Waterford - First Selectman
Attn.: Shannon Wilhey
15 Rope Ferry Road
Waterford CT 06385

W.B. Mason Federal ID #: 04-2455641

## Important Messages

Sign up for Paperless Invoicing at wbmason.com/paperless. Your Registration Code: 5637485312

## Looking for an easier way to see and pay bills?

Visit WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx to access your account, go paperless, review invoices and account statements, and link your checking account or credit card to make fast secure payments.

| ITEM NUMBER | DESCRIPTION | QTY | U/M | UNIT PRICE | EXT PRICE |
|---|---|---|---|---|---|
| DYM30334 | LABEL,2.25X1.25,1M/RL<br>10101-53020 | 1 | PK | 25.12 | 25.12 |

| | |
|---|---|
| SUBTOTAL: | 25.12 |
| TAX & BOTTLE DEPOSITS TOTAL: | 0.00 |
| ORDER TOTAL: | 25.12 |
| Total Due: | 25.12 |

RECD FINANCE
SEP 6 '24 AM 8:24

Inv# 248706089
W.B. MASON CO., INC
08/26/2024 # Pages 1
$ 25.12
FP1 DOC150S1387

To ensure proper credit, please detach and return below portion with your payment

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

| Remittance Section | |
|---|---|
| Customer Number | C1024535 |
| Invoice Number | 248706089 |
| Invoice Date | 08/26/2024 |
| Terms | Net 30 |
| Total Due | 25.12 |

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

PLEASE REFERENCE INVOICE NUMBER WHEN MAKING PAYMENT. PAY ON OUR WEBSITE OR SEND PAYMENT TO:

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

C1024535248706089248706089000000000025127

PM

W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

| | |
|---|---|
| Credit Number | CM3032647 |
| Customer Number | C1024535 |
| Credit Date | 08/27/2024 |
| PO Number | 10101-63020 |
| Customer Reference | Orig Sales ID: S146093478; |
| Order Date | 08/22/2024 |
| Order Number | S146262776 |
| Order Method | WEB |

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

Delivery Address
Town Of Waterford - First Selectman
15 Rope Ferry Road
Waterford CT 06385

W.B. Mason Federal ID #: 04-2455641

## Important Messages

Sign up for Paperless Invoicing at wbmason.com/paperless. Your Registration Code: 5637485312

## Looking for an easier way to see and pay bills?

Visit WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx to access your account, go paperless, review invoices and account statements, and link your checking account or credit card to make fast secure payments.

| ITEM NUMBER | DESCRIPTION | QTY | U/M | UNIT PRICE | EXT PRICE |
|---|---|---|---|---|---|
| DYM30252 | LABELS ADDRESS 1 1 8" X 3 12 | -1 | BX | 10.55 | -10.55 |

| | |
|---|---|
| SUBTOTAL: | -10.55 |
| TAX & BOTTLE DEPOSITS TOTAL: | 0.00 |
| ORDER TOTAL: | -10.55 |
| Credit Amount: | -10.55 |

*W.B. MASON CO., INC.*
*PO BOX 981101*
*BOSTON, MA 02298-1101*

| Remittance Section | |
|---|---|
| Customer Number | C1024535 |
| Credit Number | CM3032647 |
| Credit Date | 08/27/2024 |
| Terms | Net 30 |
| Credit Amount | -10.55 |

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

**CREDIT MEMO**

C1024535CM3032647CM3032647-000000010551

J.P.Morgan

# Expense Report

Run Date: 08/13/2024
Report ID: sd10017

Posting Date: 07/05/2024 - 08/04/2024

ROB J BRULE, TOWN OF WATERFORD
XX -57436807
15, ROPE FERRY ROAD
WATERFORD, CT 063852806 USA

Card Transactions

| Posting Date | Transaction Date | Description | Receipt Amount | Posted Amount | Expense Amount | Reviewed | Approved |
|---|---|---|---|---|---|---|---|
| 07/17/2024 | 07/16/2024 | AMAZON MKTPL RS20Q7JB2 AMZN.COM/BILL WA 98109 | 82.80 USD | 82.80 USD | 82.80 USD | ✓ | |
| Expense Description: Amazon Flags - community events | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10113-52070 | | | | | | |
| 07/26/2024 | 07/25/2024 | APPLE.COM/BILL 866-712-7753 CA 95014 | 1.00 USD | 1.00 USD | 1.00 USD | ✓ | |
| Expense Description: Apple - Rob's iCloud | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10101-53020 | | | | | | |
| 07/26/2024 | 07/25/2024 | AMZN MKTP US RV1J845WZ AMZN.COM/BILL WA 98109 | 92.49 USD | 92.49 USD | 92.49 USD | ✓ | |
| Expense Description: Amazon flag toppers - community events | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10113-52070 | | | | | | |
| 07/29/2024 | 07/26/2024 | AMAZON MKTPL RV8YQ5J90 AMZN.COM/BILL WA 98109 | 93.06 USD | 93.06 USD | 93.06 USD | ✓ | |
| Expense Description: Amazon topper and poles - community service | | | | | | | |
| Accounting Codes | | | | | | | |
| Line Item: | 10113-52070 | | | | | | |
| | | Card Subtotal | | | 269.35 | | |
| | | Grand Total | | | 269.35 | | |

Robert Brule — Signed

9/6/2024 — Date

Authorized

Date

Report Run By: Robert Brule (RBrule, Cardholder User)

amazon.com

## Details for Order #114-0655154-4038605

Print this page for your records.

Order Placed: July 15, 2024
Amazon.com order number: 114-0655154-4038605
Order Total: $82.80

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 4 off G128 American USA Flag | 3x5 Ft \| ToughWeave Series Embroidered 210D Polyester \| Country Flag, Embroidered Stars, Sewn Stripes, Indoor/Outdoor, Vibrant Colors, Brass Grommets | $19.95 |

Sold by: Smiley Hope International (G128 LLC) (seller profile)
Supplied by: Other

Condition: New
Brand New, Sewn Stripes & Embroidered Stars, Made of durable Nylon, Heavy duty polyester canvas heading with two solid brass grommets, 4 rows of lock stitch on the fly hem

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Standard Shipping

### Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $79.80 |
| Shipping & Handling: | $6.99 |
| Buy more, save 5%: | -$3.99 |
| Total before tax: | $82.80 |
| Estimated tax to be collected: | $0.00 |
| **Grand Total:** | **$82.80** |

To view the status of your order, return to Order Summary.



Back to top

4 American Flags
Community Grants
10113-52070

English | United States | Help

3:50

Back **Order Details**

iCloud+ with 50GB storage $0.99
iCloud+
Town Cell iPhone
Jul 25, 2024 12:39 AM

| | |
|---|---|
| Subtotal | $0.99 |
| Tax | $0.01 |
| Total | $1.00 |
| MasterCard •••• 6807 | $1.00 |

| Order Date | Order ID |
|---|---|
| Jul 25, 2024 | MXG334199Q |

Show More

MORE OPTIONS

Resend Receipt

Report a Problem

amazon.com

## Details for Order #114-0512706-4981857

Print this page for your records.

Order Placed: July 24, 2024
Amazon.com order number: 114-0512706-4981857
Order Total: $92.49

---

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 3 of: 9" Gold Plastic Round Spear for Indoor or Parade Flagpole Finial Topper<br>Sold by: Gettysburg Fire Works (seller profile)<br>Supplied by: Other<br><br>Condition: New | $28.99 |

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
Standard Shipping

---

### Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $86.97 |
| Shipping & Handling: | $0.00 |
| Total before tax: | $86.97 |
| Estimated tax to be collected: | $5.52 |
| Grand Total: | $92.49 |

Community Events
10/15-$20.70
flag toppers

To view the status of your order, return to Order Summary.



Back to top

English | United States | Help

amazon.com

## Details for Order #114-4499175-4437817

Print this page for your records.

Order Placed: July 24, 2024
Amazon.com order number: 114-4499175-4437817
Order Total: $93.06

### Not Yet Shipped

| Items Ordered | Price |
|---|---|
| 1 of: *OFFSCH Outdoor Flagpole Head Eagle Head Card Head Flag Pole for Outside House Deco Outdoor Flag Pole Eagle Finial Topper Eagle Flag Topper Gold Flag Pole Eagle Topper Yard Flag Head* | $22.59 |
| Sold by: Qkita (seller profile) | |
| Supplied by: Other | |
| Condition: New | |
| 2 of: *American Signature Heavy-Duty Aluminum Tangle-Free Spinning 5 Foot Flag Pole with Metal Mounting Rings - Outdoor Wall Mount Flagpole for Residential Commercial (5' Black)* | $32.46 |
| Sold by: American Signature Flags (seller profile) \| Product question? Ask Seller | |
| Supplied by: Other | |
| Condition: New | |

**Shipping Address:**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD.
WATERFORD, CT 06385-2806
United States

**Shipping Speed:**
FREE Shipping

### Payment Information

**Payment Method:**
Mastercard ending in 6807

**Billing address**
Waterford Town Hall C/O First Selectman
15 ROPE FERRY RD
WATERFORD, CT 06385-2806
United States

| | |
|---|---|
| Item(s) Subtotal: | $87.51 |
| Shipping & Handling: | $8.26 |
| Free Shipping: | -$8.26 |
| Total before tax: | $87.51 |
| Estimated tax to be collected: | $5.55 |
| **Grand Total:** | **$93.06** |

Community
Gifts
10113-5720
flag topper
2 flag poles

To view the status of your order, return to Order Summary.



Back to top

English | United States | Help

PM

WHO BUT W.B.MASON

W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

APPROVED

VENDOR# 1794

PO# — FY 25

CLOSE PO Y — N —

ACCOUNT # 10101-53020

AMOUNT $10.55

SIGN

DATE 8/21/24

| | |
|---|---|
| Invoice Number | 248547497 |
| Customer Number | C1024535 |
| Invoice Date | 08/19/2024 |
| Due Date | 09/18/2024 |
| PO Number | 10101-53020 |
| Order Date | 08/15/2024 |
| Order Number | S146093478 |
| Order Method | WEB |

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

**Delivery Address**
Town Of Waterford - First Selectman
Attn.: Shannon Withey
15 Rope Ferry Road
Waterford CT 06385

W.B. Mason Federal ID #: 04-2465641

## Important Messages

Sign up for Paperless Invoicing at wbmason.com/paperless. Your Registration Code: 5637485312

## Looking for an easier way to see and pay bills?

Visit WWW.WBMASON.COM/ACCOUNTSTATEMENT.aspx to access your account, go paperless, review invoices and account statements, and link your checking account or credit card to make fast secure payments.

| ITEM NUMBER | DESCRIPTION | QTY | U/M | UNIT PRICE | EXT PRICE |
|---|---|---|---|---|---|
| DYM30252 | LABELS ADDRESS 1 1 8" X 3 12<br>*10101-53020* | 1 | BX | 10.55 | 10.55 |

| | |
|---|---|
| SUBTOTAL: | 10.55 |
| TAX & BOTTLE DEPOSITS TOTAL: | 0.00 |
| ORDER TOTAL: | 10.55 |
| Total Due: | 10.55 |

REC'D FINANCE
AUG 21 '24 AM10:52

Inv# 248547497 $ 10.55
W.B. MASON CO., INC
08/19/2024 # Pages 1 FP1 DOC1505392

To ensure proper credit, please detach and return below portion with your payment

WHO BUT W.B.MASON

*W.B. MASON CO., INC.*
*PO BOX 981101*
*BOSTON, MA 02298-1101*

| Remittance Section | |
|---|---|
| Customer Number | C1024535 |
| Invoice Number | 248547497 |
| Invoice Date | 08/19/2024 |
| Terms | Net 30 |
| Total Due | 10.55 |

TOWN OF WATERFORD
15 ROPE FERRY RD
WATERFORD CT 06385-2886

PLEASE REFERENCE INVOICE NUMBER WHEN MAKING PAYMENT. PAY ON OUR WEBSITE OR SEND PAYMENT TO:

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

C1024535248547497248547497000000010554

# 10101-53090

# FUELS & LUBRICANTS

# FY2025

## Board of Selectmen

FUEL USAGE FY25

| | DEPARTMENT | TYPE OF FUEL | GALLONS | PRICE | AMOUNT |
|---|---|---|---|---|---|
| 2024 JULY | FIRST SELECTMAN | GASOLINE | 34.52 | 2.6994 | $ 93.18 |
| 2024 AUG | FIRST SELECTMAN | GASOLINE | 51.83 | 2.6994 | $ 139.91 |
| 2024 SEP | FIRST SELECTMAN | GASOLINE | 59.90 | 2.6994 | $ 161.69 |
| 2024 OCT | FIRST SELECTMAN | GASOLINE | 55.77 | 2.6994 | $ 150.55 |
| 2024 NOV | FIRST SELECTMAN | GASOLINE | 60.12 | 2.6994 | $ 162.29 |
| 2024 DEC | FIRST SELECTMAN | GASOLINE | 49.72 | 2.6994 | $ 134.21 |
| 2025 JAN | FIRST SELECTMAN | GASOLINE | 54.58 | 2.6994 | $ 147.33 |
| 2025 FEB | FIRST SELECTMAN | GASOLINE | 40.26 | 2.6994 | $ 108.68 |
| 2025 MAR | FIRST SELECTMAN | GASOLINE | 33.79 | 2.6994 | $ 91.21 |
| 2025 APR | FIRST SELECTMAN | GASOLINE | 59.39 | 2.6994 | $ 160.32 |
| 2025 MAY | FIRST SELECTMAN | GASOLINE | 42.09 | 2.6994 | $ 113.62 |
| 2025 JUN | FIRST SELECTMAN | GASOLINE | 51.21 | 2.6994 | $ 138.24 |
| | | | **593.18** | | **$ 1,601.23** |

# Economic Development Commission

## Commission Seats

top | Enabled Seats | All Seats | History | Timeline

| Member Name | Title | Political Party | Appointed By | Seat Name | Status | Start Date | Calculated Term | Actions |
|---|---|---|---|---|---|---|---|---|
| Mullen Kohl, Kathleen | Member | Democrat | First Selectman | Member | Active | 9/1/2025 | 9/1/2025 - 8/31/2029 | View History |
| Gladstone, Scott | Member | Republican | First Selectman | Alternate | Active | 1/18/2024 | 9/1/2023 - 8/31/2027 | View History |
| Lusher, Edward A. Jr | Chair | Republican | First Selectman | Member | Active | 9/1/2023 | 9/1/2023 - 8/31/2027 | View History |
| Nicholas, James | Member | Republican | First Selectman | Member | Active | 1/11/2024 | 9/1/2022 - 8/31/2026 | View History |
| (Vacant) | | | First Selectman | Member | Vacant | | 9/1/2022 - 8/31/2026 | View History |
| Buscetto, Michael, III | Member | Unaffiliated | First Selectman | Member | Expired | 6/21/2023 | 9/1/2021 - 8/31/2025 | View History |
| Greco, Julie | Alternate | Unaffiliated | First Selectman | Alternate | Expired | 4/20/2022 | 9/1/2020 - 8/31/2024 | View History |

#7a

**Shannon Withey**

| | |
|---|---|
| **From:** | Gina Rubin <ginarubindesign@yahoo.com> |
| **Sent:** | Sunday, December 7, 2025 2:19 PM |
| **To:** | Shannon Withey |
| **Cc:** | Gina Rubin |
| **Subject:** | Gina Rubin Professional Resume |
| **Attachments:** | UPDATED BOARD RESUME 2 PAGE.docx |
| **Categories:** | Rob Brule |



Hello Shannon,
Below please find attached my professional resume for the board considerations. I will also be sending along my Artist Resume / CV to share a bit about my creative work here in Waterford.
Thank you again for the help.
Gina

Gina Rubin

18 Quarry Rd

Waterford, CT 06385

Ginarubindesign@yahoo.com

860.389.8638

12/5/25

To Whom It May Concern:

Thank you for considering my application for appointment. A little about my background: I was raised in Colorado by a single mother whose rise from a temporary role to senior vice president of one of Denver's largest employers taught me resilience, dedication, and the value of continual learning. Following her advice to "never turn down training and learn all I

can in this life," I've embraced every opportunity I could that aligned with my passions.

My education and lived experience have shaped my commitment to serving my community. I first came to Waterford in 2010 to photograph the coastline and, like many who discover this town, I never left. Its natural beauty, welcoming spirit, and unique character made it home, and I'm grateful for the chance to give back through service, not only in my current and past careers here, but potentially on the commissions and boards that mean so much to me.

I am seeking appointment to the School Building Committee, Historic Building Commission, and Economic Development Commission, where I can apply my background in corporate education, facility renovation, historic property work, and small-business ownership to support Waterford's long-term goals for enhancing our beautiful Town for our residents and business owners.

Across all three boards, I bring a collaborative approach, strong accountability, and a genuine commitment to enhancing Waterford's educational, cultural, and economic wellbeing. Please see Board Position Value Summary on the attached resume. Thank you again for your consideration. I would be honored to contribute my experience, perspective, and dedication to the town I proudly call home.

Sincerely,

Gina Rubin

Gina Rubin
Coaching & Consulting | Artist
IG: ginarubinpottery
FB: Gina Rubin Art
860.389.8638

Gina Rubin

18 Quarry Rd • Waterford, CT

860-389-8638 • ginarubindesign@yahoo.com

---

## Professional Profile

A people-first, community-oriented professional with experience in corporate sales, customer service, training and development, including educational policy and procedures, historic property rehabilitation and building codes, public service, and the financial and telecommunications services industries, with a strong understanding of economics and financial principles. Skilled at building trust with citizens, resolving conflicts, and managing complex operations that support community wellbeing. Background includes multi-layered education and training experience in a variety of corporate industries, municipal law-enforcement and support, small-business ownership, financial-sector leadership, telecommunications operations, and health & wellness coaching. Recognized for strong communication, empathy, problem-solving, and team leadership. Committed to strengthening community resources through collaborative decision-making and responsible governance.

---

## Professional Experience

Certified Life Coach

Self-Employed • April 2000 – Present

• Coaching clients, both individuals and families, in personal development, communication, academic/career satisfaction, creativity and long-term goal achievement.

• Utilize structured methods to enhance personal and professional growth—skills valuable for enhancing social and community impact.

Artist & Studio Owner (2015–Present)

- Studio Artist and teacher, Life Coach creating wheel-thrown and hand-built pottery.
- Exhibiting locally in galleries/museums in CT, and nationally in NY, AZ, and Denver, CO. Awarded Elected Museum Artist at Mystic Museum of Art and Connecticut Academy of Fine Arts; Exhibiting work in community venues including Waterford Town Hall.

Founding Owner & Operator, BDLS, LLC

Waterford, CT • June 2009 – September 2023

• Managed  a land-service and property management business, including field operations, scheduling, financial oversight, and customer relations.

• Handled marketing, retention strategies, payroll, and administrative processes.

Community Service Officer – Waterford Police Department

Waterford, CT • May 2015 – October 2018

• Interacted daily and educated town citizens, assisting with questions, concerns, reports, and service needs while providing professional customer service.

• Booking and supervision of prisoners, ensuring compliance with procedures, safety standards, and proper documentation.

• Records Division responsibilities, including maintaining police records, infractions, national LE database entries, and legal filing accuracy.

• Processed fingerprints, public intake reports, and pistol permits.

• Applied collaboration, conflict resolution, and de-escalation skills in sensitive municipal interactions with the public.

Branch Manager – Airgas, Inc.

Waterford, CT • May 2013 – May 2015

• Managed branch operations including sales, distribution, inventory, and safety program management.

• Supervised and trained employees and CDL drivers; maintained regulatory and safety compliance.

• Awarded for outstanding leadership and performance.

Business Operations Analyst – DirecTV/AT&T

Englewood, CO • March 1998 – December 2010

• Directed cross-functional teams across B2B sales, customer service, logistics, risk management, training, and escalations, driving operational efficiency and client satisfaction.

• Designed and implemented department-wide Client Relations training programs, standardizing best practices and enhancing service quality.

• Supervised, Coached and developed staff of up to 20 employees to strengthen communication skills and foster interdepartmental collaboration, improving workflow, operational performance, and data-driven decision-making.

Retentions Manager – CitiBank

Englewood, CO • January 1996 – March 1998

• Managed full-cycle talent operations of up to 2 exempt and 30 non-exempt full time employees and up to 20 temporary staff simultaneously, including hiring, training, HR oversight, payroll, and professional development for a diverse client relations B2B team.

• Spearheaded performance management initiatives, coaching staff to achieve measurable results while cultivating high levels of engagement and accountability.

• Developed advanced negotiation and conflict resolution strategies, consistently achieving retention and client satisfaction objectives.

Records Supervisor – UNIPAC / NELNET, Inc.

Englewood, CO • 1993 – 1996

• Oversaw records operations team, including hiring, training, and workflow optimization, ensuring high-performing team execution and operational efficiency for a night shift Team.

• Maintained strict compliance and accuracy in federal loan-servicing documentation, implementing quality controls and process improvements to mitigate risk.

Real Estate Agent – Keller Williams Realty

Denver, CO • 1993 – 1996 / 2009

• Guided buyers and sellers through residential real estate transactions, providing strategic market insights and fostering financially sound decision-making.

• Developed expertise in market analysis, negotiation, and neighborhood development and redevelopment, including initial historic property acquisitions, laying the foundation for subsequent restoration projects and awareness of community-level economic and preservation impacts.

• Managed and executed fix-and-flip projects, overseeing property renovations, tenant management, and operational logistics for multiple residential properties.

---

## Education

University of Northern Colorado – B.A. Psychology*

University of Colorado – Denver, School of Education – M.A. Counseling Psychology, Counselor Education*

(*transcripts available)

---

## Certifications & Skills

- Certified Life Coach (CLC)
- Certified Clinical Medical Assistant (CCMA)
- Certified Master Personal Trainer (CMPT)
- Historic Home Rehabilitation
- Corporate Training & Development
- Customer Service & Community Relations
- Public Service Conflict Resolution & Mediation
- Records Management & Compliance
- Social Media & Marketing Strategy

---

## Awards & Recognition

- Rookie of the Year – Airgas, Inc.
- Museum-Elected Artist, Mystic Museum of Art
- Elected Artist, Connecticut Academy of Fine Arts
- Best in Show – Ceramics, CAFA (2021)

---

## Board Positions Value Summary

Education Board: Strong background in multi-layered education, training, policy and procedure knowledge, student and employee development, and communication.

Economic Development Board: Small-business ownership, financial industry experience, and understanding of local economic challenges and real estate markets.

Historic Building Board: Direct experience restoring historic homes , with practical knowledge of preservation, building codes, zoning, and community character.

# GINA RUBIN

18 Quarry Road, Waterford, CT 06385

□ 860-389-8638

□ Website: TBA

□ Instagram: @GinaRubinCeramics, @GinaRubinStudio, @PotteryCoach

□ Facebook: Gina Rubin Art

## Professional Affiliations

• Elected Artist Member, Mystic Museum of Art (MMoA), Mystic, CT

• Elected Artist Member, Connecticut Academy of Fine Arts (CAFA)

## Studio & Current Practice

2021 – Present | Waterford, CT

Founder & Director, Gina Rubin Studio

• Built a full pottery and coaching studio from the ground up in 2020.

• Roles: Ceramic Instructor, Workshop Facilitator, Studio Manager, and Gallery Director.

• Organizes annual exhibitions, sales events, and holiday markets featuring original ceramic sculpture and functional ware.

• Offers Life Coaching and Somatic-Informed Personal Training within a creative wellness framework.

## Artist Residencies

2020 | Truro Center for the Arts at Castle Hill, Truro, MA

Ceramic Artist-in-Residence

• Worked under Ceramics Director Christopher Watt for two months in the Edgewood Artist Residency creative community.

• Responsibilities included loading, unloading, and firing community electric and gas kilns.

• D Exhibition: Surface-designed vases and vessels.

• Focus Areas: Surface design, underglazing, slip trailing, carving, sgraffito, waxing/striping, burnishing, raku, and cone-10 gas firing.

• Assisted in Producing 100 handmade soup mugs for Castle Hill's annual Holiday Soup Event.

## Education

• M.A. in Counseling Psychology, School of Education, University of Colorado at Denver

• B.A. in Psychology & Art, University of Northern Colorado

## Awards & Honors

• Best in Show, Ceramic Sculpture – Connecticut Academy of Fine Arts (CAFA), 2021

• First Place, Best in Show Ceramic Sculpture – University of Northern Colorado, Greeley, CO

• Elected Artist, Mystic Museum of Art (MMoA), 2018

• Permanent Installation, Chelsea Groton Bank, Groton, CT (Three photographic works, aided in branch design "Diner" concept, 2018)

## Gallery Representation & Vendors

• Spectrum Art Gallery, Centerbrook, CT — Represented Gallery Artist (www.spectrumartgallery.org)

• Vesta Salon, Waterford, CT — Featured Vendor (Mugs, Bowls, Vases) ongoing (2023- present).

• Ivy's Simply Homemade, Waterford, CT — Ongoing Vendor (2015–Present)

## Selected Exhibitions

Recent Highlights:

• CAFA Annual Juried Exhibition, Lyme Academy Sill House Gallery, Lyme, CT — 2021

• Mystic Museum of Art, Annual Elected Artist & Member Show — 2016–2024

• Slater Memorial Museum, Norwich, CT — 72nd–75th Annual Connecticut Artists Juried Exhibitions (2016–2019)
• La Grua Center for the Arts, Stonington, CT — Juried Exhibitions (2016, 2018)
• Lyme Art Association, Old Lyme, CT — Juried Exhibitions (2016, 2017)
Stonington Print Makers Association Exhibition
• Rockland Center for the Arts, Nyack, NY — Pride Exhibition & Group Shows (2016–2017)
• Mystic Museum of Art, PHOTO 38–40 Juried Photography Exhibitions (2016–2018)
• Hygienic Art Gallery, New London, CT — Multiple Juried Exhibitions & Annual "Salon" (2016–2020)
• Spectrum Art Gallery, Centerbrook, CT — "Kindness of Strangers," "A Show of Hands," "Into the Mystic" (2015–2018)
• Chelsea Groton Bank, Groton, CT — Permanent Photography Installation (2018)
• ArtBeat Magazine, Published Artist Profile (2017)

## Photography & Community Work

• Event Photographer, Ocean Beach Park (2016–2023), OUTCT New London Events, Connecticut College Forums
• Published Photographer, Chelsea Groton Bank Annual Publication (2018)

## Art Markets & Festivals

• Mystic Outdoor Art Festival – Juried Exhibitor (2016)
• Madison Arts Festival – Juried Exhibitor (2015)
• Waterford Farmers Market – Exhibitor (2014)

• Annual Autumn Arts Festival, Madison, CT (2017)

## Additional Skills

- Advanced ceramics techniques: surface design, raku, reduction firing, and porcelain sculpture
- Instructional design for art workshops and creative wellness programs
- Event coordination and exhibition curation
- Somatic and trauma-informed coaching practices for creatives to explore and regain artistic flow and creativity.

# Waterford Shellfish Commission

## Commission Seats

top | Enabled Seats | All Seats | History | Timeline

| Member Name | Title | Political Party | Appointed By | Seat Name | Status | Start Date | Calculated Term | Actions |
|---|---|---|---|---|---|---|---|---|
| Calkins, Chris | Member | Republican | Board of Selectmen | Member | Active | 1/6/2023 | 1/6/2023 - 1/5/2027 | View History |
| Porter, Jerry | Treasurer | Democrat | Board of Selectmen | Member | Active | 2/1/2024 | 1/6/2023 - 1/5/2027 | View History |
| Healy, Ryan | Member | Republican | Board of Selectmen | Member | Expired | 3/1/2022 | 1/6/2022 - 1/5/2026 | View History |
| Drennen, Raymond | Member | Republican | Board of Selectmen | Member | Expired | 1/6/2022 | 1/6/2022 - 1/5/2026 | View History |
| Francolino, Thomas J. | Chair | Republican | Board of Selectmen | Member | Expired | 1/6/2022 | 1/6/2022 - 1/5/2026 | View History |
| Jamroga, John A. | Vice Chair | Unaffiliated | Board of Selectmen | Member | Expired | 1/6/2022 | 1/6/2022 - 1/5/2026 | View History |
| (Vacant) | | | Board of Selectmen | Alternate | Vacant | | 5/18/2025 - 5/17/2027 | View History |
| (Vacant) | | | Board of Selectmen | Alternate | Vacant | | 5/18/2025 - 5/17/2027 | View History |
| (Vacant) | | | Board of Selectmen | Alternate | Vacant | | 5/18/2025 - 5/17/2027 | View History |

## Shannon Withey

**From:** Shannon Withey <sewithey615@yahoo.com>
**Sent:** Monday, January 5, 2026 6:00 PM
**To:** Shannon Withey
**Subject:** Erosion and shellfish interest

5:58 PM

From Annie Darling

5:58 LTE

AD

Annie

Text Message • SMS
Today 5:42 PM

I would be interested in erosion committee and shellfish  I will be away Feb 6th thru April 11 tho. Thx. Annie

# Flood and Erosion Control Board

## Board Seats

top | Enabled Seats | All Seats | History | Timeline

| Member Name | Title | Political Party | Appointed By | Seat Name | Status | Start Date | Calculated Term | Actions |
|---|---|---|---|---|---|---|---|---|
| Danskin, Stirling | Member | Republican | Board of Selectmen | Member | Active | 1/29/2024 | 3/1/2023 - 2/29/2028 | View History |
| (Vacant) | | | Board of Selectmen | Member | Vacant | | 3/1/2023 - 2/29/2028 | View History |
| MacKenzie, Kate | Member | Republican | Board of Selectmen | Member | Active | 1/26/2024 | 3/1/2022 - 2/28/2026 | View History |
| (Vacant) | | | Board of Selectmen | Member | Vacant | | 3/1/2022 - 2/28/2027 | View History |
| Hart, Craig W. | Treasurer | Republican | Board of Selectmen | Member | Active | 3/1/2022 | 3/1/2022 - 2/28/2027 | View History |
| (Vacant) | | | Board of Selectmen | Member | Vacant | | 3/1/2023 - 2/29/2028 | View History |
| (Vacant) | | | Board of Selectmen | Member | Vacant | | 3/1/2025 - 2/28/2030 | View History |

#7C

## Shannon Withey

**From:** Shannon Withey <sewithey615@yahoo.com>
**Sent:** Monday, January 5, 2026 6:00 PM
**To:** Shannon Withey
**Subject:** Erosion and shellfish interest

5:58 PM

From Annie Darling

5:58 LTE

AD

Annie

Text Message • SMS
Today 5:42 PM

I would be interested in erosion committee and shellfish I will be away Feb 6th thru April 11 tho. Thx. Annie

#10a

Safe Futures
Stopping Abuse. Restoring Hope. Saving Lives.

January 5, 2026

First Selectman Rob Brule
Town of Waterford
15 Rope Ferry Road
Waterford, CT 06385

Dear First Selectman Brule,

On behalf of the women, children and men from Waterford who utilize our services every year, I would like to thank the Town of Waterford for contributing $6,500.00 for the 2025-2026 program year, which we received on 12/22/2025, to Safe Futures, Inc..

Thanks to you, Safe Futures continues to:

- ***Stop Abuse*** by providing violence-prevention education to children and youth to stop the cycle of violence from continuing; and
- ***Restore Hope*** for those residing in our transitional housing programs, rapid rehousing programs; and supportive housing programs; and
- ***Save Lives*** at our confidentially located emergency domestic violence shelter; over our 24-hour hotlines; at our walk-in counseling centers in New London and Norwich; through our court support services at New London and Norwich courts; and, with our partnership with area law enforcement.

You help us bridge the gaps that are too large for victims of domestic violence, sexual assault, stalking, trafficking, elder abuse, and child abuse to navigate on their own. Thank you for continuing to support our work with residents of Waterford. Please do not hesitate to contact our Chief Operating Officer, Margaret Soussloff, at (860) 447-0366 ext. 214 or msoussloff@safefuturesct.org if you have any questions about the programs and services Safe Futures provides.

Sincerely,

Katherine Verano
Chief Executive Officer

Thank you!

**Safe Futures, Inc.**
16 Jay Street, New London, CT 06320
117 Cliff Street, Norwich, CT 06360
Phone: (860) 447-0366
Fax: (860) 440-3327
safefuturesct.org

24/ Confidential Hotline: (860) 701-6001

#11b

FIFTEEN ROPE FERRY ROAD
WATERFORD, CT 06385-2886

Town of Waterford

PHONE: 860-442-0553
www.waterfordct.org



# MINUTES
## BOARD OF SELECTMEN REGULAR MEETING
**Tuesday, January 6, 2026**
**5:00 PM**
**Waterford Town Hall (Auditorium)**

(Procedural Action: Check register to be signed by the Board of Selectmen in accordance with CGS 7-83)

1. **Call to Order & Roll Call:** 5:00 PM
   In Attendance: First Selectman, Robert Brule; Selectman, Rich Muckle; and Selectman, Greg Attanasio

2. **Pledge of Allegiance**
3. **Public Comment:** NONE

4. **Information Technology:** To consider and act on a request from the Information Technology Manager, Jeff Robillard, for an appropriation of $28,168 to line 20547-57882 (Computer Replacements) to purchase and replace Dell computers and if approved, forward to the BOF as required.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

5. **Police Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Marc Balestracci, Chief of Police, for surplus disposal of Asset #101834, a 2019 Chevrolet Tahoe, VIN # 1GNSKDEC0KR392402, Car 22, as this vehicle is at the end of its serviceable life.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

6. **Police Department:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Marc Balestracci, Chief of Police, for reassignment and replacement of Car 22 with Asset # 101887, a 2019 Chevrolet Tahoe, VIN # 1GNSKDEC5LR276498, Car 8.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

7. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, for surplus disposal of Asset #100255, a 2006 Ford Crown Victoria, VIN # 2FAHP71W86X122289, Fleet ID # A18, as this vehicle is no longer needed for the department.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

8. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, for reassignment and replacement of Car A18 with Asset # 101505, a 2017 Chevrolet Silverado, VIN # 3GCUKNEC4HG276068, Car 15.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

9. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, for surplus disposal of Asset #101197, a 2012 Ford Fusion Hybrid, VIN # 3FADP0L31CR322157, Fleet ID # A20, as this vehicle is no longer needed for the department.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

10. **Public Works:** To consider and act on a recommendation from Shea Davy, Purchasing Agent, on behalf of Gary Schneider, Director of Public Works, for reassignment and replacement of Car A20 with Asset # 101886, a 2020 Chevrolet Tahoe, VIN # GNSKDEC3LR376340, Car 1.

**MOTION** by Muckle, seconded by Attanasio to amend and change to "Temporary time frame of 6 months." VOTE 3-0

**MOTION** by Attanasio, seconded by Muckle to amend and change to "Temporary time frame, until June 30, 2026." VOTE 3-0

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

11. **Public Works:** To consider and act on a request from the Public Works Director, Gary Schneider, for an appropriation of $25,000 to line 20511-57871 (Police Department Building HVAC) for HVAC system improvements at the Police Department and if approved, forward to the BOF as required.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 2-1 PASSED

**Voting For:** Brule, Muckle

**Voting Against:** Attanasio

12. **Public Works:** To consider and act on a request from the Public Works Director, Gary Schneider, for an additional appropriation of $50,000 from Capital and Non-Recurring Undesignated fund balance line for a new project (Vauxhall Street Multi-Phased Project) and if approved, forward to the BOF as required.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

13. **Appointments & Resignations:**

    **13a.** To consider and act on the appointment of Gina Rubin, (U) to the Historic Properties Commission, to fill the term of 11/1/25-10/31/30 as a member, replacing Debra Walters, whom had resigned.

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

14. **New Business:** NONE
15. **Old Business:** NONE

16. **Correspondence:**

    **16a.** RTE 32 work – letter from Karen Hansen

**MOTION** by Attanasio, seconded by Muckle to amend and change as there was no correspondence from Karen Hansen and change the line item to match the backup "FY26 Quarter 10.01.25-12.31.25 Capital Quarterly Meetings" VOTE 3-0

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

17. **Consent Agenda**

    **17a.** Tax Refund

    **17b.** Board of Selectmen Regular Meeting Minutes December 16, 2025

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED

18. **Adjournment:** 6:06 PM

**MOTION** by Muckle, seconded by Attanasio, VOTING IN FAVOR: 3-0 PASSED